



GOVERNMENT OF INDIA /भारतसरकार
MINISTRY OF LABOUR AND EMPLOYMENT /श्रमऔररोजगार मंत्रालय
DIRECTORATE GENERAL OF EMPLOYMENT /रोजगारमहानिदेशालय
NATIONAL CAREER SERVICE CENTRE FOR SC/ST
अनुसूचित जाती/ अनुसूचित जनजाति के लए राष्ट्रीय कैरियर सेवा केंद्र
VRC(H) BUILDING, EN-81, SALT LAKE, KOLKATA-700091



Advertisement No. 1

FREE STIPENDIARY TRAINING COURSES FOR SC/ST CANDIDATES

National Career Service Centre for SC/ST, Kolkata, Ministry of Labour & Employment (DGE), Govt. of India invites Applications form for the eligible SC/ST candidates free Stipendiary Training courses for session 2026-27, which are likely to be commencing from 01.07.2026. During the Training Period candidate is entitled for the stipend @Rs.1000 per month (as conditions), but there will be no stipend for the short-term courses. Form for the training courses has to collect from the address given below. Candidates may submit their filled form with relevant documents by Speed post. The last date to submit form is 15/06/2026.

The Details of Courses:-

Eligibility Criteria & Required Documents For The Training Courses Are Given As Under:-

Sl. No	Name of Course	Duration of the course	Age limit	Minimum Qualification	Books & Stationery	Family Income
1.	Special Coaching Scheme (Stenography)	One Year	18-27 Years (as on 01/07/2026)	10+2	Free (with Stipend)	Upto 3.00 Lakh per Annum
2.	'O' Level Software Computer Training through NIELIT		18-30 Years (as on 01/07/2026)			
3.	'O' Level Hardware Computer Training through NIELIT	One Year				
4.	Office Automation, Accounting and Publishing Assistant through NIELIT	One Year				
5.	Computer Application and Business Accounting Associate through NIELIT	One Year				
6.	Cyber Secured Web Development Associate Program through NIELIT					
<u>Short-Term Courses:</u>						
7.	Foundation Of Artificial Intelligence Technology	2 Months	18-30 Years (as on 01/07/2026)		Free (no stipend)	

Required Photocopy of documents to submit with Form are:-

10th admit Card, Mark sheet, Certificate, 12th Mark sheet, Caste Certificate, Aadhaar Card, Family Income certificate, 4 copies of passport size photo , State employment exchange registration card, Bank account details with aadhaar seeded/ linked (front page of Passbook).

For details please contact (Monday to Friday, Time:-10 am-5 pm) :-

The Sub-Regional Employment Officer
 NCSC for SC/ST, Kolkata
 VRC (H) Building, EN-81, Sector-5, SaltLake, Kolkata-700091.
 Phone: 033-23572008 , [Email Id: cgc.kolkata@gmail.com](mailto:cgc.kolkata@gmail.com)



GOVERNMENT OF INDIA

भारत सरकार

MINISTRY OF LABOUR & EMPLOYMENT (DGE)

श्रम और रोजगार मंत्रालय (रोजगार महानिदेशालय)

NATIONAL CAREER SERVICE CENTRE FOR SC/ST, KOLKATA

अनुसूचित जाति/अनुसूचित जनजाति के लिए राष्ट्रीय कैरियर सेवा केंद्र

VRC (H) Building, 1st Floor, EN/81, Sector-V, Salt Lake, Kolkata-700 091



Email ID: cgc.kolkata@gmail.com

Ph. No. 033-23572008

(Fill all details in Block Letters only)

Course for which applying (Please select any one course):

Long Term Courses: (One Year)

A. STENOGRAPHY

☐

B. 'O' LEVEL COMPUTER SOFTWARE

☐

C. COMPUTER HARDWARE AND MAINTENANCE

☐

D. OFFICE AUTOMATION ACCOUNTING & PUBLISHING ASSISTANT

☐

E. COMPUTER APPLICATION AND BUSINESS ACCOUNTING ASSOCIATE

☐

F. CYBER SECURED WEB DEVELOPMENT ASSOCIATE

☐

PHOTO

Short Term Courses: (2 Months)

G. FOUNDATION OF ARTIFICIAL INTELLIGENCE TECHNOLOGY

☐

1. Name of the Applicant : _____

2. Father's Name & Occupation : _____

3. Date of Birth & Age : _____

4. Category : Scheduled Caste ☐ Scheduled Tribe ☐

5. Family Income per annum : Below 3 lakh ☐ Above 3 lakh ☐

6. State : _____

7. District : _____

8. Permanent Address : _____

9. Pin code : _____

10. Email Id : _____

11. Mobile No : _____

12. National Career Service Portal Registration Number : _____

13. Name of Competitive Examination for which Preparing (e.g. SSC, Banking etc.):

14. Whether applicant possesses the minimum educational qualification required for the competitive examination for which appearing ? Yes ☐ No ☐

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15. State Employment Exchange/Employment Bank Portal Registration ID *:_____

16. Education Qualification:

No.	Name of Examination	Board / University	Name of Institution	Subjects	%	Grade
1.	Matric					
2.	Senior Secondary					
3.	Graduation					
4.	Post-Graduation					
5.	Others					

17. Bank and Aadhaar details for stipend (Mandatory) :

a.	Name of Account Holder	:	
b.	Account Number	:	
c.	Bank Name	:	
d.	Bank IFSC Code	:	
e.	Bank branch Name and address	:	
f.	Aadhaar Number	:	
g.	Whether Bank Account linked with Aadhaar	:	Yes/No (If no link Aadhaar with bank account within 15 days and inform this centre)
h.	Whether Mobile number linked with Aadhaar	:	Yes/No (If no link Aadhaar with mobile number within 15 days and inform this centre)

18. Whether the applicant has enrolled in any course run by NCSC for SC/ST, Kolkata : Yes ☐ No ☐

- a. If Yes, Please provide details :
b. Name of NCSC for SC/ST office :
c. Name of course under which enrolled :
d. Year of enrolment :
e. Course completed : Yes ☐ No ☐
f. If dropout, specify reason :

Date :

Place :

Signature of the Applicant

Enclosures:-

➤ Self-Attested Photocopies of following Documents (**Please tick the documents enclosed**)

- | | | | |
|---|--------------------------|----------------------------------|--------------------------|
| 1. Certificates in support of Educational Qualification | ☐ | 5. Four Passport Size Photograph | ☐ |
| 2. Bank Passbook | ☐ | 6. Aadhaar Card | ☐ |
| 3. Caste Certificate | ☐ | 7. Income Certificate | ☐ |
| 4. Employment Exchange/NCS Registration Number | ☐ | | |