

It is hereby notified to all students of UG CBCS 2nd Semester Examination, 2022 (Hons. & Gen.) to read the instructions carefully before the examination and submission of answer scripts.

INSTRUCTIONS FOR UG CBCS 2nd SEMESTER EXAM (H & G)

1. Students can download their question paper from Vidyasagar University website and our college website also.
2. **Admit Card is necessary to submit your answer scripts. Please attach your Admit Card with your every answer script mail. Without Admit Card answer script may be rejected. So, download your Admit Card from the VU Examination Portal.**
3. Only use **Answer Booklet** which provided by **Vidyasagar University** (Do not use other page).
4. Use your **personal e-mail id** (preferably) to send answer scripts to concerned mail.
5. Examination will be held in **online mode (Theory papers)** vide Ref. No. VU/CE/GD-5131/2022 dated 14-07-2022 of Vidyasagar University. So, no need to come to college for submission of theory papers.
6. In case of extreme emergency come to the college after contact with help desk number in examination hours.
7. Contact with Students' Help Desk at examination and office hours for any examination related problem. The Contact numbers are:
a) Dr. Debanjan Das-- 9088228428 b) Smt. Satabdi Das-- 9007788194
8. Write properly the subject of mail where mention positively your **Name, Mobile number (preferably whatsapp number) Roll number, Registration number with year & Subject (with paper).**
9. Same information (see point no. 8) should be written on the PDF of answer scripts.
10. Use only the Departmental mail id for sending your mail. Please see carefully that concerned mail id is attached with our college logo or not. If the email id is not attached with college logo, your answer script is submitted to wrong email. Then send to proper mail again. Our college logo is: ↓



11. If the candidates do not submit their answer scripts with Admit Card in proper e-mail id in proper time, the college authority is not liable in this regard. The college will put AB (absent) in Marks Submission Portal. No prayer will be granted regarding this matter.

12. Send your mail within 2 hours after the finishing time which is strictly maintained.

13. Mail IDs for respective departments are given below:

- (i) **Bengali: (Hons. & GE) jrcex.bng@gmail.com , (Gen., AECC) jrcbng22@gmail.com**
- (ii) **English: (Hons. & Gen.) englishdept.jrc@gmail.com**
- (iii) **Sanskrit: (Hons.) jrcsanskritsemii@gmail.com , (GE) jrcsanskritgesemii@gmail.com
(Gen.) jrcsanskritdsc2@gmail.com**
- (iv) **Philosophy: (Hons. & Gen.) jrc.philosophy.evensem2022@gmail.com**
- (v) **History: (Hons. & GE) jrchistory1@gmail.com , (Gen.) jrchistorygen1@gmail.com**
- (vi) **Political Science: (Hons. & Gen.) jrcpol6sem@gmail.com**
- (vii) **Physical Education: 1. DSC physical education - dscjrphyedn123@gmail.com
2. GE physical education - gejrphyedn123@gmail.com**
- (viii) **Commerce: (Hons. & Gen.) jrccomhod@gmail.com**
- (ix) **Mathematics: (Hons. & Gen.) jrcmathematics2020@gmail.com**
- (x) **Physics: (Hons. & Gen.) physics.jhargramrajcollege@gmail.com**
- (xi) **Chemistry: (Hons. & Gen.) chem.jrc@gmail.com**
- (xii) **Botany: (Hons. & Gen.) jrcbotany@gmail.com**
- (xiii) **Physiology: (Hons. & Gen.) jrcphysiosesem246@gmail.com**
- (xiv) **Zoology: (Hons. & Gen.) jrczoougexam@gmail.com**
- (xv) **ENVS (AECC) jrcenvs@gmail.com**

Countersigned

Principal
Jhargram Raj College

Convenor
UG CBCS Exam Sub-committee for SEM – II, IV & VI

