

It is hereby notified to all concerned students of B.A./B.Sc./B.Com Semester V (Honours and General), that the Examinations of the UG 5th Semester will be held in the **online mode** as directed by Vidyasagar University, vide the Notification issued by Vidyasagar University (Ref. No. VU/CE/GD-2802/2021 dated 09.03.2021). The students are directed to follow the Guidelines recommended by the University regarding the procedure of the Examination.

The following points must be noted by all candidates:

1. Please **download and print sufficient quantities of the answer booklet (including extra blank sheets) before the examination day**. Answer booklets are to be downloaded from [http://vidyasagar.ac.in/files/OnlineExam/Blank\\_Answer\\_Booklet\\_2020.pdf](http://vidyasagar.ac.in/files/OnlineExam/Blank_Answer_Booklet_2020.pdf)
2. **TOP SHEET TO BE FILLED UP AS UNDER:**
  - Name of the Examination:**
  - Year of the Examination:**
  - Candidate's Roll and Number:**
  - Registration Number with Year:**
  - Subject:**
  - Paper:**
  - Half (if Any)**
3. **The question papers for the Examination will be available under the "EXAMINATION NOTIFICATION" button in the "STUDENT ZONE" of the College Website [www.jrc.ac.in](http://www.jrc.ac.in). Click on the link specified, to get the question paper of the specific subject.** The Question Papers will also be available on the Vidyasagar University Website and Chatrabandhu app.
4. Students are required to **download the Question Papers one hour before the examination** is scheduled to begin.
5. **SUBMISSION OF ANSWER SCRIPTS:**
  - a. **Answers to be scanned and uploaded in PDF only.**
  - b. Pages to be arranged in order and merged into a **single PDF file only**. No separate pages to be sent.
  - c. **PDF File size: Maximum 7 MB.**
  - d. PDF File name must be as follows: **Full Roll No.\_Subject\_Paper Code\_Date of Exam**
  - e. Answer script to be uploaded to the **subject-specific email ID** mentioned on the college website. **Please type the email address carefully.**
  - f. **Subject line of Email** must be same as File Name: **Full Roll No.\_Subject\_Paper Code\_Date of Exam.**
6. **ALL STUDENTS MUST KEEP A SOFT COPY OF THE ANSWER SCRIPT WITH THEMSELVES.**

7. In case any student is unable to submit online at all, then the student may submit a hard copy to the college at the end of the examination. **Please note that hard copy will be accepted only in exceptional case of extreme difficulty of online submission.**
8. Please refer to the Provisional Schedule of the Examination, attached herewith.

Countersigned:



**Principal**

**Jhargram Raj College**



**Convenor**

**External Examination Subcommittee  
For UG CBCS Semester I, III & V  
Jhargram Raj College**