

O / Cir. No. 46

JHARGRAM RAJ COLLEGE

Date: 08.04.2025

09/04/2025

It is hereby notified to all concerned that a meeting of the Internal Quality Assurance Cell (IQAC) for the academic year 2024–2025 will be held as per the following schedule:

- **Date:** 23.04.2025 the Wednesday  
● **Time:** 2.00 P.M.  
📍 **Venue:** Principal's Chamber, Jhargram Raj College

All esteemed members of the IQAC are kindly requested to attend the meeting on time and extend their active cooperation.

Agenda:

1. Confirmation of the minutes of the previous IQAC meeting.
2. Review of AQAR submission status for 2023–2024.
3. Finalization and submission of the pending AQAR for 2022–2023.
4. Planning and implementation of quality enhancement initiatives for the academic year 2024–2025.
5. Strengthening feedback collection and analysis mechanism.
6. Proposal for organizing seminars, workshops, and capacity-building programmes.
7. Infrastructure development and resource augmentation.
8. Discussion on the convening of the Screening Committee meeting for the promotion of five faculty members to be held within April 2025.
9. Discussion about Seventy-five years celebration
10. Any other item(s) with the permission of the Chair.
11. Matters arising

Your valued presence and suggestions are essential for fostering the continuous improvement culture of the college.

Countersigned

Principal & Chairperson, IQAC  
Jhargram Raj College

Principal  
Jhargram Raj College

Dr. Prasanta Patra  
Coordinator, IQAC  
Jhargram Raj College

Copy forwarded for information to:

1. Secretary, Teachers' Council, JRC
2. Dr. Sudipta Mullick, Associate Professor, Dept. of Physiology, JRC
3. Dr. Sanmita Ghosh, Associate Professor, Dept. of English, JRC
4. Dr. Sourav Ganguly, Associate Professor, Dept. of Physics, JRC
5. Dr. Jhumur Mallik, Assistant Professor, Department of Sanskrit, JRC
6. Dr. Krishnendu Sinha, Assistant Professor, Department of Zoology, JRC
7. Dr. Alokesh Hazari, Assistant Professor, Department of Chemistry, JRC
8. Sri Saurav Paul, Assistant Professor, Department of Botany, JRC
9. Dr. Arabinda Samanta, Assistant Professor, Department of Botany, JRC
10. Dr. Tanmoy Sinha Mahapatra, Assistant Professor, Department of Bengali, JRC
11. Convenor, Website Sub-Committee, JRC
12. Guard File
13. All external members.