

In the interest of effective coordination and smooth administration of postgraduate (PG) academic and examination-related activities, **Smt Sanchayita Adikari**, Assistant Professor, Department of Chemistry, is hereby appointed as the **Convenor for all three PG Departments** of Jhargram Raj College.

Smt Adikari shall be responsible for overseeing and coordinating the academic and administrative functions of all PG departments, in close collaboration with the **PG Admission Sub – Committee, PG Examination Cell** and the **Office of the Principal**. His responsibilities shall include ensuring seamless communication between departments and facilitating the smooth execution of all PG academic affairs.

This appointment shall take effect from **2nd April 2025** and shall remain in force until further orders. All concerned faculty members, staff, and administrative units are requested to extend their full cooperation to Dr. Rout in the discharge of his responsibilities.

All concerned are directed to comply accordingly.



Principal
Jhargram Raj College
Principal
Jhargram Raj College

Copy forwarded for information to:

1. Coordinator, IQAC, JRC
2. Secretary, Teachers' Council, JRC
3. Head, Dept. of Bengali, Chemistry and Zoology, JRC
4. Smt Sanchayita Adikari, Assistant Professor, Dept. of Chemistry, JRC
5. Convenor, Website Sub – Committee, JRC
6. Guard File