

Duty Roster for UG CBCS 4th Semester (H & G), 2021

Sl. no	Nature of work	Name of the teacher
1	Question paper Uploading at College Website	Susovan Mandal, Sreejit Ghosh, Sujan Pramanik, Oindrila Sen, Priya Tamang
2	Preparation of Appointment letter and Completion Certificate for Head Examiner, Examiners and Scrutineers	Gargi Sengupta, Alope Gupta, Srijita Saha, Baishakhi Kundu ; Satyajit Ghorai , Koushik Sen, Abhoy De
3	Marks Submission Portal Observation	All Departmental Representatives
4	Students' Help line	Debanjan Das, Satabdi Das

Control room duty at College office:

No. of days	Date	Day	Name of the teacher
1	24-08-2021	Tuesday	Gargi Sengupta, Debanjan Das, Satyajit Ghorai, Rajesh Pandey
2	25-08-2021	Wednesday	Baishakhi Kundu, , Sreejit Ghosh , Aditi Bera
3	26-08-2021	Thursday	Abhoy De, Koushik Sen, Ramchandra Pramanick
4	27-08-2021	Friday	Srijita Saha, Sujan Pramanik, Susovan Mandal, Sikandar Ansari
5	28-08-2021	Saturday	Md. Bodruddoza Arefin, Priya Tamang, Alope Gupta

Countersigned


Principal
Jhargram Raj College



Convenor
Student Management Committee &
UG CBCS Exam Sub-committee for SEM – II, IV & VI