

It is hereby requested to all concerned Head Examiners listed below to upload the marks of B.A/ B.Sc /B.Com SEM-V (H&G) Examination 2020 as per the instruction received from the Controller Section, Vidyasagar University vide Ref No. **VU/CE/GD-2851/2021** dated **23.04.21**. The process of uploading the marks has to be done within **30.04.21 positively**. Sri Souvick Biswas Convener, External Examination Sub Committee for UG CBCS Examination SEM-I, III, V for the Academic Year 2020-21 is also requested to send the User ID and Password to the respective Head Examiners. For further queries please see the instructions attached herewith.

| Sl No. | Department         | Name of the Head Examiners                           |
|--------|--------------------|------------------------------------------------------|
| 1.     | Bengali            | Dr. DIPANKAR MONDAL                                  |
| 2.     | Botany             | Dr. GARGI SENGUPTA                                   |
| 3.     | Chemistry          | Dr. DILIP ROUTH                                      |
| 4.     | Commerce           | Dr. ALOKE GUPTA                                      |
| 5.     | Economics          | SRI PARTHAPRATIM MUKHERJEE                           |
| 6.     | English            | SMT. DAISY MAJUMDAR                                  |
| 7.     | History            | SMT. OINDRILA SEN                                    |
| 8.     | Mathematics        | SRI SANDIP SARKAR                                    |
| 9.     | Philosophy         | SMT. SUDIPTA MULLICK                                 |
| 10.    | Physical Education | SMT. GIRIJA BASU                                     |
| 11.    | Physics            | Dr. SOURABH MUKHOPADHYAY                             |
| 12.    | Physiology         | Dr. NIVEDITA BHATTACHARYYA                           |
| 13.    | Political Science  | SRI RAMCHANDRA PRAMANIK                              |
| 14.    | Sanskrit           | SRI SOUVICK BISWAS                                   |
| 15.    | Zoology            | Dr. DEBNARAYAN ROY<br>CO-ORDINATOR: SRI SOURAV BARAI |



Principal  
Jhargram Raj College

Copy to:

1. Secretary, Teachers' Council.
2. All HOD's.
3. Sri Souvik Biswas, Convener, External Examination Sub Committee for UG CBCS Examination SEM-I, III, V for the Academic Year 2020-21.
4. Guard File.
5. Convener, Website Sub Committee.



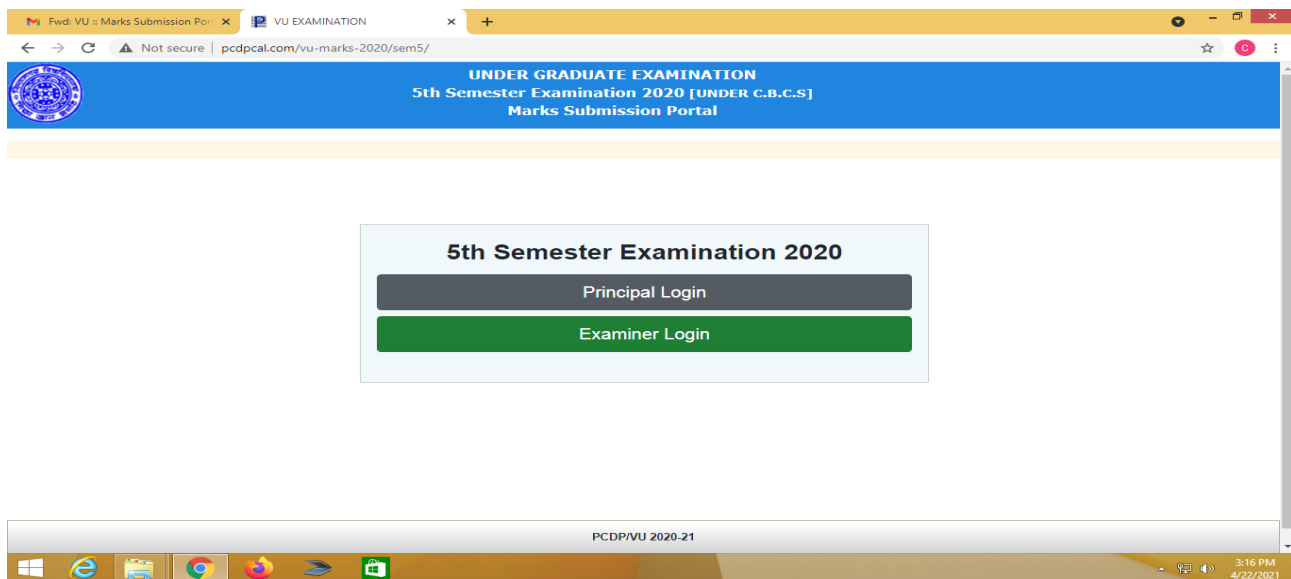
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**MIDNAPORE • PASCHIM MEDINIPUR**  
**WEST BENGAL • PIN 721 102**  
**OFFICE OF THE CONTROLLER OF EXAMINATIONS**

Ref.No:VU/CE/GD-2851 /2021

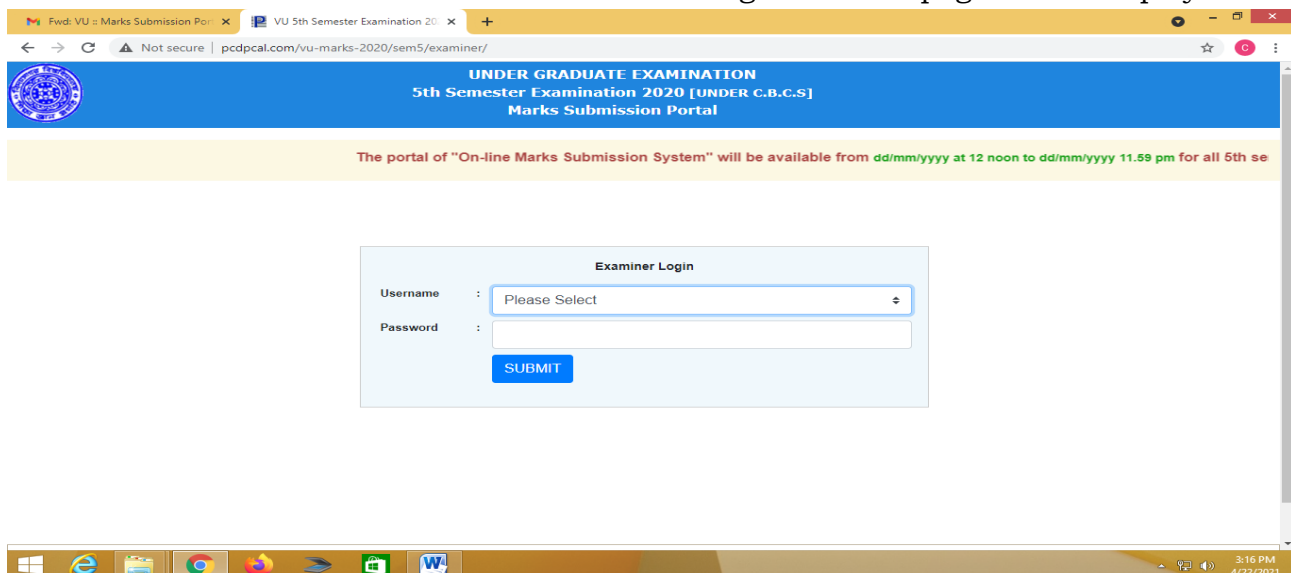
23.04.2021

**ONLINE MARKS SUBMISSION GUIDELINES FOR THE EXAMINERS/PRINCIPAL**  
**FOR**  
**UNDERGRADUATE 5TH SEMESTER EXAM(CBCS) 2020**  
**INSTRUCTIONS FOR THE EXAMINERS**

1. The examiners will be required to visit the following url:-  
**<http://pcdpca.com/vu-marks-2020/>**
2. After clicking the URL, this page will be displayed:-



3. The examiner needs to click on Examiner Login and this page will be displayed:-





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4. The examiner need to select their college from drop down menu in the username and will be required to put their examiner password provided to the college principal. This page will be displayed:-

The screenshot shows a web browser window with the URL [pcdpcal.com/vu-marks-2020/sem5/examiner/redirector.php](http://pcdpcal.com/vu-marks-2020/sem5/examiner/redirector.php). The page header includes the Vidyasagar University logo and the text "UNDER GRADUATE EXAMINATION 5th Semester Examination 2020 [UNDER C.B.C.S] Marks Submission Portal". A user is logged in as "BAIKUL MILANI MAHAVIDYALAYA, KISMAT BAIKUL". The main form has two dropdown menus: "Please choose course type" with options "Please choose..", "HONOURS", and "PROGRAM"; and "Please choose paper type you want to award the marks for" with a "Please choose.." option. A "Submit" button is below the form. The footer shows "PCDP/VU 2020-21".

5. Course type to be selected from drop down menu and paper type to be selected as shown below:-

This screenshot is similar to the previous one, but the "Please choose course type" dropdown menu is open, showing the options "Please choose..", "Theory", "Internal", "Class Assessment", and "Practical". The "Submit" button and the footer "PCDP/VU 2020-21" are also visible.



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6. The examiner needs to select the tab “ALLOCATE MARKS” as shown below:-

The screenshot shows a web browser window with the URL [pcdpal.com/vu-marks-2020/sem5/examiner/home.php](http://pcdpal.com/vu-marks-2020/sem5/examiner/home.php). The page header includes the Vidyasagar University logo and the text "UNDER GRADUATE EXAMINATION 5th Semester Examination 2020 [UNDER C.B.C.S] Theory Marks Submission Portal". A user is logged in as "BAJKUL MILANI MAHAVIDYALAYA, KISMAT BAJKUL". The "Allocate Marks" tab is selected, displaying a list of subjects: Bengali Honours Core Course, Bengali Discipline Specific Elective, Botany Honours Core Course, Botany Discipline Specific Elective, Chemistry Honours Core Course, Chemistry Discipline Specific Elective, Economics Honours Core Course, Economics Discipline Specific Elective, and Education Honours Core Course. The page footer shows "PCDP/VU 2020-21" and the system time "3:19 PM 4/22/2021".

7. The examiners need to click on their subject and allocate marks. Marks awarded more than the total marks will not be saved and rejected by the system.

The screenshot shows the "MARKS AWARD LIST" table in the "Allocate Marks" section. The table has columns for Name, Registration No, Session, Roll No, Full Marks, and Marks Allocation. The subject is "[ BNGHCC ] Nattya Path" and the paper is "11" with full marks of "60". The table lists four students: ANJAR ALI KHAN, ASTAMI SANGRAM, AVIJIT MANNA, and AYANTIKA TRIPATHY. The "Marks Allocation" column shows 55 for ANJAR ALI KHAN, 60 for ASTAMI SANGRAM, and empty input fields for AVIJIT MANNA and AYANTIKA TRIPATHY. A note below the table states: "NB : Enter marks between 00 and 60. AB (if marks is not available), else it will become invalid and not be saved in the database." The page footer shows the system time "3:20 PM 4/22/2021".

| Name              | Registration No | Session | Roll No        | Full Marks | Marks Allocation     |
|-------------------|-----------------|---------|----------------|------------|----------------------|
| ANJAR ALI KHAN    | 1010014         | 2018-19 | 1115101-180002 | 60         | 55                   |
| ASTAMI SANGRAM    | 1010040         | 2018-19 | 1115101-180005 | 60         | 60                   |
| AVIJIT MANNA      | 1010045         | 2018-19 | 1115101-180006 | 60         | <input type="text"/> |
| AYANTIKA TRIPATHY | 1010047         | 2018-19 | 1115101-180007 | 60         | <input type="text"/> |



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8. After awarding marks, examiner needs to click the submit button provided at the centre bottom of the screen. **It is to be noted that the marks once submitted by the examiner will not be rectified again. Rectification/editing of marks can be done by the Principal Login with their super ID password only.**

| Student Name      | Roll No. | Year    | Subject | Paper ID       | Marks | Action               |
|-------------------|----------|---------|---------|----------------|-------|----------------------|
| MONIPRASAD KHANRA | 1010139  | 2018-19 | BNGHCC  | 1115101-180028 | 60    | <input type="text"/> |
| MOUMITA BARMAN    | 1010143  | 2018-19 | BNGHCC  | 1115101-180030 | 60    | <input type="text"/> |
| MOUMITA JANA      | 1010147  | 2018-19 | BNGHCC  | 1115101-180031 | 60    | <input type="text"/> |
| MOUSUMI KHATUN    | 1010153  | 2018-19 | BNGHCC  | 1115101-180032 | 60    | <input type="text"/> |
| NABAMI PATTANAYAK | 1010159  | 2018-19 | BNGHCC  | 1115101-180034 | 60    | <input type="text"/> |
| NABANITA MONDAL   | 1010162  | 2018-19 | BNGHCC  | 1115101-180035 | 60    | <input type="text"/> |

1 | 2 | 3

PCDP/VU 2020-21

### INSTRUCTIONS FOR PRINCIPAL

1. The principal/TIC/OIC needs to click on the same marks submission url mentioned at Sl No 1. They need to enter the portal through **Principal SUPER PASSWORD**. Kindly note that this password is **highly confidential** and it is to be used under the strict control of the Principal/TIC/OIC only.

UNDER GRADUATE EXAMINATION  
5th Semester Examination 2020 [UNDER C.B.C.S]  
Marks Submission Portal

**5th Semester Examination 2020**

PCDP/VU 2020-21



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2. The Principal/TIC/OIC needs to choose course type and paper type from the drop down menu as shown below:-

UNDER GRADUATE EXAMINATION  
5th Semester Examination 2020 [UNDER C.B.C.S]  
Marks Submission Portal

You are logged in as; RAJIB, MILANI  
MAHAVIDYALAYA, KISMAT RAJIB Logout

Please choose course type ..Please choose.. Please choose paper type you want to award the marks for ..Please choose..

Submit

PCDP/VU 2020-21

3. After that the screen will show two tabs. **ALLOCATE MARKS** and **RELEASE MARKS**. From the tab "ALLOCATE MARKS", the marks can be edited. Here it is to be noted that, the marks can be edited only after the examiner award the marks through examiner portal only. Fresh marks cannot be allocated through Principal dash board.

UNDER GRADUATE EXAMINATION  
5th Semester Examination 2020 [UNDER C.B.C.S]  
Theory Marks Submission Portal

You are logged in as; RAJIB, MILANI  
MAHAVIDYALAYA, KISMAT RAJIB Home Logout

Allocate Marks Release Marks

PCDP/VU 2020-21

pcdpca.com/vu-marks-2020/sem5/principal/submit\_all.php



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4. Through “**RELEASE MARKS**”, Principal/TIC/OIC can observe the status of marks. There are three column's in this screen as “**ALLOCATION REQUIRED**”, “**ALLOCATION DONE**”, and “**ALLOCATION PENDING**”.

Once the “**ALLOCATION PENDING**” becomes **Zero**, the submit button will be activated and marks can be released.

| Subject                                 | Details                                                                 | Paper     | Allocation Required | Allocation Done | Allocation Pending |
|-----------------------------------------|-------------------------------------------------------------------------|-----------|---------------------|-----------------|--------------------|
| Honours Core Course [ BNGHCC ]          | Nattya Path                                                             | 11 B (IN) | 60                  | 0               | 60                 |
| Honours Core Course [ BNGHCC ]          | Nattya Path                                                             | 11 C (CA) | 60                  | 0               | 60                 |
| Honours Core Course [ BNGHCC ]          | Nattya Path                                                             | 11 A (TH) | 60                  | 2               | 58                 |
| Honours Core Course [ BNGHCC ]          | Kabya Tattya, Paschayatta Sahitya Samalochana Tattya o Sahitter Rupriti | 12 B (IN) | 60                  | 0               | 60                 |
| Honours Core Course [ BNGHCC ]          | Kabya Tattya, Paschayatta Sahitya Samalochana Tattya o Sahitter Rupriti | 12 C (CA) | 60                  | 0               | 60                 |
| Honours Core Course [ BNGHCC ]          | Kabya Tattya, Paschayatta Sahitya Samalochana Tattya o Sahitter Rupriti | 12 A (TH) | 60                  | 0               | 60                 |
| Discipline Specific Elective [ BNGHDS ] | Bangla Sahitya Prabhab                                                  | 1 A (TH)  | 59                  | 0               | 59                 |

| Subject                             | Details                      | Paper    | Allocation Required | Allocation Done | Allocation Pending |
|-------------------------------------|------------------------------|----------|---------------------|-----------------|--------------------|
| Skill Enhancement [ PHYGSE ]        | Nutrition and Fitness        | 3 C (CA) | 1                   | 0               | 1                  |
| Skill Enhancement [ PHYGSE ]        | Maternal and Child Nutrition | 3 C (CA) | 51                  | 0               | 51                 |
| Discipline Specific Core [ ZOOGDS ] | Immunology                   | 1 C (CA) | 82                  | 0               | 82                 |
| Discipline Specific Core [ ZOOGDS ] | Immunology                   | 1 D (PR) | 82                  | 0               | 82                 |
| Discipline Specific Core [ ZOOGDS ] | Immunology                   | 1 A (TH) | 82                  | 0               | 82                 |
| Discipline Specific Core [ ZOOGDS ] | Immunology                   | 1 B (IN) | 82                  | 0               | 82                 |
| Skill Enhancement [ ZOOGSE ]        | Medical Diagnostics          | 3 A (TH) | 9                   | 0               | 9                  |
| Skill Enhancement [ ZOOGSE ]        | Medical Diagnostics          | 3 B (IN) | 9                   | 0               | 9                  |
| Skill Enhancement [ ZOOGSE ]        | Medical Diagnostics          | 3 C (CA) | 9                   | 0               | 9                  |

Submit Cancel

N.B: If there is any pending allocation for any of the papers, confirm button will not work. Once the confirm button becomes active you need to give allocation password to release marks

5. The marks submission portal of UG 5<sup>th</sup> Semester (CBCS) will open from 24 April 21 (10:00 hrs) till 30 April 21 (2359 hrs)

Controller of Examinations (Offg.)  
Vidyasagar University

Phone: (03222) 298-333 Fax No.: (03222) 275329 / 297

Email : [controller@mail.vidyasagar.ac.in](mailto:controller@mail.vidyasagar.ac.in) Website : <http://www.vidyasagar.ac.in>