



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution		JHARGRAM RAJ COLLEGE
• Name of the Head of the institution	Dr. Debnarayan Roy	
• Designation	Principal	
• Does the institution function from its own campus?	Yes	
• Phone no./Alternate phone no.	03221255022	
• Mobile No:	9434508109	
• Registered e-mail	jhargramrajcollege@gmail.com	
• Alternate e-mail	droyzoology@gmail.com	
• Address	RAGHUNATHPUR	
• City/Town	JHARGRAM	
• State/UT	WEST BENGAL	
• Pin Code	721507	
2.Institutional status		
• Affiliated / Constitution Colleges		
• Type of Institution	Co-education	
• Location	Semi-Urban	
• Financial Status	UGC 2f and 12(B)	

• Name of the Affiliating University	VIDYASAGAR UNIVERSITY
• Name of the IQAC Coordinator	Dr. Rahul Kumar Datta
• Phone No.	03221255022
• Alternate phone No.	9830110026
• Mobile	9830110026
• IQAC e-mail address	jrciqac@gmail.com
• Alternate e-mail address	dattarahulkumar@gmail.com
3. Website address (Web link of the AQAR (Previous Academic Year))	https://jrc.ac.in/working_folder/AQAR2020-21.pdf
4. Whether Academic Calendar prepared during the year?	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	http://www.jrc.ac.in/working_folder/DOWNLOAD-G-0-164-63BA2FE44BB50.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B++	3.0	2007	31/03/2007	30/03/2012

6. Date of Establishment of IQAC

22/06/2013

7. Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Jhargram Raj College	Salary	Govt of WB	2021-2022	727.28 Lakh
Jhargram Raj College	Over Head Expenses	Govt of WB	2021-2022	7.24 Lakh
Jhargram Raj College	Contingency	Govt of WB	2021-2022	0.5 Lakh
Jhargram Raj College	Wages	Govt of WB	2021-2022	50.0 Lakh
Jhargram Raj College	Scholarship	Govt of WB	2021-2022	207.14 Lakh
Jhargram Raj College	DBT Star	Govt of WB	2021-2022	13.23809 Lakh

8. Whether composition of IQAC as per latest NAAC guidelines	Yes
<ul style="list-style-type: none"> Upload latest notification of formation of IQAC 	View File
9. No. of IQAC meetings held during the year	10
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
<ul style="list-style-type: none"> If yes, mention the amount 	
11. Significant contributions made by IQAC during the current year (maximum five bullets)	
<ul style="list-style-type: none"> The IQAC made sure that ongoing work was required to advance the 	

teaching-learning process. The pandemic lockdown situation persisted during this academic year through November 2021 and January 2022. According to the circumstances, the Jhargram Raj College IQAC has recommended that classes be conducted in a hybrid style, which includes both online and offline classes. During the ongoing pandemic or even after the college opened, the IQAC encouraged one-on-one communication between the teachers and students while keeping in mind the students' mental health. • The IQAC also made note of the necessity of setting up sensitization programs for the students and teachers in accordance with the circumstance, including social distance, usage of sanitizers and masks, adherence to the COVID protocol, etc. Additionally, Board of Studies meetings for PG departments were held both online and offline. According to university guidelines, exams were administered, followed by offline and online evaluations. Departments were asked to maintain track of online classes and exams. • The IQAC took action to address the teachers' outstanding CAS and arrears. Three teachers have already received their govt orders for promotions. • Students' Satisfaction Survey (SSS) was organized for the first time by the IQAC of Jhargram Raj College during this year. To make the students conversant with the process, the faculty members took an active role to communicate with the students. The SSS for the year 2021-2022 was conducted via e-mail, and the IQAC has proposed to carry out a OTP based SSS from the next academic session. • Under the guidance of the IQAC, the departments of Physics and Zoology organized two summer school programs in the online mode during the lockdown period and involved eminent experts in the respective subjects to motivate the students.

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
<p>During the pandemic lockdown, the summer school programs were organized using the digital platform to support the student and teacher exchange programs.</p>	<p>During the Covid Pandemic (2021) shutdown, the Physics and Zoology departments of Jhargram Raj College hosted online summer schools. Topics from the CBCS syllabus were lectured on and demonstrated by subject specialists from various colleges, universities, and organizations. Students from other institutions, in addition to those at the college, participated and benefited.</p>

Attempts to prepare for the NAAC.	The IQAC undertook the responsibility of submitting the pending AQARs (for the years 2018-2019 and 2019-2020). In addition, a seminar "NAAC - why & how" was also organized.
Encouraging and supplying the academic departments with the set-up and resources required to hold webinars and/or talks by renowned educators and researchers on the online platform.	In conjunction with the IQAC, Jhargram Raj College, the majority of the departments have organized lectures, workshops, webinars, training programs, etc. during the time. During this time, there were about 19 webinars held.
Initiative for the promotion of teachers under the Career Advancement Scheme (CAS).	Teachers' CAS files were being processed. Three teachers have already received their govt orders for promotions.
Initiation of the Students' Satisfaction Survey (SSS).	SSS was organized for the first time by the IQAC of Jhargram Raj College during this year via e-mail. To make the students conversant with the process, the faculty members took an active role to communicate with the students. The IQAC has proposed to carry out a OTP based SSS from the next academic session. Received student feedback regarding the college's strengths and weaknesses as well as suggestions for improving the academic and administrative aspects of the organization.
Organizing academic activities while adhering to the COVID guideline.	Regular efforts were made to promote the hybrid (offline and online) form of instruction. According to VU regulations, offline classes for students in various semesters were permitted on different days to limit student gathering

13. Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
Teacher's concil	13/04/2023
14. Whether institutional data submitted to AISHE	
Year	Date of Submission
2021-2022	08/02/2023
15. Multidisciplinary / interdisciplinary	
<p>Since the 2017-2018 academic session, the college under the umbrella of the affiliated university (Vidyasagar University) has been providing CBCS-based education in the undergraduate and postgraduate curricula. Students from both the General and Honours courses benefit in this manner. As an affiliated institution, the college works to encourage students to enroll in CBCS courses that contribute to a holistic mental development with the help of the affiliating university.</p>	
16. Academic bank of credits (ABC):	
<p>Jhargram Raj College being an affiliated college of Vidyasagar University does not enjoy autonomy.</p>	
17. Skill development:	
<p>Within the regular study modes, the current CBCS curriculum already includes skill development courses. To give an example, the Physics (Honours) course includes the following skills: Physics workshop skill, electrical circuits and network skill (SEC-1), computational physics (SEC-1), basic instrumentation skills (SEC-2), renewable energy and energy harvesting (SEC-3), and Applied Optics (SEC-2). In contrast, the Physics (General) course includes the following skills: Physics workshop skill, computational physics (SEC-1), electrical circuits and network skills (SEC-1), basic instrumentation skills. Similar to this, the laboratory course CEM 196: Food Processing and Preservation in the postgraduate Chemistry curriculum is suitable for giving the necessary skills for a food processing enterprise.</p>	

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The college played a key role in advocating for the inclusion of Santhali language in the Honours/Major curriculum in addition to the normal instruction of Indian languages like Bengali and Sanskrit under the CBCS system of Vidyasagar University. Regarding the adoption of Santhali, the college has already presented its request to the relevant official at the Department of Higher Education, Government of West Bengal, and Vidyasagar University. The college has taken attempts to establish a 'lokasanskriti museum' inside the college grounds, hence encouraging an integrative approach towards fusing the local cultural context with the Indian languages.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

In an effort to accurately assess the student learning results, the institution is encouraging the faculty members to create and/or remodel the teaching materials, choose instructional resources, adopt newer teaching techniques, and carry out regular evaluations. The college also anticipates the guidance provided in this regard by the affiliating university.

20.Distance education/online education:

Considering the demand from the students for such courses, the college plans to provide distance courses. The college waits for authorization from the authorities, nevertheless, as an affiliated government college that is governed by the Department of Higher Education, the Government of West Bengal, and Vidyasagar University. In the college, the COVID and a portion of the post-COVID education have been delivered entirely online and in a blended format. The faculty can use the college's licensed Google suite to host webinars and conduct online classes.

Extended Profile**1.Programme**

1.1 909

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1 3055

Number of students during the year

File Description	Documents
Data Template	View File

2.2 707

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 813

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1 62

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 102

Number of Sanctioned posts during the year

Extended Profile

1. Programme

1.1	909
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2. Student

2.1	3055
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	707
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	813
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3. Academic

3.1	62
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	102
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution	
4.1	38
Total number of Classrooms and Seminar halls	
4.2	68.08028
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	91
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The Institution has a definite curriculum planning that is reflected through its Academic calendar, which is given to the college website.

The college follows the curriculum prescribed by Vidyasagar University for UG and PG courses. Distribution of syllabus topics among the faculties are done before each semester for a well plan as well as fruitful effective teaching. The detailed course structure is also displayed in the website. Different methods of curriculum delivery are followed by different faculties like Chalk and talk, white marker board, use of ICT enabled method as well as using online platform as and when necessary. For Practical classes, laboratory facilities are provided, including Computer laboratory. For the convenience of the students, some study materials are uploaded in the designated places on the college website. Class attendance is maintained and percentage of attendance is reflected as marks in their end semester

examination, as per University circular. Internal assessment is done regularly for the evaluation. In addition to that, sudden tests are also taken by some teachers.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://jrc.ac.in/igac/working_folder/DOWNLOAD-G-0-4-64649C0EBE3EE.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic calendar is made in accordance with the affiliating University. It includes tentative date of commencement of classes, internal assessment, parent teachers' meeting, recesses, activities like annual sports, independent day celebration, student seminar, field tour etc. The tentative time of commencement of form fill up and of Final examination for each semester is also mentioned, thus a student can have an idea about the duration of the courses and can prepare himself or herself well advance for the final semester examination. Continuous Internal Evolution (CIE) is carried out in line with the academic calendar. The class routine formed by routine committee is strictly followed. Both academic calendar and class routine is displayed in the website. Internal assessment is arranged following the schedule of academic calendar. Performance of students in internal assessments are discussed in departmental meetings.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	http://www.jrc.ac.in/working_folder/DOWNLOAD-G-0-164-62EC0D23DA371.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating

C. Any 2 of the above

University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	
File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File
1.2 - Academic Flexibility	
1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented	
1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented	
32	
File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File
1.2.2 - Number of Add on /Certificate programs offered during the year	
1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)	
0	
File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

Jhargram Raj College provides its students with a broad education through its curriculum, which covers several intersecting issues, including gender, professional ethics, human values, the environment, and sustainability. The institution offers various courses under more than eight different programs that address these intersecting issues, including feminism, gender sensitization, human rights, ethics, value education, women's power and politics, ecology, environment, and understanding ancestry. The college conveys the value of treatises on ethics, gender sensitivity, the importance of environmental issues, and the need for sustainability and conservation through various seminars, webinars, and lectures that are organized in addition to classroom instruction. For all undergraduate students, the college offers Environment Studies, which is a requirement set forth by the UGC and the affiliated university

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

15

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

229

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	C. Any 2 of the above								
<table border="1"> <thead> <tr> <th data-bbox="86 353 529 421">File Description</th> <th data-bbox="529 353 1436 421">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 421 529 524">URL for stakeholder feedback report</td> <td data-bbox="529 421 1436 524" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="86 524 529 743">Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)</td> <td data-bbox="529 524 1436 743" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="86 743 529 846">Any additional information(Upload)</td> <td data-bbox="529 743 1436 846" style="text-align: center;">View File</td> </tr> </tbody> </table>	File Description	Documents	URL for stakeholder feedback report	No File Uploaded	Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded	Any additional information(Upload)	View File	
File Description	Documents								
URL for stakeholder feedback report	No File Uploaded								
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded								
Any additional information(Upload)	View File								
1.4.2 - Feedback process of the Institution may be classified as follows	C. Feedback collected and analyzed								
<table border="1"> <thead> <tr> <th data-bbox="86 981 529 1048">File Description</th> <th data-bbox="529 981 1436 1048">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 1048 529 1151">Upload any additional information</td> <td data-bbox="529 1048 1436 1151" style="text-align: center;">View File</td> </tr> <tr> <td data-bbox="86 1151 529 1294">URL for feedback report</td> <td data-bbox="529 1151 1436 1294" style="text-align: center;">https://jrc.ac.in/igac/working_folder/DOWNLOAD-G-0-2-646B28B70B63F.pdf</td> </tr> </tbody> </table>	File Description	Documents	Upload any additional information	View File	URL for feedback report	https://jrc.ac.in/igac/working_folder/DOWNLOAD-G-0-2-646B28B70B63F.pdf			
File Description	Documents								
Upload any additional information	View File								
URL for feedback report	https://jrc.ac.in/igac/working_folder/DOWNLOAD-G-0-2-646B28B70B63F.pdf								
TEACHING-LEARNING AND EVALUATION									
2.1 - Student Enrollment and Profile									
2.1.1 - Enrolment Number Number of students admitted during the year									
2.1.1.1 - Number of sanctioned seats during the year									
1571									
<table border="1"> <thead> <tr> <th data-bbox="86 1666 529 1733">File Description</th> <th data-bbox="529 1666 1436 1733">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 1733 529 1800">Any additional information</td> <td data-bbox="529 1733 1436 1800" style="text-align: center;">View File</td> </tr> <tr> <td data-bbox="86 1800 529 1899">Institutional data in prescribed format</td> <td data-bbox="529 1800 1436 1899" style="text-align: center;">View File</td> </tr> </tbody> </table>	File Description	Documents	Any additional information	View File	Institutional data in prescribed format	View File			
File Description	Documents								
Any additional information	View File								
Institutional data in prescribed format	View File								
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)									

2.1.2.1 - Number of actual students admitted from the reserved categories during the year	
591	
File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File
2.2 - Catering to Student Diversity	
2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners	
<p>The assessment of the learning levels of the students is done by the teachers in the classrooms during lectures and through conducting class tests, assignments, tutorials, etc. During the course of every semester, the Departmental Faculty members identify slow learners and advanced learners in the class. Tutorial classes are arranged to mentor the slow learners and also facilitate their interactions with the advanced learners. Students are encouraged to meet the departmental faculties during college hours after regular classes and are guided through various pertinent issues, whether academic, extracurricular activities, communication skills and sessions on value education.</p>	
File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded
2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)	
Number of Students	Number of Teachers
3059	62
File Description	Documents
Any additional information	View File
2.3 - Teaching- Learning Process	
2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences	

The college consistently works towards providing a process of learning via activities that cross-links the society with education and makes constant efforts to enrich students to realize their potential and evolve them as transforming agents of society. College Some very effective methods adopted by the college are: Students are encouraged to discuss their doubts with faculty members during and after classes. Special tutorial classes are taken quite frequently. Students' seminar, wall magazine publications, invited lectures and special talks are organized by various departments for improving their communication skills and diversifying their knowledge. Seminar Lectures on popular topics delivered by each faculty member regularly to help students to get updated with current scenario on respective topic. Educational tours and excursions are arranged by several departments. Alumni lecture series is also conducted to encourage our present students.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Faculty members of our College use ICT and various other digital tools for effective teaching-learning process. College has a Wi-Fi Enabled Campus which helps teachers and students to learn from online resources along with text books. The college has several ICT enabled Classrooms with Desktops, Laptops and Projectors which helps in e-learning process. Members of Faculty indulge in sharing resources via personal teaching webpage, departmental websites and/or college website where regular class notes, assignments, Audio-visual study materials, YouTube study materials links, references and remarks are posted. Teachers also use Google Meet and WhatsApp platform to share study material to the students. Teachers regularly use online platforms like MOOCS, e-P. G Pathashala and N-list. College has well equipped computer labs. College has an online central Library (digital) and departmental seminar libraries.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://jrc.ac.in/igac/working_folder/DOWNLOAD-G-0-4-6348ECEB1FA02.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

84

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

62

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

30

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

454

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal assessment is an integral part of CBCS programme and it also plays a pivotal role in continuous evaluation. The College has an Internal evaluation sub committee to supervise the whole process and prepare schedule, duty roster, instructions for smooth operation of this endeavor. Due to this pandemic situation, all internal assessments were conducted in online mode. The students were intimated with the schedules of internal assessments through notice, which were generally published a well before (at least 7 to 15 days) the examinations. Notices were uploaded in the college website and also circulated to the concerned whatsapp groups of students. Question papers were uploaded in the college website, and also circulated to whatsapp groups of students. The students were evaluated on the basis of their assessments and remedial and tutorial classes were also arranged accordingly. Respective departments also practice various forms of continuous evaluation such as class tests, assignments etc.

File Description	Documents
Any additional information	View File
Link for additional information	https://jrc.ac.in/working_folder/DOWNLOAD-G-0-151-610582018BD4F.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

There is no grievance of students regarding evaluation process of internal examination till date. However, due to COVID-19 pandemic and subsequent lockdown, the entire examination process was conducted in online mode and as such some students reported difficulties in uploading of answer scripts due to poor internet connectivity particularly students residing in the remotest parts of the districts of Jhargram, Paschim Medinipur, Purba Medinipur and Purulia. To address this issue, reasonable time was given to them for uploading process.

File Description	Documents
Any additional information	View File
Link for additional information	https://jrc.ac.in/igac/working_folder/DOWNLOAD-G-0-4-646A4194E2DD0.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The course curriculum is designed by the university and the departments implement the course curriculum within the framework of CBCS regulations and academic calendar designed by the university. Respective departments are entrusted with the task of defining Programme Outcomes for each programme offered by the college. The Course Outcomes (Cos) for all programmes may be summarized as follows:

1. Empowering underprivileged students primarily students belonging from rural background and tribal community.
2. Developing a spirit of team-work, ethical and moral values.
3. Demonstrating leadership and communication skill.
4. In-depth knowledge in the field of study with focus on practical application of the same to emerging problems in

real world.

5. Preserving local culture and heritage.
6. Promoting ecological and environmental awareness.
7. Developing an aptitude of self-learning and life-long learning.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

As the year under assessment was in the grip of pandemic and restriction orders related to the pandemic prevailed, all the teaching learning activities were largely confined to online mode mainly using Google meet platform and Whatsapp facility. As per University notification, the examination was conducted in online mode also. For measuring the level of attainment of POs, PSOs and Cos, the following methods have been followed by the respective departments of our college:

- 1) Online classes through Google -Meet platforms
- 2) Live video tutorials (through YouTube platform)
- 3) Invited lecture series,
- 4) State and national level webinars.
- 5) Project work and student seminars
- 6) Online quiz and essay competitions.
- 7) COVID-19 Awareness programmes.

Concerned Whatsapp groups were created for communication with students, sharing learning aid materials and online class links. Assessments were also conducted in online mode using Whatsapp, E mail and Google form facilities.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://jrc.ac.in/working_folder/NOTICE-G-0-3-6236B30CE58C5.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

756

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://jrc.ac.in/igac/working_folder/DOWNLOAD-G-0-2-646A56EA98687.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0.58

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

01

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	View File
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

19

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year**3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

02

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

01

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

For the development of students and society and sincerely works to cultivate their academic, social, moral and cultural development, Jhargram Raj College is continuously engaged. Also the institute do focus on their health. Various extension activities are carried out through the NSS Units. The NSS unit organizes blood donation camp, Campus Cleaning Program on a regular basis. Plantation program was also conducted by the NSS unit to make the campus environment more green and healthy. Webinar was organized on AIDS awareness by the college through NSS unit. The institute took part in Swachhata Action Plan (SAP) organized by NSS RD Kolkata. During this time period, Jhargram Raj College also organized quiz completion and yoga day celebration for the mental and physical development of students and bringing awareness in the society.

File Description	Documents
Paste link for additional information	https://jrc.ac.in/nss/
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

1

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

07

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in

collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

1087

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution has 15 departments which offer 29 undergraduate programmes (Honours in 15 subjects) and 3 postgraduate programmes. The college stands on an expansive campus area of about 57.76 acres which is consisted of Science-Administrative building, Humanities/Arts building, Canteen, Medicinal plant garden, Girls' and Boys' Hostels, Staff quarters and a large playground.

The core institution i.e., Science-Administrative building and the Humanities/Arts building have adequate infrastructural and physical facilities to support and nourish a healthy educational ambience as well as the diverse and learner centric curriculum. Some of the key features are:-

- Ample (37) classrooms among which 8 are smart classrooms.
- 32 laboratories housed in various departments.
- One (01) well-equipped large seminar hall (PK Sen Memorial Hall).
- One central computer laboratory with a total of 22 computers and associated peripherals.
- All the departments have dedicated desktops, laptops and other peripherals for academic as well as record keeping purposes.
- High speed internet connectivity.
- A central library of an enormous collection of 111668 text books, 1850 reference books and subscription of online journals. Several departments have their own seminar libraries also.
- A central instrument facility which is utilized on shared basis by various departments.

- 3 students' hostels (2 for boys and 1 for the girls) catering the residential need of approximately 250 students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

"To keep the body in good health is a duty... Otherwise we shall not be able to keep our mind strong and clear" - Lord Buddha

Jhargram Raj College strives in that motto and takes good care in comprehensive development of students. The college has a large playground along with a dedicated Badminton and Volley ball court. The playground is used for annual sports meet and other outdoor based sports activities on a routine basis.

Apart from facilities for facilitating outdoor sports activities the college does not hinder on indoor activities or facilities required for honing a healthy and strong body. The college has provisions for table tennis and carom which are located in Boys' and Girls' common room and a unisex gymnasium (established in 2014) which houses various advance instruments along with treadmills, exercise bikes, steam and sauna baths etc. Apart from provisions for building a strong body and sports activities the institution also nurtures the cultural aspects of the pupils by organizing and hosting Freshers' welcome, Annual Fest, Jungle Mahal Utsav (in association with the Govt. of W.B.) etc. The college celebrates Republic Day, Independence Day and other significant national events with immense respect and solemnity. The NSS units of the college actively organizes broad spectrum of events throughout the year and tries to reach a large section of society in this regard. A portion of the campus area is solely dedicated for setting up platform for various cultural activities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

08

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

08

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

43.32771

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource**4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

- Name of ILMS software: KOHA
- Nature of automation (fully or partially): partially
- Version: 18.11
- Year of Automation: 2019

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil
4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	D. Any 1 of the above
File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File
4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)	
4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)	
4.36079	
File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File
4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)	
4.2.4.1 - Number of teachers and students using library per day over last one year	
35	

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution is equipped with broadband connection of 200 mbps that provides IT support to the Office of the Principal along with all the departments with the scheme of monthly unlimited data. This broadband connection also renders a significant portion of the campus to be connected securely via Wi-Fi. The central computer laboratory is furnished with 22 computers and associated peripherals. The institution has a large seminar hall equipped with modern IT facilities. All the departments have dedicated computers, multifunctional printers along with internet facility. There are total 08 smart classrooms in the college to facilitate teaching-learning process. The regular maintenance and upgradation of computers and related accessories is done by the local vendor when required. The college website is consistently updated to provide online access to notices, events as well as learning aid materials to all stakeholders. A dedicated 'Website Sub-Committee' is present for regular maintenance and update of the website.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

101

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

24.43687

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

As a Government college, the state PWD (for both civil and electrical works) is responsible for the physical maintenance and upkeep of the current facilities, with financial support from the Department of Higher Education, Government of West Bengal. The Government of West Bengal's Department of Higher Education distributes cash for sustaining both the academic and support facilities. The college's IT-based infrastructure is maintained through an annual maintenance contract, and the specific requirements for such upkeep are overseen by a committed group of professors who fall under the purview of the college's Teachers' Council. Also, the college maintains the gardens for the college and campus aesthetics, the water purifier devices for delivering safe drinking water, and a green generator for providing backup power supply during load shedding.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1582

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	D. 1 of the above								
<table border="1"> <thead> <tr> <th data-bbox="86 441 539 506">File Description</th> <th data-bbox="539 441 1445 506">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 506 539 613">Link to institutional website</td> <td data-bbox="539 506 1445 613" style="text-align: center;">Nil</td> </tr> <tr> <td data-bbox="86 613 539 678">Any additional information</td> <td data-bbox="539 613 1445 678" style="text-align: center;">View File</td> </tr> <tr> <td data-bbox="86 678 539 824">Details of capability building and skills enhancement initiatives (Data Template)</td> <td data-bbox="539 678 1445 824" style="text-align: center;">View File</td> </tr> </tbody> </table>	File Description	Documents	Link to institutional website	Nil	Any additional information	View File	Details of capability building and skills enhancement initiatives (Data Template)	View File	
File Description	Documents								
Link to institutional website	Nil								
Any additional information	View File								
Details of capability building and skills enhancement initiatives (Data Template)	View File								
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year									
0									
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year									
0									
<table border="1"> <thead> <tr> <th data-bbox="86 1207 539 1272">File Description</th> <th data-bbox="539 1207 1445 1272">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 1272 539 1337">Any additional information</td> <td data-bbox="539 1272 1445 1337" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="86 1337 539 1559">Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)</td> <td data-bbox="539 1337 1445 1559" style="text-align: center;">No File Uploaded</td> </tr> </tbody> </table>	File Description	Documents	Any additional information	No File Uploaded	Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded			
File Description	Documents								
Any additional information	No File Uploaded								
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded								
5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	D. Any 1 of the above								

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

106

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

12

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The last elected body of Student Council (Students' Union) look after student matters within the guidance of the institute. Under the ambit of this forum students are encouraged to be a part of the decision-making process supporting democratic form of governance. The members of the Students' Council are generally involved in various activities throughout the year including the Fresher's welcome, Annual Fest, Saraswati puja, Celebration of Teachers' Day .

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

2

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

During this session a registered Jhargram Raj College Alumni Association is formed under West Bengal Societies Registration act, 1961, on 16th July 2020. Physics department of Jhargram Raj College also has active alumni association(Regn No- S/2L/64006 dated 24.08.2017.). Jhargram Raj College PhysicsAlumni Association (JRCPAA) is actively involved in fostering academic, social and cultural activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs
File Description	Documents
Upload any additional information	No File Uploaded
GOVERNANCE, LEADERSHIP AND MANAGEMENT	
6.1 - Institutional Vision and Leadership	
6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution	
<p>In terms of location, demographic make-up, and social and economic standing, Jhargram Raj College mostly serves a marginalized student population. The college's mission is to offer students from underrepresented backgrounds and talents a comprehensive education and opportunities. It is working to create a comprehensive body of knowledge with the aid of ethical academic practice, social empathy, and cultural sensitivity so that the institution's stakeholders and students can gain from it and reach their full potential. To accomplish these goals, the college's Teachers Council has formed a number of committees made up of teaching and support staff members. The Teachers' Council established an admission committee to oversee the admissions process and ensure that the state and federal governments' reservation laws are followed. The group seeks to make the admissions process transparent. Along with the departments, a committee for student welfare makes sure that students from the economically disadvantaged sections of society are given access to various scholarship programs so they can continue their education. With the help of the ICC and an active gender cell, the campus has become secure and welcoming for female students by implementing many gender-sensitive programs.</p>	
File Description	Documents
Paste link for additional information	https://jrc.ac.in/webdata.php?c=55&&v=9
Upload any additional information	No File Uploaded
6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.	
All of this college's activities are actively led and mentored by	

the principal. Academic and non-academic committees at the college work on behalf of the administration. Each faculty member is required to take the lead, thanks to the Principal's distribution of responsibilities among the members of the Teachers' Council, Teachers' Council Secretary, and Coordinator, IQAC.

The departmental plans for teaching, learning, and evaluation are made autonomously by the heads of the departments. The administration process must be driven by faculty members' motivation to achieve democratic, fair, and inclusive governance. The conveners, joint conveners, and members of various committees, as well as the heads of departments, are key players in deciding how various plans will be implemented.

According to university recommendations, the postgraduate departments have academic autonomy. There is a PG exam cell where the PG Convenor and the Head of the Department keep an eye on PG-related issues. Faculty members communicate often with the student community.

File Description

File Description	Documents
Paste link for additional information	https://jrc.ac.in/working_folder/DOWNLOAD-G-0-151-610582018BD4F.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The COVID pandemic scenario and accompanying lockdown of the college grounds during a portion of the 2021-2022 session did not prevent the college admission process for UG and PG courses for the Academic Session 2021-2022 from running successfully by using a fully online process. Since the start of the academic year 2018-19, a comprehensive Web-based admissions process has been in place, ensuring full digitalization of the admissions process. Facilities were made available, including an online gateway-based payment system for all the courses (using a card system/internet banking). In addition to generating merit lists and counselling lists for all of the UG and PG courses the college offers, the

admissions procedure system also features an active web-based portal.

The Principal also spoke with government representatives about a variety of topics, such as college upgrades, infrastructure maintenance, more important positions, etc.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	https://jrc.ac.in/webdata.php?c=71&&v=9
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The institution's operations are entirely democratic and inclusive. The administration of the institution operates in accordance with the guidelines established by the West Bengal government's department of higher education. The college's principal serves as its administrative, academic, and financial leader. For the implementation of projects, whether academic, administrative, or financial, the principal seeks feedback from all the stakeholders. The library plays a crucial role in the academic departments' involvement in the teaching and learning process. All departmental faculty members and library employees make up the Teachers Council (TC), and members of this group elect the Teachers Council Secretary (TCS). The TC plays a key role in the establishment of numerous Subcommittees responsible for the various Academic and Administrative operations.

The Internal Quality Assurance Cell (IQAC), a key element of NAAC for the college, has as its main goal the promotion of college operating measures to improve the quality of institutional culture and execution of best practices. ICC, Anti-Ragging, and Grievance Redressal Cell are a few Special Duty Cells. The appointment is made by the West Bengal Government's Higher Education Department after consultation with the Governor and after the West Bengal Public Service Commission conducts interviews and creates a merit list. Due to the movable nature of their WBES employment, teachers are frequently transferred to other government institutions within the state.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	https://jrc.ac.in/webdata.php?c=41&&v=9
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

According to regulations of Department of Higher Education, Government of West Bengal, different welfare programs are chosen for teaching and non-teaching workers. Both teaching and non-teaching personnel are beneficiaries of a number of government welfare programs, including Provident Fund, Group Insurance, the Government of West Bengal's Health Scheme, House Rent Allowances, Maternity Leave, and Child Care Leave. The employee is eligible for maternity leave, child care leave (CCL), and 20 days of paid medical leave per year. For non-teaching staff members exclusively, there is a provision for Puja onus and Advance Salary during Puja Season. Even for the institution's retired staff workers and their dependent family members, the college has taken the required measures.

File Description	Documents
Paste link for additional information	https://jrc.ac.in/webdata.php?c=116&&v=9
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

6

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

A system for teachers to submit their self-appraisal reports online has been implemented by the West Bengali government. Teachers submit SARs to the Principal in accordance with a hierarchical sequence of cadre governing authority. The principal

provides his feedback, which is sent to the director of public instruction, who subsequently forwards it to the secretary of higher education. A manual self-appraisal system is also available for teaching staff. The teachers create a self-evaluation record each day that lists all the administrative and academic tasks they completed as well as all the leaves they took. The reports are delivered each month to the Principal. On the basis of these self-appraisal reports, the Principal creates a consolidated report each month and presents it to the Department of Higher Education.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Financial Audits are carried out through the Higher Education Department (HED), Government of West Bengal, and the Audit General (AG), Bengal, due to the College's status as a wholly government institution. There is no internal financial audit because it is a government institution. A report related to the audit of the money designated for the DBT star college programme has also been submitted to the competent authority.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college embraces the following blueprint for the mobilization of funds and utilization of its resources in an optimal manner:

1. Applies to the Department of Higher Education, Govt. of West Bengal, for funds under different heads and/or schemes with a well-planned budget.
2. Applies to the Central funding agencies, like the DBT, through the DBT Star College scheme with specific and definite project plans.
3. Maintains a strong liaison with the local civic authorities for maintaining the cleanliness of the campus and its extended periphery including the hostels at no additional cost.
4. Regularly seeks advice from the govt. agencies and undertakings like the WBSEDCL and WBPCB regarding the optimal usage of electrical power and enhanced usage of renewable sources of power for meeting the routine power demand.
5. Different sub-committees are setup under the purview of the Teachers' Council of the college to monitor, help and guide the office of the Principal to judiciously mobilize the available funds for their optimal utilization.
6. Registration fees are charged during open seminars and associated expenses are met from there.
7. The institution conforms to purchase rules laid down by GoWB. This institution keeps track of stocks of different items, equipment and library books by doing physical verification time to time.

8. The institution is not only trying its best to use material resources it also trying to mobilize and make optimal use of its human resources. The institution time to time encourage students to actively participate in co-curricular activities beyond class room bound teaching and learning.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

- The pandemic lockdown situation persisted during this academic year through November 2021 and January 2022. According to the circumstances, the Jhargram Raj College IQAC has recommended that classes be conducted in a hybrid style, which includes both online and offline classes. During the ongoing pandemic or even after the college opened, the IQAC encouraged one-on-one communication between the teachers and students while keeping in mind the students' mental health.
- The IQAC also made note of the necessity of setting up sensitization programs for the students and teachers in accordance with the circumstance, including social distance, usage of sanitizers and masks, adherence to the COVID protocol, etc. Additionally, Board of Studies meetings for PG departments were held both online and offline. According to university guidelines, exams were administered, followed by offline and online evaluations. Departments were asked to maintain track of online classes and exams.
- The IQAC took action to address the teachers' outstanding CAS and arrears.
- Three teachers have already received their govt orders for promotions.
- Students' Satisfaction Survey (SSS) was organized for the first time by the IQAC of Jhargram Raj College during this year.
- Under the guidance of the IQAC, the departments of Physics and Zoology organized two summer school programs in the online mode during the lockdown period and involved eminent experts in the respective subjects to motivate the students.

File Description	Documents
Paste link for additional information	https://jrc.ac.in/igac/
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

In order to execute the suggestion of IQAC, frequent online meetings with students were held by all the departments, and the feedback were analyzed for the betterment of their academic as well as mental health, thus enabling them to cope-up with the pandemic situation in a better way. As the college has an actively operational DBT star college scheme, two summers school program and several webinars were arranged under the said scheme and some purchase works were also carried out under the scheme. Events like online admission and examination was conducted.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://jrc.ac.in/igac/working_folder/DOWNLOAD-G-0-2-646CA8B8413F8.pdf
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The issue of gender equity and its associated features has been aggressively promoted by Jhargram Raj College. Being situated in a region with a diverse range of tribal populations, the College has encouraged the students to raise issues relating to gender and sexual harassment in the workplace through the Internal Complaints Committee (ICC). There are separate common rooms for boys and girls at the college. Any teacher who works at the college is welcome to speak with the students individually or in groups. In order to raise students' awareness of the issue of gender sensitization, particularly after the start of offline classes after almost two years, a webinar on the COVID-19 Pandemic and its Shadows: A Journey in Darkness was organized with the help of a renowned researcher and the deputy director of JBNSTS, Kolkata. The majority of the college's students are first-generation college students from patriarchal societies who hail from the tribal belt and who may not even understand what gender equity is. Teachers must therefore educate their students on gender sensitization, especially the girls. The pupils, after learning about gender sensitization, eventually spread these messages to their family, neighbors, and other people, and in this way, a connection can be made about this topic. Additionally, students will learn to use the knowledge they have acquired to benefit society and can discuss their difficulties with others.

File Description	Documents
Annual gender sensitization action plan	https://jrc.ac.in/igac/working_folder/DOWNLOAD-G-0-2-646A549C6017E.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://jrc.ac.in/igac/working_folder/DOWNLOAD-G-0-2-646B2886749C3.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The campus has been made as plastic-free as possible as part of the solid waste management system. Cleaning is done periodically as well. Liquid waste can be moved through and removed from the campus by a sewage system. Additionally, the campus's solid trash is periodically collected by the Jhargram Municipality. Hazardous chemicals and the disposal of electronic waste are now available in a specific location. Although the creation of these pollutants on the campus is virtually nonexistent, there is no mechanism for their management.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded
7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	E. None of the above
File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	View File
7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows: <ol style="list-style-type: none"> 1. Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants 	A. Any 4 or All of the above
File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	View File
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit	E. None of the above

3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Due to its location in a long-established tribal territory, Jhargram Raj College is appreciative of all socioeconomic,

linguistic, regional, and cultural variety and strives to bring all of these elements into harmony. The college responds to complaints about discrimination, provides advice, and helps resolve disputes. It also attempts to create a network with different stakeholders (departments, offices, and alumni), as well as external stakeholders, to arrange workshops, events, and diversity-related conversations. A broad social perspective is attempted to be brought to local history and folk culture. The college encourages students to apply for various scholarships in order to effectively include them through financial aid. The College is dedicated to fostering an environment that is accepting and safe for all members of the community and to boosting the number of persons who identify as different genders. The students are focused on these initiatives. Neither archives nor documentation are present. The institution has established a tribal museum to highlight the area's rich past, and a variety of tribal artefacts have been gathered over time.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Throughout the year, a variety of events were conducted, and instructors frequently put-up heroic efforts to inspire our students to respect our hard-won independence and preserve our long-cherished harmony in the face of potential adversity. In addition to holding student-focused activities including poster, essay, and quiz competitions, the institution held formal celebrations of Independence Day and Republic Day.

Each year, students who take part in the Youth Parliament program run by the State Government achieve consistently outstanding results at the state level.

NSS team members and our students frequently travel to neighboring suburbs to provide health advantages. On June 5th, 2021, a Google form was used to organise an online quiz to raise awareness of the

environment in honor of World Environment Day. Students are made more aware of gender equality. The goal is to mold students in a way that they will never shirk their moral and social obligations

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

D. Any 1 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Through a variety of events, including cultural programs, Jhargram Raj College organizes commemoration days and festivals. Teaching staff, non-teaching staff, and students participate actively in the many events put on by the local government, such as Jungle Mahal Utsav, as well as the institution itself, such as Independence Day (15 August 2021), Saraswati Puja (5 February

2022), International Women's Day, and the annual festival (28 & 29 April 2022). Programs like World Yoga Day (June 21), NSS Day observance, College essay competition, and Van Mahotsav (1st-7th July 2021; part of Aranya Saptaha) are regularly organized by NSS sections. On June 5th, 2021-World Environment Day-a quiz was offered online.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practise I -

1. A Sensitization Programme before Switching from Online to Offline Classes.
2. Summer School 2021 during Covid Pandemic

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Being the only institution of higher learning when it was founded, Jhargram Raj College has played a crucial role in giving students in and around the Jangalmahal hinterland a platform for comprehensive education and all-around growth. Since 2005, the College has also been offering postgraduate programs. This college enrolls a large number of first-generation college students, many of whom are from very low-income families and disadvantaged social groups. Jhargram Raj College operates as necessary to provide good

and quality education in particular and contribute to social welfare in general in order to fulfil its obligations. Jhargram Raj College, in partnership with the district administration, played a crucial role in providing social leadership during the unusual situation in 2020-2021 by making the necessary hand sanitizers. The college took on the duty of educating the local population on how to make hand sanitizers during the Covid-stricken period (by collaborating with other local NGOs). The college's social commitment during that time period complemented its efforts to advance the teaching-learning process on the online platform and matched the institution's priorities. Through their programs, the college's NSS units significantly contributed to the moral uplift of the students.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Future plan of action for the next academic session (2022-23):

1. To complete all the pending cases of promotion of teachers through CAS (Career advancement scheme).
2. Purchase and repair of instruments for conducting practical classes smoothly as a part of academic activities, in view of the damages of the instrument due to lack of regular monitoring during the last pandemic.
3. The number of books that are appropriate for both UG & PG courses must be increased.
4. Faculty exchange, student exchange, and collaborative programs with other institutions/organizations must be emphasized.
5. Organization of seminar/workshop on intellectual property rights, gender equity, and research methodology.
6. Introduction of value-added course and green audit.
7. Restoration of classes for the students for preparing in competitive examination & formation of career counseling cell.
8. Teachers will be encouraged for publication in reputed journals and development of e-content.