



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution		JHARGRAM RAJ COLLEGE
• Name of the Head of the institution		DR. DEBNARAYAN ROY
• Designation		Principal
• Does the institution function from its own campus?		Yes
• Phone no./Alternate phone no.		03221255022
• Mobile No:		9434508109
• Registered e-mail		jhargramrajcollege@gmail.com
• Alternate e-mail		droyzoology@gmail.com
• Address		RAGHUNATHPUR
• City/Town		JHARGRAM
• State/UT		West Bengal
• Pin Code		721507
2.Institutional status		
• Type of Institution		Co-education
• Location		Semi-Urban
• Financial Status		UGC 2f and 12(B)

• Name of the Affiliating University	VIDYASAGAR UNIVERSITY				
• Name of the IQAC Coordinator	DR. RAHUL KUMAR DATTA				
• Phone No.	03221255022				
• Alternate phone No.	9830110026				
• Mobile	9830110026				
• IQAC e-mail address	jrciqac@gmail.com				
• Alternate e-mail address	dattarahulkumar@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year)	https://jrc.ac.in/working_folder/AQAR2019-20.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	http://www.jrc.ac.in/working_folder/DOWNLOAD-G-0-164-6276B45202760.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B++	3.0	2007	31/03/2007	30/03/2012
6.Date of Establishment of IQAC			22/06/2013		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Jhargram Raj College	Salary	Govt. of W.B.	2020 - 2021	1182.12 Lac
Jhargram Raj College	Overhead Expenses	Govt. of W.B.	2020 - 2021	15.40 Lac
Jhargram Raj College	PWD (Civil & Electrical)	Govt. of W.B.	2020 - 2021	123.35 Lac
Jhargram Raj College	Security Expences	Govt. of W.B.	2020 - 2021	1.84 Lac
Jhargram Raj College	Office Contingency	Govt. of W.B.	2020 - 2021	1.40 Lac
Jhargram Raj College	Wages	Govt. of W.B.	2020 - 2021	17.26 Lac
Jhargram Raj College	Scholarship	Govt. of W.B.	2020 - 2021	163.77 Lac
Jhargram Raj College	DBT Star College	Govt. of India	2020 - 2021	11.75 Lac

8. Whether composition of IQAC as per latest NAAC guidelines	Yes		
<ul style="list-style-type: none"> • Upload latest notification of formation of IQAC 	View File		
9.No. of IQAC meetings held during the year	6		
<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes		
<ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File		
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No		

<ul style="list-style-type: none"> • If yes, mention the amount 	
11. Significant contributions made by IQAC during the current year (maximum five bullets)	
<p>In view of the prevailing pandemic situation and also keeping in view the fact that the academic atmosphere of the college has to be preserved, the IQAC of Jhargram Raj College has suggested to continuously keep on conducting online classes using the available platforms like Google Classroom, Google Meet, Zoom and the likes. The IQAC ensured the need for continuous effort to carry forward the teaching-learning process.</p>	
<p>The IQAC suggested the college authority to procure/purchase its own Google suite license for having a better and more widespread connectivity and access for the digital mode of the teaching-learning process. The IQAC also pointed out the need to regularly conduct and organize webinars and training programs for the students and teachers during the pandemic situation. In addition, meetings of Board of Studies for PG departments were held in online mode. Examinations were taken, followed by evaluation through online and the departments were requested to keep records of online classes and examination.</p>	
<p>The IQAC promoted a one-to-one correspondence between the teachers and the students keeping in view the mental health of the students during the ongoing pandemic.</p>	
<p>As an extension activity aimed at community development, the IQAC, along with the academic departments of the college, conducted the mass production of hand sanitizers in collaboration with the district administration of Jhargram and the local NGOs.</p>	
<p>The IQAC motivated the NSS unit of the college and the Physics Alumni Association to come up with extension activities.</p>	
12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year	

Plan of Action	Achievements/Outcomes
<p>The IQAC pointed out that under the prevailing pandemic which might continue, classes would have to be conducted through the online mode. Therefore, a continual assessment of students' connectivity issues is to be monitored, and those unable to arrange devices and data would be provided with logistic support for the same.</p>	<p>All the academic departments and the NSS unit of the regularly took a stock of the situation and made valuable interventions, wherever required, to seamlessly carry forward the teaching-learning activities and the corresponding process of evaluation.</p>
<p>Efforts to continue the production of hand sanitizers as a part of the extension activities aimed at community development.</p>	<p>With the initial success of the mass preparation of hand sanitisers on 21st March, 2020 and 9th April, 2020, in collaboration with the District Administration, a workshop, involving the local NGOs was organized to train the local populace for the preparation of hand sanitizers.</p>
<p>Motivating and providing the academic departments with the necessary setup and inputs to host webinars and/or lectures by eminent teachers and scholars on the virtual platform.</p>	<p>All the departments have organised lectures, workshops, webinars, training programs, etc. in collaboration with the IQAC, Jhargram Raj College during the period. More than 25 webinars were hosted during this period.</p>
<p>The IQAC requested the college authority to waive off the tuition and examination fees as far as practicable keeping in view the economic stress faced by the students and their families in the wake of the prevailing pandemic.</p>	<p>As per the suggestion made by the IQAC, the college authority has waived a sizeable portion of the examination fees for all the postgraduate students. The authority has also waived the fees of all applicants to the post graduate courses.</p>
<p>Keeping in view the success of the Physics Alumni Association in extending support for the deprived and unprivileged tribal</p>	<p>Almost 60 economically underprivileged Lodha and Shabar families have been provided with essential food items in Gira,</p>

<p>families at Dulkidanga (Banstala, on 02/05/2020) and at Parihati (Jamboni, on 09/05/2020), the IQAC suggested a continuation of the same, as far as possible, as a part of the community development efforts.</p>	<p>Pukuria on 20/06/2020 by the Physics Alumni Association of Jhargram Raj College. Continuing the same in Bhalukkhuliya, Kanko, Binpur, several tribal families were benefitted on 28/06/2020.</p>
<p>The IQAC strongly recommended the college to pray for administrative approval for providing sanitization program for the college periodically, for purchasing sanitizer sprayer machines, dispensers, thermal scanners, masks, gloves, etc. for current situation.</p>	<p>An amount of ₹ 99,709.00 (Ninety-Nine Thousand, Seven Hundred and nine only) has been sanctioned from Assistant Secretary, and approved by Principal Secretary, HE Department, Govt. on West Bengal on 29.07.2020.</p>
<p>The IQAC suggested that a teachers' training workshop be organized on the digital platform to help teachers cope up with the online teaching practices.</p>	<p>A workshop aimed at training teachers has been organized by the college on 23rd and 24th August, 2020 (lectures were delivered online by Dr. Krishnendu Sinha, Assistant Professor of Zoology, Jhargram Raj College).</p>
<p>The IQAC suggested the development of the medicinal plant garden in the college campus using local herbal flora under the name of Ayurvedacharyya Sibkali Bhattacharyya.</p>	<p>A medicinal plant garden under the name of Ayurvedacharyya Sibkali Bhattacharyya has been set up on 24/04/2021 to nurture, preserve and develop the local flora.</p>
<p>The IQAC proposed the promotion of teachers through the Career Advancement Scheme (CAS).</p>	<p>Three teachers of the college have been promoted through CAS.</p>
<p>13. Whether the AQAR was placed before statutory body?</p>	<p>Yes</p>
<ul style="list-style-type: none"> Name of the statutory body 	

Name	Date of meeting(s)
Teachers' Council	23/08/2022

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2020-21	22/02/2022

15. Multidisciplinary / interdisciplinary

The college, under the affiliating university (Vidyasagar University) has been offering the CBCS-based education since 2017-2018 academic session, in the undergraduate and postgraduate curricula. Students of both Honours and General streams are getting benefitted in this regard. The college being an affiliated one makes attempts to promote, with the guidance from the affiliating university, the students to undertake courses, within the CBCS setup, that bring in a holistic mental development.

16. Academic bank of credits (ABC):

Jhargram Raj College being an affiliated college of Vidyasagar University does not enjoy autonomy.

17. Skill development:

The extant CBCS curriculum already encompasses skill development courses within the regular study modes. To illustrate, the Physics (Honours) course incorporates Physics workshop skill, electrical circuits and network skill (SEC-1) and Computational Physics Or, Basic Instruments Skill Or, Renewable Energy & Energy Harvesting Or, Applied Optics (SEC-2), while the Physics (General) course Physics Workshop Skill Or, Computational Physics (SEC-1), Electrical Circuits and Network Skills Or, Basic Instrumentation Skills (SEC-2), Renewable Energy and Energy Harvesting (SEC-3), and Weather Forecasting (SEC-4). Similarly, within the postgraduate curriculum in Chemistry, the laboratory course (CEM 196: Food Processing and Preservation) is apt in providing the requisite skills required for a food processing industry.

18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The college has been instrumental in proposing the introduction of Santhali language as a part of the Honours/Major curriculum alongside the regular teaching of the Indian languages like Sanskrit and Bengali under the CBCS system of Vidyasagar University. The

college has already laid down its proposal to the competent authority of Department of Higher Education, Government of West Bengal and Vidyasagar University vis-à-vis the introduction of Santhali. The college has taken steps to setup a tribal museum within the college premises thus promoting an integral approach towards interweaving of the Indian languages with the local cultural scenario.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The college is motivating the faculty members to develop and/or redesign the teaching materials, select instructional materials, adopt newer teaching methods, and conduct regular evaluations in an attempt to effectively gauge the student learning outcomes. In addition, the college looks forward to the instructions laid down by the affiliating university in this regard.

20.Distance education/online education:

The college is planning to offer vocational courses keeping in view the demand from the students for such courses. However, being an affiliated Government college, falling under the purview of the Department of Higher Education, Government of West Bengal and Vidyasagar University, the college looks forward to the permissions from the authorities. The COVID and the part of the post-COVID education in the college has been running under the totally online and the blended modes. The college has its own licensed Google suite to be used by the faculty for the online classes and hosting the webinars.

Extended Profile

1.Programme

1.1 909

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1 2940

Number of students during the year

File Description	Documents
Data Template	View File

2.2

707

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3

611

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1

60

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2

102

Number of Sanctioned posts during the year

Extended Profile

1. Programme

1.1	909
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2. Student

2.1	2940
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	707
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	611
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3. Academic

3.1	60
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	102
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	38
Total number of Classrooms and Seminar halls	
4.2	19.78407
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	91
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college follows the curriculum prescribed by Vidyasagar University for UG and PG courses. Distribution of syllabus topics among the faculties are done as per teaching interest and proficiency of each faculty. Different methods of curriculum delivery are followed by different faculties like Chalk and talk, white marker board, ICT enabled method as well as using online platform like Google Classroom, Google forms, Google meet, Zoom etc. For Practical classes, laboratory facilities are provided, including Computer laboratory. For the convenience of the students, their study materials are uploaded in the designated places on the college website. The detailed course structure is also displayed in the website. Class attendance are maintained and percentage of attendance are reflected as marks in their end semester examination. Internal assessment is done regularly for the evaluation, in addition to that, sudden tests are also taken by some teachers.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic calendar is made in accordance with the affiliating University. Continuous Internal Evolution (CIE) is carried out in line with the academic calendar. The class routine formed by routine committee is strictly followed. Both academic calendar and class routine is displayed in the website. Internal assessment is arranged following the schedule of academic calendar. Performance of students in internal assessments are discussed in departmental meetings.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	http://www.jrc.ac.in/working folder/DOWNLO AD-G-0-164-60F040D029641.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.

Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented****1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

32

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The students of Jhargram Raj College gather diversified knowledge that involves several cross-cutting issues like Gender, Professional Ethics, Human Values, Environment and its Sustainability through the curriculum the Institution follows different courses under more than eight programmes dealing with these cross-cutting issues like feminism, gender sensitization, human rights, ethics, value education, women, power and politics, ecology, environment, understanding heritage and popular culture, folk culture, research methodologies and other related topics. Not only through class teaching, different seminars/ webinar and lectures are also organized to convey the significance of treatises on Ethics, Gender sensitivity, importance of Environmental issues and its need for need for sustainability and conservation. The college offers Environment Studies as prescribed by UGC as well as affiliating University as an Ability Enhancement Compulsory Course for all undergraduate students.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

15

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

193

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

D. Any 1 of the above

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1571

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

596

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Teachers of respective departments have always been engaged in assessing the learning level of students on a regular basis with the aim to improve their overall performances in academics, as well as to equip them to face the challenges of campus life. During the course of every semester, internal assessments are held as per the Academic Calendar announced at the beginning of the session. As per the performance of the students in Internal Assessment, departments categorize students into slow learners and advanced learners. Departments take necessary actions to academically assist slow learners by taking special classes and tutorial classes, providing study materials and issuing reference books from seminar library. Video lectures are recorded by teachers and uploaded on Youtube so that students can learn at their own pace and time and understand the topics which helps the slow learners significantly. Advanced learners are encouraged and helped to participate in competitions, debates, research webinars, creative article writing and also presentations are organized to consider their varied dimensions of intelligence and abilities. Teachers also actively assist Advanced Learners of their respective academic departments in University Examinations, as well as several national-level competitive examinations for their PG Entrance viz. NET/JAM etc.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2940	60

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The pandemic had a tremendous impact on the teaching-learning process. To cope up with the situation, the college made efforts to rely on the online mode of teaching, keeping in view that many students of the college suffer from poor internet connectivity. The departments regularly carried out the assessments through online quizzes and tests and posted question sets for students who are poorly connected via the internet. Lecture videos were prepared and their links were mailed to the students enabling them to download whenever possible. The Practical classes were managed by sharing videos of the experiments and taking help of the virtual laboratory platforms. The pandemic related restrictions affected the field trips and excursions, however, the NSS units of the College organized programs like online quizzes to keep the students' moral boosted. Several lecture videos were uploaded by the faculty members on the YouTube for their availability in the public domain and thus enabling the access of a large cross-section of students. The students were also encouraged to participate in free-of-cost online courses. One such platform, "Course Era", offered a series of courses in different subjects that helped students with their academic needs during the initial portion of the lockdown.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

As the year under assessment was in the grip of pandemic and restriction orders related to the pandemic prevailed, all the

teaching learning activities were confined to online mode only mainly using Google meet and other digital platform as well as Whatsapp facility. Concerned Whatsapp groups were created for communication with students, sharing learning aid materials and online class links. Assessments were also conducted in online mode using Whatsapp, E mail and Google form facilities. Video lectures are recorded by teachers and uploaded on Youtube so that students can learn at their own pace and time and understand the topics which helped the students significantly.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://jrc.ac.in/igac/working_folder/DOWNLOAD-G-0-4-6348ECEB1FA02.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

82

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

60

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

30

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

633

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal assessment is an integral part of CBCS programme and it also plays a pivotal role in continuous evaluation. The College has an Internal examination sub committee to supervise the whole process and prepare schedule, duty roster, instructions for smooth operation of this endeavor. Due to this pandemic situation, all internal assessments were conducted in online mode. The students were intimated with the schedules of internal assessments through notice, which were generally published a well before (at least 7 to 15 days) the examinations. Notices were uploaded in the college website and also circulated to the concerned whatsapp groups of students. Question papers were uploaded in the college website, and also circulated to whatsapp groups of students. The students were evaluated on the basis of their assessments and remedial and tutorial classes were also arranged accordingly. Respective departments also practice various forms of continuous evaluation such as class tests, assignments etc.

File Description	Documents
Any additional information	View File
Link for additional information	https://jrc.ac.in/working_folder/DOWNLOAD-G-0-151-61058145C5C22.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

There is no grievance of students regarding evaluation process of internal examination till date. However, due to COVID-19 pandemic and subsequent lockdown, the entire examination process was conducted in online mode and as such some students reported difficulties in uploading of answer scripts due to poor internet connectivity particularly students residing in the remotest parts of the districts of Jhargram, Paschim Medinipur, Purba Medinipur and Purulia. To address this issue, reasonable time was given to them for uploading process.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the

Programmes offered by the institution.

Jhargram Raj College is an affiliated college of the Vidyasagar University (VU). The syllabi for both the UG and PG courses are designed by the VU. The departmental class routines reflect a holistic distribution of classes. The academic calendars for every academic session are put up in the college website. A detailed outline of every course and the associated course outcomes are also displayed on the college website. For the lockdown the said resources were also shared by the faculty members on a personal basis through small social media groups. The students were encouraged to discuss and clarify their doubts with their teachers on a one-on-one basis. The IQAC also suggested the departments to conduct counselling sessions at the very outset of a semester and provide an overview of the courses. Jhargram Raj College has three PG departments, namely, Bengali, Chemistry and Zoology. The syllabi for the PG are also prepared by VU. The PG departments enjoy academic autonomy in regard to the teaching and evaluation processes. The Boards of Studies (BoS) for the department took crucial decisions regarding the evaluation during 2020-2021 and the students were informed by the notices which were uploaded on the college website.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	http://apps.vidyasagar.ac.in/DownloadCenter/Default.aspx
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college tries to monitor whether the students has achieved the goals as expected from programme outcome and course specific outcome. Departments also attempt to maintain the record the performances of their students. Class tests, internal assessments, tutorials play role in the evaluation of attainment of learning outcomes which are helpful to measure the ultimate outcome through University examinations.

As the year under assessment was in the grip of pandemic and restriction orders related to the pandemic prevailed, all the teaching learning activities were confined to online mode only

mainly using Google meet and other digital platforms and Whatsapp facility. For measuring the level of attainment of programme outcomes, and course outcomes, the following methods have been followed by the respective departments of our college:

- 1) Online classes and evaluation
- 2) Live video tutorials
- 3) Invited lecture series
- 4) State and National level webinars
- 5) Project work and Student seminars

Concerned Whatsapp groups were created for communication with students, sharing learning aid materials and online class links and assessments. Emails were also used as a vital tool for this attainment.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

606

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	https://jrc.ac.in/igac/working_folder/DOWNLOAD-G-0-4-6342DD836B803.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://jrc.ac.in/igac/working_folder/DOWNLOAD-

[G-0-4-6342DF00EA267.pdf](#)

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

NIL

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

28

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

5

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

5

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Jhargram Raj college is being continuously engaged in extension

activities through different forums constituted by teachers, students and Alumni Associations. During the COVID-19 pandemic situation, Jhargram Raj College in collaboration with Physics Alumnae Association, executed three relief works by extending help through providing essential commodities to under privileged tribals of surrounding villages who were severely financially affected due to Covid 19 pandemic and nationwide lockdown. Necessary initiatives were taken to disseminating knowledge, continuing education to prevent drop outs and updating students regarding career opportunities. Some webinars were organized with sound participation of students from different parts of the state. A national level drawing competition were organized to boost up the students morally and to take care of the mental health of the students during the dark days of pandemic. A brief awareness programme commomerating World Aids day was observed within the college campus following Covid Protocol. The volunteers hung posters all over the college. These posters were supplied by the NSS Cell, Vidyasagar University, and they highlight the issue of AIDS and HIV, and seek to make people aware about the dangers of the virus.

File Description	Documents
Paste link for additional information	https://www.jrcpaa.net/latest-news
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS

awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

9

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

735

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution offers 29 undergraduate programmes (with Honours in 15 subjects) and 3 postgraduate programmes. The classes for the Commerce stream are held in the morning session, while those for humanities/arts and science streams are held during the day session. There are 37 classrooms, among which 8 are smart classrooms and 32 laboratories in this college. The institution has a large Seminar Hall (P. K. Sen Memorial Hall) and 1 central computer laboratory with a total of 22 computers and a set of associated peripherals. Presently, there are a total 101 computers available for academic and official purposes. All the departments have their own laptops and/or desktops which are used for academic purposes and for departmental record-keeping. Central library has

a collection of 111668 text books, 1850 reference books and subscription of online journals. Several departments have their own seminar libraries. The college has a central instrument facility, which is used on a shared basis by the departments. There are 3 students' hostels (2 for boys and 1 for the girls) catering the residential need of approximately 250 students. The college subscribes the G-suite account for the online classes and related issues and also for conducting webinars.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has a large campus with a dedicated volley ball court and an arena for badminton apart from having a large playground where the Annual Sports Meet and other outdoor sports activities are organized on a routine basis. The Boys' and Girls' Common Rooms have provision for indoor games like table tennis and carrom. The college has its own unisex gymnasium (established in 2014) which houses advanced instruments like treadmills, vibrators, steam and sauna baths, exercising bikes, etc. The gym is used by both teachers and students alike and a roster is maintained. Regular cultural programmes are part of the college and celebrations like Freshers' Welcome, Annual Fest, Jungle Mahal Utsav (in association with the Govt. of WB) are organized every year. The college celebrates Republic Day, Independence Day and other significant national events with immense respect and solemnity. The NSS units of the college actively organizes a multitude of events throughout the year and involves a large cross-section of the society in this regard. A portion of the college campus has a dedicated space for setting up the stage for cultural events.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**08****4.1.3.1 - Number of classrooms and seminar halls with ICT facilities****08**

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)****123.35434**

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Name of ILMS software: KOHA**Nature of automation: Partially****Version: 18.11**

Year of Automation: 2019

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

3.53042

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

0

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution has broadband connections running at the Office of the Principal and the Server Room at 100 MBPS with the scheme of monthly unlimited data. The broadband connection enables LAN internet connection availability in all departmental computers. In addition, the broadband connection enables a secured Wi-Fi connectivity that is accessible in a significant portion of the college campus. There is a computer laboratory with 22 computers. All departments are equipped with computers, multifunctional printers and broadband internet connection. The regular maintenance and upgradation of computers and related accessories is done by the local vendor when required. The college website is regularly updated to provide online access to notices, events and online learning facilities for the students and all stakeholders. The institution has a "Website Sub-Committee" to manage and update college websites regularly. Since in this the classes were conducted fully in online mode and teachers took their classes from their own home, there was no need for upgradation of IT facility. Moreover, being a fully Government College (State), it was not possible to legitimate the need of upgradation to the Government at this pandemic hour.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

91

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution **A. ? 50MBPS**

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

11.63521

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Being a Government. College, the physical maintenance and upkeep of the extant facilities is entrusted on the state PWD (for both Civil and Electrical works) with the financial assistance from the Department of Higher Education, Govt. of WB. The Department of Higher Education, Govt. of WB disburses funds for maintaining the academic and support facilities as well. The IT based infrastructure of the college is maintained through an Annual Maintenance Contract and the specific need for such upkeep is supervised by a dedicated set of teachers under the purview of the Teachers' Council of the college. In addition, the college maintains the water purifier machines for providing safe drinking water, gardens of the college and the beautification of the campus and a green generator for providing uninterrupted power supply

during load-shedding.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1057

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

E. none of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The Institution has a transparent mechanism for timely redressal of student

D. Any 1 of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

5

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

116

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

3

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The last elected body of Student Council (Students' Union) look after student matters within the guidance of the institute. Under the ambit of this forum, students are encouraged to be a part of the decision-making process supporting democratic form of governance. The members of the Students' Council are generally involved in various activities throughout the year including the Fresher's welcome, Annual Fest, Saraswati puja, Celebration of Teachers' Day but during 2020-2021 session such activity was less frequent due to COVID-19 pandemic restrictions.

Students are represented in important bodies like IQAC, ICT etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

6

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development

of the institution through financial and/or other support services

During this session a registered Jhargram Raj College Alumni Association is formed under West Bengal Societies Registration act, 1961, on 16th July 2020. Physics department of Jhargram Raj College also has active alumni association(Regn No- S/2L/64006 dated 24.08.2017.). Jhargram Raj College Physics Alumni Association (JRCPAA) is actively involved in fostering academic, social and cultural activities. The Alumni Association also encourages the students in their academic endeavours.

File Description	Documents
Paste link for additional information	https://jrc.ac.in/webdata.php?c=89&&v=9
Upload any additional information	View File

5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Jhargram Raj College essentially caters to a marginalized student community in respect of location, demographic composition, social and economic status. The college tries to introduce a connection between their reality and the present day academic world, through imparting knowledge and skill to empower them. The main target is to provide them an affordable learning opportunity. An attempt is done to give them exposure for proper employment by preparing them for pursuing advanced learning in their chosen fields of interest and to inculcate relevant social values and responsibilities. Special care is taken to empower the female students as well as students with disabilities. The college encourages its students to avail different scholarships to ease their economic burden.

File Description	Documents
Paste link for additional information	https://jrc.ac.in/webdata.php?c=55&v=9
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

College runs through a decentralized and participatory system. The Principal, Principals Office and Teachers Council (TC) are the three main pillars of the college along with IQAC, ICC and Grievance Redressal Cell. The faculty members of different academic under the departments Teachers' council constitutes different Sub Committees for smooth functioning of academic and administrative activities of the college. Departmental faculty members share academic and administrative responsibilities. The Postgraduate departments have an academic autonomy as per University recommendations. There is a PG exam cell in which PG Convenor monitors PG related matters along with the Head of the Department. Faculty members maintain regular communication with the Students Community.

During the pandemic situation, from September 2020, under the guidance of Vidyasagar University, all the undergraduate final examinations were organized and held by the college, through online mode (which was always centrally conducted by the university itself). Under the leadership of The Principal, the University Examination sub-committee organized the B.A./,B.SC./ B.Com. (H&G) Examination .All the departmental faculties took every responsibility to receive online answer scripts and adopted the new method of evaluation and uploaded marks to the university portal.

File Description	Documents
Paste link for additional information	https://jrc.ac.in/webdata.php?c=127&v=9
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Despite of COVID-19 pandemic situation and subsequent lockdown,

attempt was done to maintain the academic activities which were conducted in virtual mode using several online platforms. WhatsApp and telegram groups, Email, telephonic conversation etc was used frequently. Students were unable to avail of library and laboratory facilities during this lockdown period and the departments arranged special classes, video tutorials webinars, invited lectures series, online quiz and essay competitions, etc. from time to time. All the examination and evaluation processes, including BOS meetings for PG Departments, were conducted in online mode as per the circulars and directives issued by Higher Education Dept, Govt of W.B and notifications issued by UGC and Vidyasagar University. College admission procedure to UG and PG courses was conducted through online process. Teachers' Council and IQAC meetings were conducted on a regular basis through online mode. Regular virtual interaction of the Principal to the Head and all the faculty members of different departments were there. Programmes under DBT star scheme was also run as far as practicable through online mode . The principal also interacted with the Government officials regarding different issues including renovations, maintenance of the infrastructure of the college, more substantive posts etc.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The institution's operation is completely democratic and participatory. The administration of the college runs as per the rules and regulations laid down by the Department of Higher Education, Government of West Bengal. Principal is the administrative, academic and financial head of the college. The Principal solicits input from all the stakeholders for the execution of initiatives, whether academic, administrative, or financial. The academic departments are engaged in the teaching-learning process and Library is the condign part. The Teachers Council consists of of all the Departmental teachers and Librarian and elects one member as the Teachers Council Secretary (TCS). There are several subcommitees under TC for smooth running of

academic and administrative works. The IQAC monitors a large number of academic and service related issues associated with teachers and students. There are some Special Duty Cells, such as ICC, Anti ragging & Grievance Redressal cell. The West Bengal Public Service Commission conducts interviews and develops a merit list, and the West Bengal Government's Higher Education Department makes the appointment in consultation with the Governor. Teachers are regularly moved to different Government institutions in the state since their WBES position is transferable.

File Description	Documents
Paste link for additional information	https://jrc.ac.in/webdata.php?c=116&&v=9
Link to Organogram of the Institution webpage	https://jrc.ac.in/webdata.php?c=41&&v=9
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

Being the State Government Employee, all the teaching and Non-teaching staffs of the college avail the General Provident Fund scheme, which not only offers interest on the savings but also provides the convenience of taking loan and money withdrawal facilities, under certain conditions. There is also West Bengal Health Scheme, an optional health insurance policy, maintained by

Gouvernement of West Bengal. The employee can take medical leave (per year 20 days full pay), maternity leave and Child Care Leave (CCL). There is a provision of Puja onus and Advance salary during Puja Season for Non teaching staffs only.

File Description	Documents
Paste link for additional information	https://wbhealthscheme.gov.in/
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

16

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Government of West Bengal has introduced a method of online submission of Self-Appraisal Report for the teachers. There is a hierarchial workflow of cadre controlling authorities where teachers submit the SAR to the Principal. Principal gives his

comments and sends to the Director of Public Instruction and then it is forwarded to the Secretary, Higher Education.

In addition to that, for teaching staff there is a manual self appraisal system. The teachers prepare a self-appraisal document daily, stating all the administrative and academic duties performed including all the leaves taken by them. The reports are sent to the Principle every month. The Principal prepares a consolidated report on the basis of those self-appraisal reports every month and submits it to the Department of Higher Education.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Auditors of Account General, Govt. of West Bengal has been appointed to conduct the External Financial audit of the institution. As this is a Government College under Department of Higher Education, Science and Technology Bio- technology, so the external financial audit has been conducted by the Auditor appointed by Auditors of Account General, Govt. Of West Bengal. Department maintain their individual Stock Registers of the purchased items (consumable and non- consumable) and verify Stock annually. For the financial year 2020 - 2021, no such external audit has been performed by the appropriate authority. Being a Government Institution there is no provision for internal financial audit. In addition, the funds allocated for the DBT star college scheme, has been audited and the corresponding report has been submitted to the appropriate authority.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college embraces the following blueprint for the mobilization of funds and utilization of its resources in an optimal manner:

1. Applies to the Department of Higher Education, Govt. of West Bengal, for funds under different heads and/or schemes with a well-planned budget.
2. Applies to the Central funding agencies, like the DBT, through the DBT Star College scheme with specific and definite project plans.
3. Maintains a strong liaison with the local civic authorities for maintaining the cleanliness of the campus and its extended periphery including the hostels at no additional cost.
4. Regularly seeks advice from the govt. agencies and undertakings like the WBSEDCL and WBPCB regarding the optimal usage of electrical power and enhanced usage of renewable sources of power for meeting the routine power demand.
5. Different sub-committees are setup under the purview of the

Teachers' Council of the college to monitor, help and guide the office of the Principal to judiciously mobilise the available funds for their optimal utilization.

6. Registration fees are charged during open seminars and associated expenses are met from there.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC of Jhargram Raj College has been instrumental in motivating the continuation of online classes using the available platforms like Google Classroom, Google Meet, Zoom etc. The IQAC ensured the need for a ceaseless effort to carry forward the teaching-learning process and suggested the college authority to procure its own Google suite license for having a better and more widespread connectivity and access for the digital mode of the teaching-learning process. The IQAC also pointed out the need to regularly conduct and organize webinars and training programs for the students and teachers during the pandemic situation. In addition, meetings of Board of Studies for PG departments were held in online mode. Examinations were taken, followed by evaluation through online and the departments were requested to keep records of online classes and examination. The IQAC encouraged all sort of interaction between the teachers and the students keeping in view the mental health of the students during the ongoing pandemic. The IQAC, encouraged the mass production of hand sanitisers in collaboration with the district administration of Jhargram and the local NGOs. The IQAC motivated the NSS unit of the college and the Physics Alumni Association to come up with extension activities.

File Description	Documents
Paste link for additional information	https://jrc.ac.in/iqac/
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

During the academic session 2020-21, the institution was closed due to Covid 19 pandemic and country wide lockdown. In order to execute the suggestion of IQAC, frequent online meetings with students were held by all the departments, and the feedback were analysed for the betterment of their academic as well as mental health, thus enabling them to cope up with the pandemic situation in a better way.

As per the suggestion of the IQAC, the college organised two online programmes on the nuances of conducting webinars and provided an idea about the google site for the uninitiated. Additionally, a good number of webinars on different relevant topics were also hosted by the college under the suggestion of the IQAC. As the college has an actively operational DBT star college scheme, several webinars were arranged under the said scheme and some purchase works were also carried out under the scheme. Events like online admission and examination was conducted

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Jhargram Raj College, since 2019, has been actively propagating the issue of gender equity and the related facets. Being located in a region with a wide spectrum of tribal populace, the college, during the lockdown period, has motivated the students through the Internal Complaints Committee (ICC) [formed in pursuance of the "Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013"] to come up with gender related issues, and issues of sexual harassment at the workplace. The ICC has been instrumental in creating a link catalogue of films (both short, as well as long) dealing with the issues of gender equity, sensitization and sexual misconduct at workplace, and their possible legal recourses. Under the lockdown phase, this catalogue has helped the students to appreciate the importance of gender equity in general, and the role of sensitization efforts at the workplace. The college has separate girls' and boys' common rooms. The students are encouraged to interact personally or in group with any teacher member of the college. Appropriate measures are taken in case of necessity.

File Description	Documents
Annual gender sensitization action plan	https://jrc.ac.in/igac/working_folder/DOWNLOAD-G-0-4-63481A9EB6987.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

There is no set up or provision for waste management in the college campus - liquid, biomedical, e waste or hazardous chemical and radioactive waste management. Waste recycling is also not practised. However, as a part of solid waste management, the campus has been made plastic free as far as practicable. Periodic cleaning is also done. There is a sewage system, through which liquid wastes can move and pass away from the campus. In addition to that, Jhargram Municipality collects solid wastes from the campus on periodic basis.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus E. None of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: B. Any 3 of the above

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit E. None of the above

3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment

5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Jhargram Raj College, being situated in an age-old tribal belt, is being respectful to all the cultural, regional, linguistic,

communal socioeconomic diversity, and try to make a harmonious synchronization between all. The college addresses concerns around discrimination and offer guidance and conflict resolution, and also tries to build a network with various stakeholders (departments, offices, and alumni), along with external stakeholders, to host workshops, events, and diversity related conversations. An attempt is made to bring local history and folk culture in broad social perspective. The college promotes students to apply for different scholarships and thus brings in an effective inclusion through financial aid. The college is committed to creating a safe and welcoming space for all members of the community and increasing the representation of people who identify with various genders. The students are oriented towards these efforts. There is neither documentation nor archives. The college has setup a tribal museum showcasing the rich heritage of the locality and a host of tribal artefacts have been collected over time.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

A host of programs were held throughout the year and frequent hearty efforts have been given by faculty members to motivate our pupils to pay respect to our hard-earned independence and sustain our long-cherished harmony in future vicissitudes.

- The institution ceremoniously observed the Independence Day and the Republic Day and organized student centric activities like poster, essay and quiz competitions with huge participation from students and thereby promoted their awareness of various aspects of the Indian Penal Code, constitutional obligations and fundamental rights and responsibilities of citizenship.
- Students participate in Youth parliament programme organised by the State Government and consistently achieving remarkable success in state level every year.
- NSS team members along with our students regularly visit surrounding suburbs to offer health benefits. An intra-

college paragraph writing competition on Vector Borne Diseases was organized online during August 20 - 23, 2020.

- Students are sensitized regarding gender equality and women rights. Best efforts are made to mould students in such a manner so that they never shirk their social and moral responsibilities.
- A webinar on the National Education Policy 2020 was hosted by the Political Science Department to make the students aware of the changes and positive outcomes of modern education.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Due to COVID-19 pandemic lockdown, online quiz and awareness programmes were held by various departments and NSS units of our college to commemorate days of national and international importance. An Online Quiz Competition on Environmental Awareness was held to commemorate World Environment Day from 09.06.2020. to 15.06.2020; World Yoga Day, Aranya Saptaha and Banmahotsav 2020. World Aids day was observed in college campus following covid protocol. Flag hoisting ceremony was held on the occasion of republic day.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

The Two Best Practises are

1. Medicinal Plant Garden

2. Preparation of sanitizer during pandemic Covid 19

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Jhargram Raj College, being the only seat of higher education during its inception, has been instrumental in providing a platform for holistic education and all-round development of students in and around the hinterland of Jangalmahal. The college has, since 2005, imparted postgraduate education also. Many

students of this college come from extremely poor families and under-privileged sections of the society and, are often the first-generation learners. To achieve what is required of it, Jhargram Raj College functions accordingly to impart good and quality education in particular and contribute towards social welfare in general. During the unprecedented scenario in the year of 2020-2021, Jhargram Raj College, played an extremely pertinent role of providing social leadership (in collaboration with the district administration) by preparing the much-needed hand sanitizers. The college undertook a responsibility of training the local populace (by working with different local NGOs) in preparing hand sanitizers during the Covid-stricken period. In addition to carrying forward the teaching-learning process on the online platform, the social commitment of the college during the period befitted the priority and thrust of the institution. The NSS units of the college played a vital role in keeping the students morally uplifted through their programs.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college follows the curriculum prescribed by Vidyasagar University for UG and PG courses. Distribution of syllabus topics among the faculties are done as per teaching interest and proficiency of each faculty. Different methods of curriculum delivery are followed by different faculties like Chalk and talk, white marker board, ICT enabled method as well as using online platform like Google Classroom, Google forms, Google meet, Zoom etc. For Practical classes, laboratory facilities are provided, including Computer laboratory. For the convenience of the students, their study materials are uploaded in the designated places on the college website. The detailed course structure is also displayed in the website. Class attendance are maintained and percentage of attendance are reflected as marks in their end semester examination. Internal assessment is done regularly for the evaluation, in addition to that, sudden tests are also taken by some teachers.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic calendar is made in accordance with the affiliating University. Continuous Internal Evolution (CIE) is carried out in line with the academic calendar. The class routine formed by routine committee is strictly followed. Both academic calendar and class routine is displayed in the website. Internal assessment is arranged following the schedule of academic calendar. Performance of students in internal assessments are discussed in departmental meetings.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	http://www.jrc.ac.in/working_folder/DOWNLOAD-G-0-164-60F040D029641.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

32

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

The students of Jhargram Raj College gather diversified knowledge that involves several cross-cutting issues like Gender, Professional Ethics, Human Values, Environment and its Sustainability through the curriculum the Institution follows different courses under more than eight programmes dealing with these cross-cutting issues like feminism, gender sensitization, human rights, ethics, value education, women, power and politics, ecology, environment, understanding heritage and popular culture, folk culture, research methodologies and other related topics. Not only through class teaching, different

seminars/ webinar and lectures are also organized to convey the significance of treatises on Ethics, Gender sensitivity, importance of Environmental issues and its need for need for sustainability and conservation. The college offers Environment Studies as prescribed by UGC as well as affiliating University as an Ability Enhancement Compulsory Course for all undergraduate students.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

15

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

193

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students Teachers Employers Alumni**

D. Any 1 of the above

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1571

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats))

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

596

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Teachers of respective departments have always been engaged in assessing the learning level of students on a regular basis with the aim to improve their overall performances in academics, as well as to equip them to face the challenges of campus life. During the course of every semester, internal assessments are held as per the Academic Calendar announced at the beginning of the session. As per the performance of the students in Internal Assessment, departments categorize students into slow learners and advanced learners. Departments take necessary actions to academically assist slow learners by taking special classes and tutorial classes, providing study materials and issuing reference books from seminar library. Video lectures are recorded by teachers and uploaded on Youtube so that students can learn at their own pace and time and understand the topics which helps the slow learners significantly. Advanced learners are encouraged and helped to participate in competitions, debates, research webinars, creative article writing and also presentations are organized to consider their varied dimensions of intelligence and abilities. Teachers also actively assist Advanced Learners of their respective academic departments in University Examinations, as well as several national-level competitive

examinations for their PG Entrance viz. NET/JAM etc.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2940	60

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The pandemic had a tremendous impact on the teaching-learning process. To cope up with the situation, the college made efforts to rely on the online mode of teaching, keeping in view that many students of the college suffer from poor internet connectivity. The departments regularly carried out the assessments through online quizzes and tests and posted question sets for students who are poorly connected via the internet. Lecture videos were prepared and their links were mailed to the students enabling them to download whenever possible. The Practical classes were managed by sharing videos of the experiments and taking help of the virtual laboratory platforms. The pandemic related restrictions affected the field trips and excursions, however, the NSS units of the College organized programs like online quizzes to keep the students' moral boosted. Several lecture videos were uploaded by the faculty members on the YouTube for their availability in the public domain and thus enabling the access of a large cross-section of students. The students were also encouraged to participate in free-of-cost online courses. One such platform, "Course Era", offered a series of courses in different subjects that helped students with their academic needs during the

initial portion of the lockdown.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

As the year under assessment was in the grip of pandemic and restriction orders related to the pandemic prevailed, all the teaching learning activities were confined to online mode only mainly using Google meet and other digital platform as well as Whatsapp facility. Concerned Whatsapp groups were created for communication with students, sharing learning aid materials and online class links. Assessments were also conducted in online mode using Whatsapp, E mail and Google form facilities. Video lectures are recorded by teachers and uploaded on Youtube so that students can learn at their own pace and time and understand the topics which helped the students significantly.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://jrc.ac.in/igac/working_folder/DOWNLOAD-G-0-4-6348ECEB1FA02.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

82

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

60

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

30

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

633

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal assessment is an integral part of CBCS programme and it also plays a pivotal role in continuous evaluation. The College has an Internal examination sub committee to supervise the whole process and prepare schedule, duty roster, instructions for smooth operation of this endeavor. Due to this pandemic situation, all internal assessments were conducted in online mode. The students were intimated with the schedules of internal assessments through notice, which were generally published a well before (at least 7 to 15 days) the examinations. Notices were uploaded in the college website and also circulated to the concerned whatsapp groups of students. Question papers were uploaded in the college website, and also circulated to whatsapp groups of students. The students were evaluated on the basis of their assessments and remedial and tutorial classes were also arranged accordingly. Respective departments also practice various forms of continuous evaluation such as class tests, assignments etc.

File Description	Documents
Any additional information	View File
Link for additional information	https://jrc.ac.in/working_folder/DOWNLOAD-G-0-151-61058145C5C22.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

There is no grievance of students regarding evaluation process of internal examination till date. However, due to COVID-19 pandemic and subsequent lockdown, the entire examination process was conducted in online mode and as such some students

reported difficulties in uploading of answer scripts due to poor internet connectivity particularly students residing in the remotest parts of the districts of Jhargram, Paschim Medinipur, Purba Medinipur and Purulia. To address this issue, reasonable time was given to them for uploading process.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Jhargram Raj College is an affiliated college of the Vidyasagar University (VU). The syllabi for both the UG and PG courses are designed by the VU. The departmental class routines reflect a holistic distribution of classes. The academic calendars for every academic session are put up in the college website. A detailed outline of every course and the associated course outcomes are also displayed on the college website. For the lockdown the said resources were also shared by the faculty members on a personal basis through small social media groups. The students were encouraged to discuss and clarify their doubts with their teachers on a one-on-one basis. The IQAC also suggested the departments to conduct counselling sessions at the very outset of a semester and provide an overview of the courses. Jhargram Raj College has three PG departments, namely, Bengali, Chemistry and Zoology. The syllabi for the PG are also prepared by VU. The PG departments enjoy academic autonomy in regard to the teaching and evaluation processes. The Boards of Studies (BoS) for the department took crucial decisions regarding the evaluation during 2020-2021 and the students were informed by the notices which were uploaded on the college website.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	http://apps.vidyasagar.ac.in/DownloadCenter/Default.aspx
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college tries to monitor whether the students has achieved the goals as expected from programme outcome and course specific outcome. Departments also attempt to maintain the record the performances of their students. Class tests, internal assessments, tutorials play role in the evaluation of attainment of learning outcomes which are helpful to measure the ultimate outcome through University examinations.

As the year under assessment was in the grip of pandemic and restriction orders related to the pandemic prevailed, all the teaching learning activities were confined to online mode only mainly using Google meet and other digital platforms and Whatsapp facility. For measuring the level of attainment of programme outcomes, and course outcomes, the following methods have been followed by the respective departments of our college:

1) Online classes and evaluation 2) Live video tutorials 3) Invited lecture series 4) State and National level webinars 5) Project work and Student seminars

Concerned Whatsapp groups were created for communication with students, sharing learning aid materials and online class links and assessments. Emails were also used as a vital tool for this attainment.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year**2.6.3.1 - Total number of final year students who passed the university examination during the year**

606

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	https://jrc.ac.in/igac/working_folder/DOWNLOAD-G-0-4-6342DD836B803.pdf

2.7 - Student Satisfaction Survey**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

https://jrc.ac.in/igac/working_folder/DOWNLOAD-G-0-4-6342DF00EA267.pdf

RESEARCH, INNOVATIONS AND EXTENSION**3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

NIL

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year**3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

28

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards**3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

5

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

5

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Jhargram Raj college is being continuously engaged in extension activities through different forums constituted by teachers, students and Alumni Associations. During the COVID-19 pandemic situation, Jhargram Raj College in collaboration with Physics Alumnae Association, executed three relief works by extending help through providing essential commodities to under privileged tribals of surrounding villages who were severely financially affected due to Covid 19 pandemic and nationwide lockdown. Necessary initiatives were taken to disseminating knowledge, continuing education to prevent drop outs and updating students regarding career opportunities. Some webinars were organized with sound participation of students from different parts of the state. A national level drawing competition were organized to boost up the students morally and to take care of the mental health of the students during the dark days of pandemic. A brief awareness programme commemerating World Aids day was observed within the college campus following Covid Protocol. The volunteers hung posters all over the college. These posters were supplied by the NSS

Cell, Vidyasagar University, and they highlight the issue of AIDS and HIV, and seek to make people aware about the dangers of the virus.

File Description	Documents
Paste link for additional information	https://www.jrcpaa.net/latest-news
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

9

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

735

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year**3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution offers 29 undergraduate programmes (with Honours in 15 subjects) and 3 postgraduate programmes. The classes for the Commerce stream are held in the morning session, while those for humanities/arts and science streams are held during the day session. There are 37 classrooms, among which 8 are smart classrooms and 32 laboratories in this college. The institution has a large Seminar Hall (P. K. Sen Memorial Hall) and 1 central computer laboratory with a total of 22 computers and a set of associated peripherals. Presently, there are a total 101 computers available for academic and official purposes. All the departments have their own laptops and/or desktops which are used for academic purposes and for departmental record-keeping. Central library has a collection of 111668 text books, 1850 reference books and subscription of online journals. Several departments have their own seminar libraries. The college has a central instrument facility, which is used on a shared basis by the departments. There are 3 students' hostels (2 for boys and 1 for the girls) catering the residential need of approximately 250 students. The college subscribes the G-suite account for the online classes and related issues and also for conducting webinars.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has a large campus with a dedicated volley ball court and an arena for badminton apart from having a large playground where the Annual Sports Meet and other outdoor sports activities are organized on a routine basis. The Boys' and Girls' Common Rooms have provision for indoor games like table tennis and carrom. The college has its own unisex gymnasium (established in 2014) which houses advanced instruments like treadmills, vibrators, steam and sauna baths, exercising bikes, etc. The gym is used by both teachers and students alike and a roster is maintained. Regular cultural programmes are part of the college and celebrations like Freshers' Welcome, Annual Fest, Jungle Mahal Utsav (in association with the Govt. of WB) are organized every year. The college celebrates Republic Day, Independence Day and other significant national events with immense respect and solemnity. The NSS units of the college actively organizes a multitude of events throughout the year and involves a large cross-section of the society in this regard. A portion of the college campus has a dedicated space for setting up the stage for cultural events.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

08

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

08

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

123.35434

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Name of ILMS software: KOHA

Nature of automation: Partially

Version: 18.11

Year of Automation: 2019

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

D. Any 1 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

3.53042

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

0

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution has broadband connections running at the Office of the Principal and the Server Room at 100 MBPS with the scheme of monthly unlimited data. The broadband connection enables LAN internet connection availability in all departmental computers. In addition, the broadband connection enables a secured Wi-Fi connectivity that is accessible in a significant portion of the college campus. There is a computer laboratory with 22 computers. All departments are equipped with computers, multifunctional printers and broadband internet connection. The regular maintenance and upgradation of computers and related accessories is done by the local vendor when required. The college website is regularly updated to provide online access to notices, events and online learning facilities for the students and all stakeholders. The institution has a "Website Sub-Committee" to manage and update college websites regularly. Since in this the classes were conducted fully in online mode and teachers took their classes from their own home, there was no need for upgradation of IT facility. Moreover, being a fully Government College (State), it was not possible to legitimate the need of upgradation to the Government at this pandemic hour.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

91

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

11.63521

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Being a Government. College, the physical maintenance and upkeep of the extant facilities is entrusted on the state PWD (for both Civil and Electrical works) with the financial assistance from the Department of Higher Education, Govt. of WB. The Department of Higher Education, Govt. of WB disburses

funds for maintaining the academic and support facilities as well. The IT based infrastructure of the college is maintained through an Annual Maintenance Contract and the specific need for such upkeep is supervised by a dedicated set of teachers under the purview of the Teachers' Council of the college. In addition, the college maintains the water purifier machines for providing safe drinking water, gardens of the college and the beautification of the campus and a green generator for providing uninterrupted power supply during load-shedding.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1057

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0	
File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded
5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	E. none of the above
File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
0	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
0	
File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

<p>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</p>	<p>D. Any 1 of the above</p>
--	-------------------------------------

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

5

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

116

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

3

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The last elected body of Student Council (Students' Union) look after student matters within the guidance of the institute. Under the ambit of this forum, students are encouraged to be a part of the decision-making process supporting democratic form of governance. The members of the Students' Council are generally involved in various activities throughout the year including the Fresher's welcome, Annual Fest, Saraswati puja, Celebration of Teachers' Day but during 2020-2021 session such activity was less frequent due to COVID-19 pandemic restrictions.

Students are represented in important bodies like IQAC, ICT etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

6

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

During this session a registered Jhargram Raj College Alumni Association is formed under West Bengal Societies Registration act, 1961, on 16th July 2020. Physics department of Jhargram Raj College also has active alumni association(Regn No-S/2L/64006 dated 24.08.2017.). Jhargram Raj College PhysicsAlumni Association (JRCPAA) is actively involved in fostering academic,social and cultural activities. The Alumni Association also encouragethe students in their academic endeavours.

File Description	Documents
Paste link for additional information	https://jrc.ac.in/webdata.php?c=89&&v=9
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Jhargram Raj College essentially caters to a marginalized student community in respect of location, demographic composition, social and economic status. The college tries to introduce a connection between their reality and the present day academic world, through imparting knowledge and skill to empower them. The main target is to provide them an affordable learning opportunity. An attempt is done to give them exposure for proper employment by preparing them for pursuing advanced learning in their chosen fields of interest and to inculcate relevant social values and responsibilities. Special care is taken to empower the female students as well as students with disabilities. The college encourages its students to avail different scholarships to ease their economic burden.

File Description	Documents
Paste link for additional information	https://jrc.ac.in/webdata.php?c=55&&v=9
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

College runs through a decentralized and participatory system. The Principal, Principals Office and Teachers Council (TC) are the three main pillars of the college along with IQAC, ICC and Grievance Redressal Cell. The faculty members of different academic under the departments Teachers' council constitutes different Sub Committees for smooth functioning of academic and administrative activities of the college. Departmental faculty members share academic and administrative responsibilities. The Postgraduate departments have an academic autonomy as per University recommendations. There is a PG exam cell in which PG Convenor monitors PG related matters along with the Head of the Department. Faculty members maintain regular communication with the Students Community.

During the pandemic situation, from September 2020, under the guidance of Vidyasagar University, all the undergraduate final examinations were organized and held by the college, through online mode (which was always centrally conducted by the university itself). Under the leadership of The Principal, the University Examination sub-committee organized the B.A/,B.SC./B.Com. (H&G) Examination .All the departmental faculties took every responsibility to receive online answer scripts and adopted the new method of evaluation and uploaded marks to the university portal.

File Description	Documents
Paste link for additional information	https://jrc.ac.in/webdata.php?c=127&&v=9
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Despite of COVID-19 pandemic situation and subsequent lockdown, attempt was done to maintain the academic activities which were conducted in virtual mode using several online platforms. WhatsApp and telegram groups, Email, telephonic conversation etc was used frequently. Students were unable to avail of library and laboratory facilities during this lockdown period and the departments arranged special classes, video tutorials webinars, invited lectures series, online quiz and essay competitions, etc. from time to time. All the examination and evaluation processes, including BOS meetings for PG Departments, were conducted in online mode as per the circulars and directives issued by Higher Education Dept, Govt of W.B and notifications issued by UGC and Vidyasagar University. College admission procedure to UG and PG courses was conducted through online process. Teachers' Council and IQAC meetings were conducted on a regular basis through online mode. Regular virtual interaction of the Principal to the Head and all the faculty members of different departments were there. Programmes under DBT star scheme was also run as far as practicable through online mode . The principal also interacted with the Government officials regarding different issues including renovations, maintenance of the infrastructure of the college, more substantive posts etc.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The institution's operation is completely democratic and participatory. The administration of the college runs as per the rules and regulations laid down by the Department of Higher Education, Government of West Bengal. Principal is the administrative, academic and financial head of the college. The Principal solicits input from all the stakeholders for the execution of initiatives, whether academic, administrative, or financial. The academic departments are engaged in the teaching-learning process and Library is the condign part. The Teachers Council consists of of all the Departmental teachers and

Librarian and elects one member as the Teachers Council Secretary (TCS). There are several subcommittees under TC for smooth running of academic and administrative works. The IQAC monitors a large number of academic and service related issues associated with teachers and students. There are some Special Duty Cells, such as ICC, Anti ragging & Grievance Redressal cell. The West Bengal Public Service Commission conducts interviews and develops a merit list, and the West Bengal Government's Higher Education Department makes the appointment in consultation with the Governor. Teachers are regularly moved to different Government institutions in the state since their WBES position is transferable.

File Description	Documents
Paste link for additional information	https://jrc.ac.in/webdata.php?c=116&&v=9
Link to Organogram of the Institution webpage	https://jrc.ac.in/webdata.php?c=41&&v=9
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

Being the State Government Employee, all the teaching and Non-teaching staffs of the college avail the General Provident Fund scheme, which not only offers interest on the savings but also

provides the convenience of taking loan and money withdrawal facilities, under certain conditions. There is also West Bengal Health Scheme, an optional health insurance policy, maintained by Government of West Bengal. The employee can take medical leave (per year 20 days full pay), maternity leave and Child Care Leave (CCL). There is a provision of Puja onus and Advance salary during Puja Season for Non teaching staffs only.

File Description	Documents
Paste link for additional information	https://wbhealthscheme.gov.in/
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

16

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Government of West Bengal has introduced a method of online submission of Self-Appraisal Report for the teachers. There is a hierarchial workflow of cadre controlling authorities where

teachers submit the SAR to the Principal. Principal gives his comments and sends to the Director of Public Instruction and then it is forwarded to the Secretary, Higher Education.

In addition to that, for teaching staff there is a manual self appraisal system. The teachers prepare a self-appraisal document daily, stating all the administrative and academic duties performed including all the leaves taken by them. The reports are sent to the Principal every month. The Principal prepares a consolidated report on the basis of those self-appraisal reports every month and submits it to the Department of Higher Education.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Auditors of Account General, Govt. of West Bengal has been appointed to conduct the External Financial audit of the institution. As this is a Government College under Department of Higher Education, Science and Technology Bio- technology, so the external financial audit has been conducted by the Auditor appointed by Auditors of Account General, Govt. Of West Bengal. Department maintain their individual Stock Registers of the purchased items (consumable and non- consumable) and verify Stock annually. For the financial year 2020 - 2021, no such external audit has been performed by the appropriate authority. Being a Government Institution there is no provision for internal financial audit. In addition, the funds allocated for the DBT star college scheme, has been audited and the corresponding report has been submitted to the appropriate authority.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college embraces the following blueprint for the mobilization of funds and utilization of its resources in an optimal manner:

1. Applies to the Department of Higher Education, Govt. of West Bengal, for funds under different heads and/or schemes with a well-planned budget.
2. Applies to the Central funding agencies, like the DBT, through the DBT Star College scheme with specific and definite project plans.
3. Maintains a strong liaison with the local civic authorities for maintaining the cleanliness of the campus and its extended periphery including the hostels at no additional cost.
4. Regularly seeks advice from the govt. agencies and undertakings like the WBSEDCL and WBPCB regarding the optimal usage of electrical power and enhanced usage of renewable sources of power for meeting the routine power demand.

5. Different sub-committees are setup under the purview of the Teachers' Council of the college to monitor, help and guide the office of the Principal to judiciously mobilise the available funds for their optimal utilization.
6. Registration fees are charged during open seminars and associated expenses are met from there.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC of Jhargram Raj College has been instrumental in motivating the continuation of online classes using the available platforms like Google Classroom, Google Meet, Zoom etc. The IQAC ensured the need for a ceaseless effort to carry forward the teaching-learning process and suggested the college authority to procure its own Google suite license for having a better and more widespread connectivity and access for the digital mode of the teaching-learning process. The IQAC also pointed out the need to regularly conduct and organize webinars and training programs for the students and teachers during the pandemic situation. In addition, meetings of Board of Studies for PG departments were held in online mode. Examinations were taken, followed by evaluation through online and the departments were requested to keep records of online classes and examination. The IQAC encouraged all sort of interaction between the teachers and the students keeping in view the mental health of the students during the ongoing pandemic. The IQAC, encouraged the mass production of hand sanitisers in collaboration with the district administration of Jhargram and the local NGOs. The IQAC motivated the NSS unit of the college and the Physics Alumni Association to come up with extension activities.

File Description	Documents
Paste link for additional information	https://jrc.ac.in/igac/
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

During the academic session 2020-21, the institution was closed due to Covid 19 pandemic and country wide lockdown. In order to execute the suggestion of IQAC, frequent online meetings with students were held by all the departments, and the feedback were analysed for the betterment of their academic as well as mental health, thus enabling them to cope up with the pandemic situation in a better way.

As per the suggestion of the IQAC, the college organised two online programmes on the nuances of conducting webinars and provided an idea about the google site for the uninitiated. Additionally, a good number of webinars on different relevant topics were also hosted by the college under the suggestion of the IQAC. As the college has an actively operational DBT star college scheme, several webinars were arranged under the said scheme and some purchase works were also carried out under the scheme. Events like online admission and examination was conducted

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification,

D. Any 1 of the above

NBA)

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Jhargram Raj College, since 2019, has been actively propagating the issue of gender equity and the related facets. Being located in a region with a wide spectrum of tribal populace, the college, during the lockdown period, has motivated the students through the Internal Complaints Committee (ICC) [formed in pursuance of the "Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013"] to come up with gender related issues, and issues of sexual harassment at the workplace. The ICC has been instrumental in creating a link catalogue of films (both short, as well as long) dealing with the issues of gender equity, sensitization and sexual misconduct at workplace, and their possible legal recourses. Under the lockdown phase, this catalogue has helped the students to appreciate the importance of gender equity in general, and the role of sensitization efforts at the workplace. The college has separate girls' and boys' common rooms. The students are encouraged to interact personally or in group with any teacher member of the college. Appropriate measures are taken in case of necessity.

File Description	Documents
Annual gender sensitization action plan	https://jrc.ac.in/igac/working_folder/DOWNLOAD-G-0-4-63481A9EB6987.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

There is no set up or provision for waste management in the college campus - liquid, biomedical, e waste or hazardous chemical and radioactive waste management. Waste recycling is also not practised. However, as a part of solid waste management, the campus has been made plastic free as far as practicable. Periodic cleaning is also done. There is a sewage system, through which liquid wastes can move and pass away from the campus. In addition to that, Jhargram Municipality collects solid wastes from the campus on periodic basis.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

E. None of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. landscaping with trees and plants**

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and

E. None of the above

energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Jhargram Raj College, being situated in an age-old tribal belt, is being respectful to all the cultural, regional, linguistic, communal socioeconomic diversity, and try to make a harmonious synchronization between all. The college addresses concerns around discrimination and offer guidance and conflict resolution, and also tries to build a network with various stakeholders (departments, offices, and alumni), along with external stakeholders, to host workshops, events, and diversity related conversations. An attempt is made to bring local history and folk culture in broad social perspective. The college promotes students to apply for different scholarships and thus brings in an effective inclusion through financial aid. The college is committed to creating a safe and welcoming space for all members of the community and increasing the representation of people who identify with various genders. The students are oriented towards these efforts. There is neither documentation nor archives. The college has setup a tribal museum showcasing the rich heritage of the locality and a host of tribal artefacts have been collected over time.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

A host of programs were held throughout the year and frequent hearty efforts have been given by faculty members to motivate our pupils to pay respect to our hard-earned independence and sustain our long-cherished harmony in future vicissitudes.

- The institution ceremoniously observed the Independence Day and the Republic Day and organized student centric activities like poster, essay and quiz competitions with huge participation from students and thereby promoted their awareness of various aspects of the Indian Penal Code, constitutional obligations and fundamental rights

and responsibilities of citizenship.

- Students participate in Youth parliament programme organised by the State Government and consistently achieving remarkable success in state level every year.
- NSS team members along with our students regularly visit surrounding suburbs to offer health benefits. An intra-college paragraph writing competition on Vector Borne Diseases was organized online during August 20 - 23, 2020.
- Students are sensitized regarding gender equality and women rights. Best efforts are made to mould students in such a manner so that they never shirk their social and moral responsibilities.
- A webinar on the National Education Policy 2020 was hosted by the Political Science Department to make the students aware of the changes and positive outcomes of modern education.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff

4. Annual awareness programmes on Code of Conduct are organized

D. Any 1 of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Due to COVID-19 pandemic lockdown, online quiz and awareness programmes were held by various departments and NSS units of our college to commemorate days of national and international importance. An Online Quiz Competition on Environmental Awareness was held to commemorate World Environment Day from 09.06.2020. to 15.06.2020; World Yoga Day, Aranya Saptaha and Banmahotsav 2020. World Aids day was observed in college campus following covid protocol. Flag hoisting ceremony was held on the occasion of republic day.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

The Two Best Practises are

1. Medicinal Plant Garden
2. Preparation of sanitizer during pandemic Covid 19

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Jhargram Raj College, being the only seat of higher education during its inception, has been instrumental in providing a platform for holistic education and all-round development of students in and around the hinterland of Jangalmahal. The college has, since 2005, imparted postgraduate education also. Many students of this college come from extremely poor families and under-privileged sections of the society and, are often the first-generation learners. To achieve what is required of it, Jhargram Raj College functions accordingly to impart good and quality education in particular and contribute towards social welfare in general. During the unprecedented scenario in the year of 2020-2021, Jhargram Raj College, played an extremely pertinent role of providing social leadership (in collaboration with the district administration) by preparing the much-needed hand sanitizers. The college undertook a responsibility of training the local populace (by working with different local NGOs) in preparing hand sanitizers during the Covid-stricken period. In addition to carrying forward the teaching-learning process on the online platform, the social commitment of the college during the period befitted the priority and thrust of the institution. The NSS units of the college played a vital role in keeping the students morally uplifted through their programs.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

Jhargram Raj College looks forward to a total lifting of the lockdown and a zero-Covid scenario. However, taking a lesson from the current year (2020-2021), college plans to undertake

the following for the academic session of 2021-2022.

(a) The departments of Zoology (UG+PG) and Physics (UG) are planning to organize a couple of summer schools involving the fresh UG students, as well as meritorious high school students. These will be aimed at providing a better theoretical understanding of the subjects and imparting an idea of the nuances of experimentation using advanced instruments.

(b) It has also been planned (taking a vital lesson from the Covid situation) that a Centre for e-Learning will be set up in the college with a full-scale media room. The centre will also act as a resource hub and house a categorized form of e-learning resources like lecture videos, slides, models, opensource educational software, etc.

(c) The Covid related restrictions and the consequent loss of man hours have created a vacuum in the process of promotion of the faculty members via the career advancement scheme (CAS). The IQAC plans to prioritize the CAS-based promotional issues and plans to delineate a well-structured format for the same.