



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution		JHARGRAM RAJ COLLEGE
Name of the head of the Institution		DR. DEBNARAYAN ROY
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		03221255022
Mobile no.		9434508109
Registered Email		jhargramrajcollege@gmail.com
Alternate Email		droyzoology@gmail.com
Address		RAGHUNATHPUR
City/Town		JHARGRAM
State/UT		West Bengal
Pincode		721507
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr. RAHUL KUMAR DATTA
Phone no/Alternate Phone no.	03221255022
Mobile no.	9830110026
Registered Email	jrciqac@gmail.com
Alternate Email	dattarahulkumar@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://jrc.ac.in/working_folder/AQA_R2017-18.pdf
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4. Whether Academic Calendar prepared during the year

Yes

if yes, whether it is uploaded in the institutional website:
Weblink :

http://jrc.ac.in/working_folder/DOWNLOAD-G-0-164-61BAE06C0FF6A.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B++	3.0	2007	31-Mar-2007	30-Mar-2012

6. Date of Establishment of IQAC

22-Jun-2013

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
VANMAHOTSAV & ARANYA SAPTAHA: a district level sit and draw, essay	13-Aug-2018 2	68

competition and seminar		
Celebration of SAMPRITI SAPTAHA	11-Sep-2018 7	56
Seminar on Awareness on AIDS by the NSS	05-Dec-2018 1	61
Celebration of the JUNGLE MAHAL UTSAV 2018 (an outreach activity) in association with GoWB	24-Jan-2019 7	42
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Jhargram Raj College	Salary	Govt. of WB	2018 365	86220400
Jhargram Raj College	Equipment	Govt. of WB	2018 365	3012530
Jhargram Raj College	Other Expenditure	Govt. of WB WB Govt. of WB	2018 365	5213224
Jhargram Raj College	Scholarship	Govt. of WB	2018 365	8781000
Jhargram Raj College	Furniture, Equipment	Govt. of WB	2018 365	3012530
Jhargram Raj College	PWD(Electricals)	Govt. of WB	2018 365	6238788
Jhargram Raj College	DBT STAR COLLEGE	Govt. of India	2018 365	5400000
Jhargram Raj College	Minor Project	Govt. of WB	2019 365	185000
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
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12. Significant contributions made by IQAC during the current year(maximum five bullets)

The IQAC supervised the processing of documents of several teachers under the Career Advancement Scheme (CAS).

The IQAC, along with the NSS units of the college, organized the VANMAHOTSAV ARANYA SAPTAHA to inculcate and uplift environmental awareness. A district level sit and draw competition and an essay competition were arranged for the school students. In continuation of the aforesaid, a seminar and an awareness program were also organized.

Teachers, students and ex-students of Jhargram Raj College were involved in various community works to uplift the condition of tribal people surrounding the College. One of the underprivileged tribal villages, Shushnigeria, situated about 6 km away from Jhargram Raj College was chosen as a domain for such work. In 2018-2019 session the IQAC distributed blankets and some winter garments for the villagers.

The existing students' feedback system has been made more structured and additional points were incorporated in the feedback form. The collection of feedback from students was achieved in a more time-bound manner and the corresponding data was processed and analysed by the IQAC.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
Academic Audit	Academic audit was conducted by every department for the distribution of syllabus among the teachers. Periodic evaluation of the performance of the students were carried out through internal assessments, class tests and assignments. The progress in teaching and coverage of the syllabus was undertaken throughout the year, time to time. The fast and slow learners were identified and additional support was provided via the mentorship program.
Publication of Prospectus	The prospectus of the college was published prior to the time of commencement of the UG and PG admission process. The prospectus contains a description of the rules and regulations to be followed by different

	stakeholders. It was distributed among the students.
Environmental Awareness Program	As a part of inculcating a holistic approach towards the environment among the youth, VANMAHOTSAV & ARANYA SAPTAHA was organized in the college by the NSS unit, during August 13 and 14, 2018. A district level sit and draw competition and an essay competition were arranged for the school students. In continuation of the aforesaid, a seminar and an awareness program were also organized.
Students' Feedback and Students' Management System	The existing students' feedback system has been made more structured and additional points were incorporated in the feedback form. The collection of feedback from students was achieved in a more time-bound manner and the corresponding data was processed and analysed by the IQAC. A complete students' management system for the college was planned and the consequent work order was placed for the next academic session.
Career Advancement of Teachers under the CAS	The processing of documents of several teachers under the Career Advancement Scheme (CAS) was undertaken.
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14. Whether AQAR was placed before statutory body ?	Yes
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Name of Statutory Body	Meeting Date
Teachers' Council	22-Dec-2021

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
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16. Whether institutional data submitted to AISHE:	Yes
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Year of Submission	2019
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Date of Submission	22-Feb-2019
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17. Does the Institution have Management Information System ?	Yes
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If yes, give a brief description and a list of modules currently operational (maximum 500 words)

The salary bills of the teaching and support staff are prepared through the West Bengal Integrated Financial Management System (WBIFMS), an online portal for financial management, introduced by the Govt. of WB during 2015-2016. The portal has several internal modules like electronic allocation of funds, bill forms in digitized form, electronic payment system, a portal system for the govt. receipts, HR Management System etc. The system also incorporates pay and bank transfer registers, and the details of arrears, advances and loans, allowances. The self-appraisal related information of the faculty including leave records, leave encashment, LTC etc. are also managed via the WBIFMS. The IT related Form 16 are generated through TRACES.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The college follows the curriculum prescribed by Vidyasagar University for UG and PG courses. The academic calendar is made in accordance with the affiliated University. The class routine formed by the routine committee is strictly followed. Both academic calendar and class routine are displayed on the website. Distribution of syllabus topics among the faculties is done as per teaching interest and proficiency of each faculty. Different methods of curriculum delivery are followed in the classroom by different faculties like chalk and talk, white marker board, ICT enabled method. The detailed course structure is also displayed on the website. The prime change that characterizes the present academic session is the introduction of the Choice Based Credit System. It involves changes in syllabus, components of marks distribution (marks for attendance, tutorials and internal assignments/assessments) and examination pattern. Each department was also given separate grants to ensure that books as per CBCS syllabus were available in the College and Seminar Libraries. During the academic session 2018-19, two parallel systems – one semester and one annual examination system – were running in the College. The departments from the point of entry of students inform them about the CBCS mode of study in the classes. Some departments organize orientation programmes for the same. Each department apprises students about the syllabus and lesson plan. The departments monitor the progress of the students through presentations in class and performance in the internal examinations. Class attendance and percentage of attendance are reflected as marks in their end semester examination. Internal assessment is arranged following the schedule of the academic calendar. Wherever applicable, field visits, visits to Institutes of historical importance about the curriculum are imparted. PG students are made to present papers and evaluated through mentor-mentee programmes. Simultaneously, the problems of the students are addressed.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NIL	Nil	Nil	Nil	Nil	Nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NIL	Nil
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	BENGALI (HONOURS)	01/07/2018
BA	ENGLISH (HONOURS)	01/07/2018
BA	HISTORY (HONOURS)	01/07/2018
BA	PHILOSOPHY (HONOURS)	01/07/2018
BA	POLITICAL SCIENCE (HONOURS)	01/07/2018
BA	SANSKRIT (HONOURS)	01/07/2018
BA	GENERAL	01/07/2018
BSc	GENERAL	01/07/2018
BCom	ACCOUNTING & FINANCE (HONOURS)	01/07/2018
BCom	GENERAL	01/07/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	Nil	Nil
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Bengali	44
BSc	Botany	29
BSc	Botany	12
MSc	Chemistry	20

MSc	Zoology	34
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	No
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
The feedback which has been received periodically is discussed in the departmental meetings and the corresponding recommendations have been implemented. Parent teacher meetings are periodically conducted at different departments of the College. The suggestions from the parents have been collected and analysed for the betterment of the College.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	HONOURS	446	1865	374
BSc	HONOURS	336	1150	221
BCom	HONOURS	107	30	22
BA	GENERAL	639	1788	631
BSc	GENERAL	116	273	82
BCom	GENERAL	161	11	Nil
MA	BENGALI	35	121	32
MSc	CHEMISTRY	25	169	21
MSc	ZOOLOGY	25	78	22

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	2237	149	36	Nil	21

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
78	78	Nil	Nil	Nil	Nil
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Since the start of the CBCS system in 2018, it was decided that the system of mentorship would be formalized and noted in the form of departmental records. The Student Mentorship Programme (SMP) was formally begun from the session of 2018-2019. Teachers of the departments have always been engaged in mentoring the students with the aim to improve their overall performances in academics, as well as to equip them to face the challenges of campus life. During the course of every semester, the Departmental Faculty members identify slow learners and advanced learners in the class. Tutorial classes are arranged to mentor the slow learners and also facilitate their interactions with the advanced learners. Students regularly meet their mentors during college hours after regular classes and are guided through various pertinent issues, whether academic, extracurricular activities, communication skills and sessions on value education. As the outcome of this kind of Programme, the mentees are found to be more engaged with the activities and with the members of the department. They seem to be more confident in dealing with different institutional issues as well as other aspects of life. 2386

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2386	78	1 : 31

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
99	58	41	1	28

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	NIL	Nil	Nil
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	BA (HONOURS)	YEAR	27/03/2019	04/06/2019
BSc	BSc (HONOURS)	YEAR	27/03/2019	04/06/2019
BCom	ACCOUNTANCY	YEAR	27/03/2019	04/06/2019

	(HONOURS)			
BA	GENERAL	YEAR	27/03/2019	04/06/2019
BSc	GENERAL	YEAR	27/03/2019	04/06/2019
BCom	GENERAL	YEAR	27/03/2019	04/06/2019
MA	BENGALI	SEMESTER	12/06/2019	21/08/2019
MSc	CHEMISTRY	SEMESTER	12/06/2019	21/08/2019
MSc	ZOOLOGY	SEMESTER	12/06/2019	21/08/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Assessment is embedded in the learning process. It is firmly interconnected with curriculum and instruction. As teachers and students collectively toil towards the achievement of curriculum outcomes, assessment plays a constant role in checking progress and guiding the future steps of the students. The Colleges under Vidyasagar University have to conduct internal assessments as per the guidelines prescribed by the University. Accordingly, continuous internal assessments are conducted centrally by the concerned Examination Committee of the College. All the departments strictly adhere to the schedule of the Academic Calendar as prescribed by the affiliating university (Vidyasagar University) and all internal assessments were conducted within the stipulated date and time of the affiliating university. In addition, some departments also assess students in the form of Surprise Class Tests, presentation etc. to aid in their overall development.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Each educational institution creates it's own academic calendar with their own defined dates remaining within the University guidelines. Jhargram Raj College, too, streamlines academic calendar system and follows it with all sincerity. Typically, our academic calendar divides the academic year into two eighteen-week semesters that on average consists of one hundred and eighty days of instruction for the students under CBCS, and in yearly mode for III system. Our academic calendar talks about our academic schedule (like: commencement of classes, tentative dates of Internal Assessments, Class Assessments etc.). Our sole purpose of incorporating academic calendar is to improve teaching and learning qualities, finish the assigned syllabus within deadlines and make our students aware of good professional standard. Apart from this, through this calendar we try to teach them useful management of time. Maintaining such an accurate academic calendar helps students both in their academics and personal life and leases the overwhelming feeling of balancing a busy schedule wisely.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://jrc.ac.in/igac/working_folder/DOWNLOAD-G-0-4-61C2FB2E393BF.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BA	BA	HONOURS	209	187	89.47

BSc	BSc	HONOURS	110	96	87.27
BCom	BCom	HONOURS	9	7	77.78
BA	BA	GENERAL	100	81	81.00
BSc	BSc	GENERAL	20	19	95.00
BCom	BCom	GENERAL	1	1	100.00
MSc	MSc	CHEMISTRY	20	20	100.00
MSc	MSc	ZOOLOGY	16	16	100.00
MA	MA	BENGALI	29	29	100.00
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

NIL

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	1095	Science Technology and Biotechnology, Govt. of West Bengal	2.72	1.85
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	Nil	Nil	Nil	Nil
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	Nil	Nil	Nil	Nil	Nil
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
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0		
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3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	English	3	0
International	Commerce	2	0
International	Chemistry	1	2.1
International	English	1	0
International	Physics	4	.8
International	Physiology	1	0
International	Zoology	1	4.2

[View File](#)

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
CHEMISTRY	1
PHILOSOPHY	2
PHYSICS	2
SANSKRIT	3
ZOOLOGY	1
BENGALI	1
HISTORY	1
COMMERCE	1

[View File](#)

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						

[View File](#)

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						

[View File](#)

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	1	1	6	8
Presented papers	7	2	2	8
Resource persons	Nil	1	Nil	Nil
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Literacy Aid Distribution Programme in Primary School of Adopted Village	NSS Organising Unit: I, III, IV	3	12
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	Nil	Nil	Nil
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
. World Aids Day Observation	NSS Organising Unit I, II, III, IV, Jhargram Raj College	Special Lecture on World Aids Day by Sri Abhijit Roy	4	120
Gender Issue	Women Redressal Cell Jhargram Raj College	An Interaction on "Awareness Regarding Domestic Violence"	12	53
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
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Research Project	Dr. Debnarayan Roy, JRC and Dipanjon Ray, Bajkul Milani Mahavidyalaya	Higher Education, Science Technology and Biotechnology	1095
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	Nill	Nill	Nill	Nill	Nill
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nill	Nill	Nill
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
136.7	128.9

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
KOHA	Partially	19.11	2019

4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total

Text Books	111668	25151975	Nil	Nil	111668	25151975
Reference Books	1850	1177447	Nil	Nil	1850	1177447
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	Nil	Nil	Nil
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	49	1	10	0	0	17	55	100	0
Added	0	0	0	0	0	0	0	0	0
Total	49	1	10	0	0	17	55	100	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
74.27	69.23	62.39	59.64

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

<p>Jhargram Raj College is fully supported by the financial grants from Government of West Bengal. The funds received are properly utilized for procuring, augmenting educational resources like books, journals, laboratory equipment and chemicals, specimens and library resources. The grants are utilized for carrying out project works, excursions, field works, etc. Proposal for different grants for a financial year is sent to the Department of Higher Education, Govt of West Bengal. Upon receiving of such grants a meeting is</p>
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conducted by the Principal with all the Heads and the funds are distributed as per requirement. In order to purchase different equipment, chemicals, etc. quotations are invited from different competent authorities and for this tenders are circulated as per the Government norms.

https://jrc.ac.in/iqac/working_folder/DOWNLOAD-G-0-4-61C405C25EAD9.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	0	0	0
Financial Support from Other Sources			
a) National	Central and State Govt. (SC/ST/OBC, Kanyasree, Swami Vivekananda Merit-cum-Means Scholarship, Jindal Scholarship, National Scholarship and Minorities Merit-cum-Means Scholarship)	466	8781000
b) International	NIL	Nil	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Student Mentorship Programme	17/08/2018	69	Full time teachers of the Department of English, Jhargram Raj College
Student Mentorship Programme	19/12/2018	50	Teachers of the Department of History, Jhargram Raj College
Advanced Learners-Slow Learners (Remedial Class)	03/04/2019	10	Teachers of the Department of History, Jhargram Raj College
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited	Number of benefited	Number of students who	Number of students placed

		students for competitive examination	students by career counseling activities	have passed in the comp. exam	
Nil	NIL	Nil	Nil	Nil	Nil
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NIL	Nil	Nil	Nil	Nil	Nil
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	46	UG PG	ALL DEPARTMENTS	Vidyasagar University, Medinipur city college, Kharagpur college, Jadavpur University, Bankura University, NSOU, IIT Kahargpur, VNIT IIT Dhanbad ISER Kolkata IIT Delhi	PG, B.ED, Ph.D
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	2
GATE	6
Any Other	3

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Annual Fresher's Welcome and Teachers' Day Programme	COLLEGE LEVEL	580
Badminton Tournament(13.02.2019 and 14.02.2019)	COLLEGE LEVEL	16
Annual Sports (29. 11. 2018 and 30.11.2018)	COLLEGE LEVEL	200

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nil	NIL	Nil	Nil	Nil	Nil	Nil

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The last elected body of Student Council (Students' Union) look after student matters within the guidance of the institute. Under the ambit of this forum, students are encouraged to be a part of the decision-making process supporting democratic form of governance. The members of the Students' Council are involved in various activities throughout the year including the Fresher's welcome, Annual Fest, Saraswati puja, Celebration of Teachers' Day as well as maintaining the cleanliness and general environment of the college campus throughout the year

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Physics department of Jhargram Raj College has active alumni association (Regn No- S/2L/64006 dated 24.08.2017.). Jhargram Raj College Physics Alumni Association (JRCPAA) is actively involved in fostering academic, social and cultural activities. Link of the aforesaid alumni: <https://www.jrcpaa.org/> and <https://jrc.ac.in/department/index.php?c8v9> The college also has an Alumni Association, however, the registration of the same is under process.

5.4.2 – No. of enrolled Alumni:

80

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Jhargram Raj College Physics Alumni Association (JRCPAA) is actively involved

in fostering academic, social and cultural activities, arranging seminars, workshops, training programmes, different awareness programmes, nature study, cultural programmes etc. The Alumni Association also encourages the students in their academic endeavours. Link of the aforesaid alumni: <https://www.jrcpaa.org/> and <https://jrc.ac.in/department/index.php?c8v9> The college also has an Alumni Association, however, the registration of the same is under process.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The decentralised management has started for Govt colleges with a letter issued by Govt. of West Bengal Education Department, Appointment Branch vide Memo no: 4188-Edn(A)/A-51-2/70, date: Calcutta, the 26th November, 1970. As per the order the decentralized management system was created. The Principal, The Teacher Council Secretary and The IQAC Coordinator are the three main pillar of college administrative system. Activities of every academic year are mostly performed by the subcommittees formed under the Teachers' Council. The number of these subcommittees varies time to time in relation to the activity /work load or paths innovated for the better management of the college. Number of such committees was 26 during this academic session. The Office of the Institution has a Head Clerk who manages with other Non-Teaching Staffs the official matters of the Institution, keeping various records of all the Students, Teachers and Non -Teaching staffs. The 15 academic departments have departmental Heads, who enjoy considerable autonomy in drawing academic plans and operating day to day functions. They organize departmental seminars, create their own academic calendar and lesson plan, take Internal Assessment, maintaining the period mentioned by Vidyasagar University. Principal, Faculty Members, Supporting Staffs and students of the college all participate in various activities for a holistic development of the College.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	The college affiliated to Vidyasagar University, West Bengal conducts admission of students as per rules and regulations of the Department of Higher Education, Science and Technology Bio-Technology, West Bengal . The admission procedure is completely computerised, merit-based and, fully online admission system. Proper course counselling takes place at the time of admission.
Human Resource Management	Teachers: The college and its employees are under the direct administrative control of Dept. of Higher Education, Science Technology and Biotechnology, Govt. of West Bengal. There is a dedicated portal termed iFMS (Integrated Financial

Management System) for management of various academic and service related affairs if the employees. In order to cope up with efficient management of the increasing human resource, introduction of new facilities such as online submission of Self Appraisal Report. More reforms such as online service book for employees are in the pipeline. Faculty members are involved in academic work as well as Committee work. The various responsibilities are coordinated with academic activities but do not compromise the latter. Workshops are arranged for the teachers to equip them for the newly introduced CBCS pattern. Students : College tries its best to give its students the exposure in Cultural, Sports, and other areas of Academic Activities. Other than curricular, co-curricular and extracurricular activities, it is our utmost effort to address the issues of environmental and psychological concern and aware them on these aspects.

Library, ICT and Physical Infrastructure / Instrumentation

Library -Librarika, a library management system were adopted in this academic session (2018-2019) in some departments. ICT -Teachers using ICT in their academic activities helped the students obtain a better understanding of their syllabi through movie screenings based on texts in their syllabus, power point presentation. Audio visual presentations were made to engage the students' interest in their syllabus.

Research and Development

Jhargram Raj College always inspires its teachers to carry out active research but without compromising the completion of syllabus. College sanctions required leave to the teachers to attend seminars, to arrange required excursions and field works and to visit other research institutions and to interact with other research scholars for the betterment of overall performance of the Research Work. The Research infrastructure of the college has been significantly augmented by the grant obtained from DBT STAR college scheme after award of STAR Status to the college. Faculties are constantly publishing their works in indexed and peer reviewed National and International Journals. Two faculty of our college has received two project

during this session, one major project and one minor project.

Examination and Evaluation

Assessments beget confidence, wisdom, discipline, patience and an atmosphere of healthy competition. Assessments are also essential for knowledge and capability testing. Assessments improve overall personality, memory, time-management and revision skills of the students. For these reasons, we keep students engaged in several assessments throughout the year. We take several Class Assessments, Internal Assessments, MCQs and Surprise Tests to enhance their mental ability. We are interested in what students have learned and want to learn, what they care about and why and what they can do to pursue their interests and passions. Through continuous assessments we try to encourage the habit of reading, build a network that enhances learning, inquisitiveness, research and exploration of all other avenues of learning so that every day teems with renewed energy. We value brilliance, authenticity honesty. Grade points or marks have never been our sole yardstick of student admission. We emphasize on intellectual growth which helps our students to observe the world through inquisitive eyes, evaluate the things we are seeing, appraise on what we have learned and apply our learning in everyday life. Our motto is to create a bunch of creative, responsible, independent, informed, incisive and innovative individuals who can contribute to the society and build a better place for future generations. We try to bring positive vibes into the classroom every single day.

Teaching and Learning

Students are considered as the future of a nation and teachers are believed to be the architects of this project. Learning is an indispensable tool that nourishes budding minds and soothes their soul. Learning aids in acquiring critical thinking skills and discovering numerous ways in which students can relate with people from different cultures. Learning is the only way to deal with the continuous changes in our lives so that we can move forward with ease. Learning is a continuous process that encourages acquiring competencies, knowledge and

skills to develop future opportunities. Curious minds are the best ones as they do not hesitate to explore different and challenging horizons. The following quality improvement strategies are adopted in Teaching and learning: 1. Departmental faculties are inspired to participate in faculty development programmes, orientation programmes, refresher programmes, winter or summer schools. 2. Faculties regularly participate in seminars and conferences and present papers as well as exchange knowledge regarding current research in their respective fields. 3. 2nd year PG Students undertake innovative projects under the guidance of faculties.

Curriculum Development

The College is under the academic jurisdiction of the Vidyasagar University, therefore curriculum development is finalised by University. However, college teachers are members of BOS in various subjects at both UG and PG level. Bengali, Chemistry and Zoology are the only departments of the University where PG teaching are extended. Therefore they can contribute to the addition or modification of the curriculum from time to time. CBCS curriculum was implemented in Arts subjects during this session.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
<p>Planning and Development</p>	<p>The library uses computers and networking facilities provided by the college. Overhead projectors and other accessories are used in classrooms and seminar halls. The two buildings of the college are now Wi-Fi zones. Dynamic College website.</p>
<p>Administration</p>	<p>Principal's office is computerized. There is a dedicated portal termed IFMS (Integrated Financial Management System) for management of various academic and service related affairs if the employees. In order to cope up with efficient management of the increasing human resource, introduction of new facilities such as online submission of Self Appraisal Report. Admission process is outsourced and done partially in online mode. Students' data thus generated and confirmed after registration are used for AISHE.</p>
<p>Finance and Accounts</p>	<p>Apart from e-billing and e-Pradhan,</p>

	HRMS module of WBIFMS has been introduced for dealing the financial matters and salary of staff. Tax related procedures are executed and supervised digitally.
Student Admission and Support	A complete online mode of admission process has been introduced. Physical verification of testimonials is done after the commencement of class. Merit is the sole criterion for admission.
Examination	No online mode of examination process was organized during this session.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	NIL	NIL	NIL	Nil
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Science Academies' refresher Course on Classroom Chemistry – Concepts and the Curiosities	NIL	06/12/2018	20/12/2018	18	Nil
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
REFRESHER COURSE	13	Nil	Nil	Nil
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
5	5	Nil	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
GPF, West Bengal Health Scheme, Group Insurance, Medical Leave per year 20 days full pay, Maternity Leave, CCL available.	GPF, West Bengal Health Scheme, Group Insurance, Medical Leave per year 20 days full pay. Maternity Leave, CCL available. Bonus and Advance salary during festive Puja season.	Different Government Scholarship schemes

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

As this is a Government College under Department of Higher Education, Science and Technology Bio-Technology, so the external financial audit has been conducted by the Auditor appointed by Auditors of Accountant General, Govt. of West Bengal. Departments maintain their individual Stock Registers of the purchased items (both consumable and non-consumable) and verify the Stock annually.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	0
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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	No	Nil
Administrative	No	Nil	No	Nil

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

NIL

6.5.3 – Development programmes for support staff (at least three)

NIL

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Initiatives are being constantly taken to introduce Santhali as a subject.
2. College has taken initiative not only to establish medicinal garden but also it's continuous upliftment and upgradation. The garden has named after renowned

Ayurvedacharya Shibakali Bhattacharyya. In the perspective of socio-economic and academic purview the garden plays significant role. 3. Initiatives are being taken to develop a central Computer Laboratory with large number of computers integrated with internet and computational facilities. The laboratory will cater students across the departments and discipline for their academic and IT enabled studies.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Promotion of teachers under Career Advancement Scheme	19/01/2019	01/06/2018	31/05/2019	4
2018	Observation of Sampriti Saptaha	Nil	11/09/2018	17/09/2018	56
2018	Organisation of Science Academies' Refresher Course on Chemistry the Curiosities	Nil	06/12/2018	20/12/2018	18
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Seminar on "Awareness regarding Domestic Violence"	08/03/2019	08/03/2019	33	20

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
An application to the Chief Engineer, WBREDA, Bikalpa Shakti Bhavan, for

installation of the solar PV panel with cumulative capacity of 416 kWp at the premises of Jhargram Raj College as per decision of IQAC had been sent on 5th of June, 2018. Due to the budget crunch, the aforementioned project was scaled down to 12 kWp solar PV panel and an application for administrative approval and sanction of the fund for an amount of Rs. 7,95,600/- was sent to the Special Secretary, Department of the Higher Education, Science Technology and Bio-technology, C.G Branch, Bikash Bhavan.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	No	Nil
Provision for lift	No	Nil
Ramp/Rails	No	Nil
Braille Software/facilities	No	Nil
Rest Rooms	No	Nil
Scribes for examination	No	Nil
Special skill development for differently abled students	No	Nil
Any other similar facility	No	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	Nil	1	05/12/2018	01	World AIDS Day Observation	AIDS Awareness	60
2019	Nil	1	16/01/2019	01	Training for preparation of Jams Jellies	Financial Independence	20

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
NIL	Nil	Nil

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
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NIL	Nil	Nil	Nil
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

? Provision of waste-disposal system by maintaining litter bins at suitable points. ? Efforts to make the college premises plastic-free zone ? Regular cleaning of campus by NSS units besides the daily works of the sweepers ? Tree plantation programmes. ? Bringing awareness to students through Environment Studies Programme as a part of the regular curriculum ? Initiative for making a kitchen garden at the girls hostel had been taken.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

? Madhava Mathematics Competition. ? Librarika

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://jrc.ac.in/igac/working_folder/DOWNLOAD-G-0-4-61C4149A75AF5.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Though situated in a remote locale, Jhargram Raj College has been catering to the budding minds of mostly under-privileged section of the society and their needs since its inception. A nationally pervaded educational dilemma is inequity between rapid quantitative expansion and quality enhancement. How to maintain an equilibrium between growing opportunities and better quality in the academic arena has been the biggest concern of this era and we have been successfully maintaining this equilibrium. Jhargram district encompasses a vast tribal area where most of the students belong to reserved category. Following the Indian Constitution which mandates elementary education for all, we zero in on providing apposite education to all those socio-economically downtrodden pupils. Education is no longer a distant dream to these impoverished sections. Besides education, health is our additional priority. As a vast adjacent area of Jhargram is marked as 'thalassemia belt', we organized a thalassemia awareness and detention camp which made people aware of the cause and curative medicines of the disease. Jhargram and its adjacent areas beam with a rich heritage of biodiversity. These areas are manned by tribal men who know and practice the traditional use of phyto medicines. In order to preserve this vast biodiversity, substantial field surveys are conducted. As an offshoot of these surveys, ethno-botanical value of several unknown plants came to light. We organized awareness cum orientation camps and programmes like conservation of medical plants in areas populated by the tribals, their Ex-situ conservation, hand holding training on mushroom cultivation etc. Such honest endeavours helped the tribal farmers and accelerated them towards a healthier life.

Provide the weblink of the institution

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8.Future Plans of Actions for Next Academic Year

1. Civil works, electrical works of academic campus, Hostels and Staff Quarters: The IQAC, in consultation with the college administration has decided to move forward for a complete overhaul of the electrical connections in the college. In addition, it has also been decided that the existing fluorescent tube lights be replaced by the LED lamps as power saving measure. Additionally, civil works

leading to total renovation and painting of the existing college buildings will be undertaken. 2. Green Generator for uninterrupted power supply: In an attempt to provide an uninterrupted power supply, it has also been decided to install a new eco-friendly (green) generator. 3. Computer, computation and IT facilities (Computer, UPS, Printers, Smart Class Room): The central computer laboratory has been proposed keeping in view the current CBCS syllabi of several departments. The computer centre will also serve as a stepping stone for the value-added courses for the students who remain formally uninitiated to computers. 4. Development of a Media Centre by installing state of the art projection, audio - visual and recording system: It has been proposed that the college auditorium (P. K. Sen Seminar Room) to be transformed into a central media centre. 5. Integrated LAN of the whole campus and free access to Wi-Fi facility for all: It has been decided that the campus, including all its departments will be transformed into a fully Wi-Fi enabled campus. The earlier fixed point LAN setup is going to be updated and simultaneously the campus is slated to be transformed into the Wi-Fi mode. 6. Renovation of laboratories: The laboratories associated with the science departments of the college have been decided to go through an upgradation process. In this direction, a special emphasis will be provided to the three existing laboratories in the chemistry department. 7. Economic and eco-friendly fuel facility by providing LPG connections for cooking purpose in three hostels. 8. Alternative source of energy (Solar PV Panel): The IQAC had been working consistently for the last two academic sessions. It has been decided that the College with the help of West Bengal Pollution Control Board and the WBSEDCL will chalk out the modalities of installing a Solar PV Plant in the college premises.