

In continuation of Cir. No. 25 dated 27.02.2021, **B.A./B.Sc./B.Com (H&G) 5th Semester** students who have not yet completed the process of Online Exam Form Fill-Up are hereby directed to complete the process of Online Exam Form Fill Up by **7th March, 2021** positively.

Steps for V.U. Exam Form Fill Up:-

- (i) Visit **Undergraduate Examination Form Submission Portal for 5th Semester Examination 2020** of Vidyasagar University by clicking on: <http://pcdpca.com/vu-sem5-2020/index.php>
- (ii) Enter **Registration No.** and **Session** (Registration Year) as displayed in the Registration Certificate and click on '**Submit**'.
- (iii) Pre-filled data like Name, Father's Name, Date of Birth, Mobile No. etc. will appear on screen.
- (iv) Candidates may modify 'Mobile No.' in case they have changed their mobile number.
- (v) For Honours students, DSE1 and DSE2 subjects have to be selected from drop-down menu carefully and for General students, GE and SEC subjects have to be selected from drop-down menu carefully.
- (vi) After filling up the details, **Submit** the filled-up Exam Form and **take a print-out of the Submitted Form.**
- (vii) Visit www.jrc.ac.in and click on Student Portal and pay the requisite exam fees and take a print-out of the Pay-Slip.

After completion of Online Exam Form Fill-up procedure within the stipulated date i.e. **7th March, 2021**, students are requested to submit a photocopy each of the Submitted Exam Form and Pay Slip to the college office by **9th March, 2021** for verification and record-keeping purpose.

It must be noted that students who have inadvertently submitted erroneous Exam Forms i.e. may have either filled up DSE/GE/SEC incorrectly or have selected wrong subject altogether are hereby directed to mail the details to jrcugexam@gmail.com by 7th March, 2021 and also submit an application to the Office of the Principal in writing stating the errors made in filling up the Exam Form along with the Submitted Form by 8th March, 2021.



Principal
Jhargram Raj College