Cir. No. 86   **JHARGRAM RAJ COLLEGE**   **19.11.2020.**

In continuation of Cir. No. 78 dated 04.11.2020., it is notified that the students who have **not yet deposited** the requisite tuition fees (January to June 2020) for **B.A./B.Sc./B.Com Sem-II (H & G) or B.A./B.Sc./B.Com Sem IV (H & G),** are directed to deposit their requisite fees online as per the following schedule.

Semester/Course	Date of Deposition of Requisite Fees
B.A./B.Sc./B.Com Sem-II (H&G)	**20.11.2020.** *(11 a.m.)* to **24.11.2020.** *(11 p.m.)*
B.A./B.Sc./B.Com Sem-IV (H&G)	**20.11.2020.** *(11 a.m.)* to **24.11.2020.** *(11 p.m.)*

Instructions to students regarding fee payment of B.A./B.Sc./B.Com 2nd (H&G) & 4th Sem. (H & G):

1. Click on the following link
   http://jrcadmission.net/student_area/student_index.php (OR)
   visit https://jrc.ac.in/ →*Click on Student Portal → Click on Student's Area*
2. Click on the sub-menu button: **2nd Semester Final Admission** *(for 2nd Semester fee payment)* or **4th Semester Final Admission** *(for 4th Semester fee payment)*.
3. Enter **Student ID** and click on '**Submit**' button.
4. Enter the **OTP** received in the **registered Mobile Number**.
5. A dialog box will appear containing Student ID, Name, Subject, Amount etc.
6. Fill up all the required fields (e.g. V.U. Registration Number, last examination appeared, University Roll Number of last Examination appeared etc.) and click *Submit*.
7. Click on "*CLICK HERE FOR ONLINE FEES PAYMENT" and pay the requisite fees.*
8. Download and print the payment receipt for future reference.
9. **In case of any query, mail to: jrcugadmission@gmail.com**

Important points to be noted:

(i) The Student ID of 2nd & 4th Semester students have been displayed in the Student's Area portal (http://jrcadmission.net/student_area/student_index.php).

(ii) For updating Mobile No. and E-mail id, the students are requested to submit a request *for updating Mobile No. and Email id* with the following details i.e. Name, Student ID, New Mobile No. and New Email ID to jrcugadmission@gmail.com.

(iii) The print-out of fee receipt can be downloaded from the "*Online Receipt"* button under *Print* section of the Student's Area portal *(http://jrcadmission.net/student_area/student_index.php)*

(iv) B.A./B.Sc. (Hons.) 4th Semester students *who do not have any Student ID* are directed to fill up the *"Form for Student ID generation of B.A./B.Sc. 4th Semester (Hons. & Gen.) Students"* by **21st November, 2020** positively, beyond which no further request will be entertained.
Link of the form: https://rb.gy/2enka3

Principal/Officer-in-Charge
Jhargram Raj College