



Tel No.- 03221-255022/ 258700  
Fax- 03221-258700  
Website: <https://jrc.ac.in>

Office of The Principal

## Jhargram Raj College, Govt. of West Bengal

P.O. & Dist.-Jhargram, Pin-721507

Memo No: 450 / NIT / 2023

Dated: 23.08.2023

### Notice to Vendors and Contractors

Sealed quotations are invited from the authorized and reputed certifying/audit agencies as per the norms specified by NABCB, India etc. for **Quality Audit of the College for Imparting Education and Knowledge towards General Degree (UG & PG)** for NAAC by the Principal, Jhargram Raj College. The certificate should carry the logo of the Accreditation Body (AB) concerned. Price should be quoted in INR inclusive of all taxes. The interested parties may submit sealed quotation (inclusive of all taxes and other levies) in the prescribed format (**form A given below**) to the Office of the Principal, Jhargram, Raj College, Jhargram by 31st August, 2023. For details, please visit College website- [www.jrc.ac.in](http://www.jrc.ac.in).

### The eligibility criteria are given below:

1. The rates should remain valid for the period up to March 2024. The rates once accepted will not be changed under any circumstances. The violation of any of the conditions will entitle cancellation of the order.
2. Photocopy of Professional Tax return for the last financial year, PAN No., Current Trade license and must be submitted proof of at least two years of work experience in Govt. premises & educational institute along with the quotation.
3. The tender inviting authority shall verify the abovementioned documents (In original) which are mandatory for the participation before issuance of the work order.
4. Payment of bills on its production will be made after successful supply and complete installation of the items within stipulated time
5. The tender bid will be out rightly rejected if it comes to the notice of the tender inviting authority during scrutiny that the credential or any other paper of a tenderer is fabricated etc.
6. The undersigned reserves the right of accepting or cancelling the tender without assigning any reason.
7. Canvassing in connection with tenders is strictly prohibited and the tenders submitted by the tenderer who resort to canvassing will be liable to rejection.
8. Sub-contract in any form will not be allowed.
9. Vendors/contractor shall, on the request of the Hostel Superintendent or of Employer, immediately dismiss from the work any person in the opinion of Employer be unsuitable or incompetent or who may be guilty of misconduct.
10. The whole work must be completed within 10 days from the date of issue of the work order by the successful tenderer.

### Categories Certificate

Sl. No.	Type of Certificate	Items
01	ISO14001	Quality Audit of the college
02	ISO21001	

  
Principal  
Jhargram Raj College  
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Memo No.

Date 23.08.2023

*Copy forwarded for information and taking necessary action to:*

1. The Hon'ble District Magistrate, Jhargram
2. The Sub-Divisional Officer, Jhargram
3. The Treasury Officer, Jhargram
4. The Block Development Officer, Jhargram
5. The Post Master, Jhargram
6. The Administrator, Jhargram Municipality
7. Dr. Tapas Kr. Adalder, Hostel Superintendent, Jhargram Raj College
8. College Notice Board
9. Mr. Sayantan Roy, Convener website committee, Jhargram Raj College

  
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Form A (Strike out the non-applicable)

1. Name of the party (In Capital letter):
2. Permanent address (proof needed):
3. Contact No./ Email.ID
4. Communication address (proof needed)
5. Trade license No. & date: (Renewed)
6. PAN card No. (Business):
7. Nature of business:
8. Bank detail
  - a. A/C No.
  - b. Name of the Bank and Branch

N. B.: Copy of the documents should be furnished along with the application. I declared that all terms and conditions will be followed by me and the submitted documents are true to the best in my sound knowledge and belief.

Dated: Signature of Party (With seal)