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Office of The Principal

Jhargram Raj College, Govt. of West Bengal

P.O. & Dist.-Jhargram, Pin-721507

Memo No: 323/DBT-1

Date: 27.07.2020

NOTICE INVITING TENDER

Quotations are invited from the manufacturers, authorized distributors and or suppliers for small equipment for the **Department of Zoology** under the DBT star College grant (**San. No. 102/IFD/SAN/4679/2018-2019 dated 01.03.2019**). The interested manufacturers, authorized distributors/suppliers/dealers may submit quotations in the prescribed proforma (**Annexure I**) to the office of the Principal, Jhargram Raj College, Jhargram latest by **August 4, 2020**. Quotation in any other format will not be entertained and will be rejected outrightly. The Principal, Jhargram Raj College reserves the right to select the items (in single or multiple units) or to reject any quotation without assigning any reason. Incomplete tenders, amendments and additions to tender after opening or late tenders are liable to be ignored and rejected. Interested vendors may follow the instructions as given below for submission of their tenders through **speed post** only and no other mode of submission will be entertained due to COVID-19 pandemic situation. The envelope containing bid must clearly be **superscript the name of the Department and the memo number** of the tender notice.

For details, please visit College website- www.jrc.ac.in.

Terms and Conditions of Bid

1. Only manufacturer(s) or their sole authorized distributors/ agents are eligible to bid. Authorization letter in the prescribed format (**Annexure – II**) from original manufacturer in favour of authorized Agent to bid/conclude the order against this tender, must be enclosed with the technical bid.
2. All offers should be made in English and should be written in both figures and words. All offers should be quoted in INR currency and comprehensive maintenance for three years for all the equipment. The rates once accepted will remain valid for the period up to 31st March, 2021 and will not be changed under any circumstances.
3. No advance payment must not be claimed against any work order before the delivery of the items at a time to the Office of the Coordinator, DBT star College scheme, Jhargram Raj College.
4. No installation charge and post-sale service will be claimed at any circumstances.
5. The Rate should be quoted as per specification excluding of All Taxes. **The L1 bidder will be selected based on the quoted price of the materials excluding taxes.**
6. **Any distortion in the technical specification indicated and also all terms & condition as indicated by the tender inviting authority for any of the items will reject the entire bid of the bidder.**
7. The bidders must have successfully completed at least 3 similar orders in the central and the state government agency/institution. Copy of the purchase order must be attached with Technical Bid.
8. Signed & stamped compliance sheet of the technical specification with make and model of the equipment with technical printed literature along with Bill of Material (BoM) mentioning all the terms & conditions clearly, must be enclosed with the bid.
9. Photocopy of the financial statements with net profit, duly audited/certified by the chartered accountant (CA) of the last three financial years along with the copies of income tax return (ITR), IGST certificate, PAN No., current trade license and a cancelled cheque must be enclosed with the bid (**Annexure III**).
10. The tenderer should not have been debarred or blacklisted by any Central/State Government Departments of India. Self-declaration in their letter head must be enclosed with the technical bid in prescribed format. The proforma of the self-declaration is attached with the tender as **Annexure –IV**.
11. The tender bid will be out rightly rejected if it comes to the notice of the tender inviting authority during scrutiny that the credential or any other paper of a tenderer is fabricated etc. and the tender inviting authority shall verify the above mentioned documents (In original) which are mandatory for the participation before issuance of the work order.
12. The tenderer viz. the Indian Agents and / or the foreign firms should furnish a certificate that the rates quoted by the tenderer are not more than those quoted to any other Institution in India or abroad during the last one year, with supporting documents.

13. In case of any dispute, the College's decision will be treated as the final and conclusive. All legal actions are subject to Kolkata jurisdiction only.
14. The delivery should be made to the office of the coordinator, DBT Star College within seven (07) days from date of issuance of work order (**All the items at a time**). The supplied items will be physically verified and compared with the detail specification of individual items by the coordinator during delivery.
15. The violation of any of the conditions will entitle cancellation of the order.
16. Payment of bills on its production will be made after successful supply of the items within stipulated time, after the successful installation of each and every individual.
17. Any postal delay will not be entertained and bids reach after 5.00 pm of the stipulated date (4th August) will not be accepted. Please post your bids well in advance to avoid postal delay.

Itemised Detail Specification with Make and Model

Sl No.	Name of the instruments	Technical Specification	Make	Year of post-sale service required
1.	LUX meter	4 Digits Backlit LCD Display, MAX / MIN Record, Data Hold, Digital Lux Meter, Can measure up to 200,000 Lux, Also measures in FC (Foot Candle), High Sampling Rate, Overload Indication, Auto Power Off, Low Battery Indication	METRAVI (MODEL NO: 1300)	Three
2.	Portable DO meter with D.O probe, Temp. probe, 9V battery, FEP Teflon membrane and protective cover	Oxygen Measurement Accuracy: $\pm 1\%$ of full scale Range: 0 to 20 ppm Resolution: 0.1 ppm Temperature measurement Range: 0 to 50 °C Accuracy: ± 5 °C Resolution: 0.1 °C Temperature compensation: 0 to 50 °C Salinity compensation: 0 to 50 ppt Pressure (barometric correction): 500 to 1499 mm Hg Display: 1 line 8-character LCD Power: 9 V battery or 9-12 V adaptor Dimension (mm): 80 x 42 x 175 Weight: 500 gm Sensor (DO probe): Gold and silver with FEP glass permissible membrane Temperature Probe: PT 100	Systronics (Model no. 314)	Three
3.	REMI heating incubators -RHI series are suitable for achieving precise incubation temperature of different laboratory samples required for optimizing reaction sensitivity.	Salient Features Microprocessor controller (with timing function) Interior is made of polished stainless steel with rounded corners for easy & quick cleaning the space between the shelves is adjustable. Full inner glass door for easy observation. Self-check function easy to identify problems. Over temperature and temperature difference alarms Internal dimension (W x D x H) mm 415 x 360 x 355 External dimension (W x D x H) mm 690 x 500 x 500 Chamber volume (Litres) 50 Shelves (Nos) 2 Temperature range RT +5°~65°C Display resolution 0.1° Temperature stability +0.5°C Timing range 1 min to 9999 min Type of heating Forced air convection Power consumption 250 W	REMI	Three

		Electrical requirement 220V, 50Hz, Single phase		
4.	Water Bath with microprocessor control, timing function, digital display Audible and visual alarm for over temperature	Temperature range: RT \pm 5°C-99 °C Temperature stability: \pm 0.5°C Tracking alarm: \pm 2,,f Chamber volume: 15 Ltrs Interior Dimension (mm): 450 x 300 x 110 Timing range: 1~999min No of whole: Double lines six holes Electrical requirements: 220V, 50Hz, Single phase Power Consumption: 1500W	REMI	Three
5.	pH meter	Dimension (mm): 235 x 185 x 85 Weight: 1.25 kg pH Range: 0 – 14 Millivolt Range: 0 to \pm 1999 mV Slope correction: 85% to 115% Resolution: 0.01 pH, 1 mV in mV mode Repeatability: \pm 0.01pH \pm 1 digit for pH Standardization range: \pm 1 pH Temp compensation: 1 to 100 °C digital display Display: 3 ½ digit red LCD seven segments Polarization current: 10 μ A Recorder Output: \pm 10 mV/pH in pH mode	Systronics (MODEL NO :335)	Three
6.	Incubator:	Size: 16"x16"x16" Capacity: 65 Liters Introduction: The incubator should maintain optimal temperature, humidity and other conditions such as the carbon dioxide (CO2) and oxygen content of the atmosphere inside. Specification: Temperature range: Ambient \pm 10 ⁰ C to \pm 110 ⁰ C Better Mineral/Glass wool/Blanket Insulation Silent Hot Air Blower, unique Design of Air Circulation provided throughout uniform air movement & improved Temperature distribution. Door fitted with double glass window for inside view Polish 304 grade S.Steel interior, corrosion resistant for long life operation. Having adjustable shelves to make more space for different height. Kanthal A-1 super quality coil shaped heaters duly embedded/wound on the sides and bottom for better accuracy. Equipped with Digital temperature controller cum indicator.		Three
7.	Table top micro centrifuge	Rotor Capacity: 12 place closed rotor with metal safety lid Maximum Speed: 15000 rpm /15596 g Display: Large Backlit LCD display Imbalance detection: Imbalance Detection with auto cut – off Noise Level: < 60 dB Motor Type: Brushless DC motor Timer setting: 1 to 999 mins Speed / Time setting: 500 to 15000 RPM / Min-Sec timer Dimensions (mm): 230 x 262 x 131 Rotors and Adaptors: 12 place x 1.5/2.0 ml microtubes ((included) Reduction Adaptors for 0.2 ml microtubes (included) Reduction Adaptors for 0.4/0.5 ml microtubes (included) PCR Strip Rotor (2 x 8 x 0.2 ml with metal safety lid)	REMI (CODE NO: 1000)	Three

8.	ELISA plate reader	(included) (with at least 3 filters)	India make with ISO Certified company	Three
9.	Magnetic stirrer with digital speed indicator	Stirring Capacity: 1Ltr External Dimensions: 150 x 220 x 150 Stirring Paddle (PTFE Coated): 9 x 25 mm	REMI (MODEL NO: 1ML)	Three
10.	Cyclo Mixer with brushless motor & suitable for Interchangeable mixing Heads	Power: 32 Watt Shaking Movement: Orbital Orbital Diameter (mm): 4 Motor Type: Shaded-Pole Motor Permissible ON time: 100% power for 30mins Speed range (rpm): 0-2500 Run Type: Continuous / touch operation Dimensions (mm): 178 x 141 x 148 Weight: 3.6 kg Power Supply: 220/240 Volts, 50 Hz Accessories: Interchangeable mixing heads	REMI (MODEL NO: CM- 101)	

Principal/Officer-in-Charge,
Jhargram Raj College.

OFFICER-IN-CHARGE
JHARGRAM RAJ COLLEGE

Date 27.07.2020

Memo No.

Copy forwarded for information and taking necessary action to:

1. The Hon'ble District Magistrate, Jhargram
2. The Sub-Divisional Officer, Jhargram.
3. The Treasury Officer, Jhargram.
4. The Block Development Officer, Jhargram.
5. The Post Master, Jhargram.
6. The Chairman, Jhargram Municipality.
7. Dr. Gariam Gupta, Program officer, DBT, GoI, New Delhi
8. Dr. Tapas Kr. Adalder, Coordinator, DBT Star College Scheme, Jhargram Raj College.
9. College Notice Board.
10. Mr. Sayantan Roy, Convener website committee, Jhargram Raj College

Principal/Officer-in-Charge,
Jhargram Raj College.

OFFICER-IN-CHARGE
JHARGRAM RAJ COLLEGE

27/7/20

Proforma for Quotation (Annexure I)

Sl. No.	Name of the instrument	Technical specification with make and model	Whether technical printed literature along with Bill of Material (BoM) submitted or not	Catalogue Price (INR)	% of discount on the catalogue price	Rate excluding GST after Discount

Annexure – II

FORMAT FOR MANUFACTURER'S AUTHORISATION LETTER TO AGENT (on letter head)

Ref. No. Date:

To,
The Principal/Officer-in-Charge,
Jhargram Raj College,
Jhargram,
West Bengal 721507

Sub.: Authorization Letter

Dear Sir, We, _____, who are established and reputed manufacturers of _____, having factory at _____, hereby authorize M/s. _____ (name & address of Indian distributor /agent) to bid, negotiate and conclude the order with you for the above goods manufactured by us.

We shall remain responsible for the tender / contract / agreement negotiated by the said M/s. _____, jointly and severally.

We ensure that we would also support / facilitate the M/s _____ on regular basis with technology / product updates for upgradation / maintains / repairing / servicing of the supplied goods manufactured by us.

In case duties of the Indian agent / distributor are changed or agent / distributor is changed it shall be obligatory on us to automatically transfer all the duties and obligations to the new

Indian Agent failing which we will ipso-facto become liable for all acts of commission or omission on the part of new Indian Agent / distributor.

Yours faithfully,

[Name & Signature] for and on behalf of M/s. _____ [Name of manufacturer]

Note: This letter of authorisation should be on the letterhead of the manufacturing concern and should be signed by a person competent and having the power of attorney to bind the manufacturer. A copy of notarised power of attorney should also be furnished.

Bidders Information (Annexure-III)
(On bidder letterhead)

1. Name of the party (In Capital letter):
2. Permanent address (proof needed):
3. (a) Name of the Contact Person
(b) Contact No.
(c) Email.ID
4. Communication address (proof needed)
5. Trade license No. & date: (Renewed)
6. (a) PAN card No. (Business):
(b) (GST No.)
(c) Annual Turn Over (Prof Needed)
7. Nature of business
8. Bank detail (Kindly attach scanned copy of one Cheque)
 - a. A/C No.
 - b. Name of the Bank and Branch
9. Other Relevant Information of the Bidder:

N. B.: Copy of the documents should be furnished along with the application. I declared that all terms and conditions will be followed by me and the submitted documents are true to the best in my sound knowledge and belief.

Dated:

Signature of Party (With seal)

Annexure-IV

FORMAT FOR self-declaration of NON-BLACKLISTING OF SUPPLIER (On letter Head)

I/ We _____Manufacturer/partner/Authorized Distributor/Agent (strike out which is not applicable) of (Supplier) _____ do hereby declare and solemnly affirm that the individual/firm/company is not black-listed by the Union/State Government/Autonomous body. We hereby confirm that the we will withdraw our bids if the tender inviting authority find us guilty of blacklisting by any authority across the country or the tender inviting authority can cancel our entire bid at any point of tender process.

Signature of the Deponent

Address _____