

# JHARGRAM RAJ COLLEGE

Jhargram 721507

## Department of History

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Ref. No.: JRC/HIST/S/13/2023

Date: 04.05.2023

### NOTICE

Students of B.A. History (Honours) Semester 6 (2023) are hereby informed that they will have to write a term paper for their DSE-4 Internal Assessment – I on topics which are within the scope of their DSE-4 syllabus.

While writing the term paper, students must carefully read and strictly abide by the guidelines attached below.

The last date for submission of the term paper is 02.06.2023.

Apart from submitting a hard copy of the term paper within the scheduled date, students must also send a PDF version to [jrc.historyexam@gmail.com](mailto:jrc.historyexam@gmail.com).



Head  
Department of History  
Jhargram Raj College

## Guidelines for the Term Paper

1. The length of the paper must be within 2500 – 3000 words, NOT including footnotes / endnotes, bibliography and glossary / appendices (if any).
2. Write / type only on one side of the paper.
3. The paper should be a single, extended essay, with an introduction, clearly separated sections in the main body and a conclusion.
4. All citations should be included as footnotes or endnotes.
5. The footnotes / endnotes and bibliography should follow the rules of the *Chicago Manual of Style* (refer to Appendix III).
6. Images, if used in the essay, may be inserted either in the body of the text or as plates in the appendix. All images must be numbered and the corresponding number must be entered in the main body of the text. All images should be captioned clearly, indicating their sources.
7. The order of the various sections of the term paper is as follows:
  - Cover page (see Appendix I)
  - Contents
  - Abstract of the paper in not more than 250 words
  - List of maps / images / tables (if any)
  - Introduction
  - Main body of the text, divided into sections (with headings or numbered)
  - Conclusion
  - Maps / images / tables (if used and not inserted in main body of the text)
  - Bibliography (Primary materials / Secondary readings, English and Vernacular sources have to be listed separately)
  - End page (see Appendix II)

[Bengali Version]

## Term Paper লেখার নির্দেশিকা

1. Term Paper – এর দৈর্ঘ্য অবশ্যই ২৫০০ – ৩০০০ শব্দের মধ্যে হতে হবে, তবে পাদটীকা / অন্তটীকা, গ্রন্থপঞ্জী এবং শব্দকোষ / পরিশিষ্ট (যদি থাকে) সহ নয়।
2. প্রতিটি পৃষ্ঠার এক দিকেই লিখতে হবে।
3. প্রবন্ধটি একটি একক, দীর্ঘ রচনা হতে হবে, যার একটি ভূমিকা, স্পষ্টত পৃথক-পৃথক বিভাগ এবং উপসংহার থাকতে হবে।
4. সমস্ত উদ্ধৃতিগুলি পাদটীকা বা অন্তটীকা হিসাবে অন্তর্ভুক্ত করতে হবে।
5. পাদটীকা / অন্তটীকা এবং গ্রন্থপঞ্জিতে শিকাগো ম্যানুয়াল অফ স্টাইলের নিয়ম অনুসরণ করতে হবে। (Appendix III দেখ)

6. প্রবন্ধে যদি চিত্র ব্যবহৃত হয়, তবে মূল পাঠ্যের মধ্যে অথবা সংযোজনীতে সংযুক্ত করা যেতে পারে। সমস্ত চিত্রের নম্বর থাকা উচিত এবং সংশ্লিষ্ট নম্বরটি অবশ্যই পাঠ্যের মূল অংশে লিখতে হবে। সমস্ত চিত্রে তাদের উত্স নির্দেশ করে, পরিষ্কারভাবে নামকরণ করতে হবে।
7. প্রবন্ধের বিভিন্ন বিভাগের ক্রম নিম্নরূপ:
- প্রচ্ছদ পৃষ্ঠা (Appendix I দেখো)
  - সূচীপত্র
  - সংক্ষিপ্তসার ২৫০ শব্দের বেশি হবে না
  - মানচিত্র / চিত্র / টেবিলের তালিকা (যদি থাকে)
  - ভূমিকা
  - বিভিন্ন বিভাগে বিভক্ত পাঠ্যের মূল অংশ (শিরোনাম বা সংখ্যায়ুক্ত)
  - উপসংহার
  - মানচিত্র / চিত্র / টেবিল (যদি পাঠ্যের মূল অংশে সংযুক্ত না করা হয়ে থাকে)
  - গ্রন্থপঞ্জী (প্রাথমিক সূত্র/সহায়ক সূত্র, ইংরেজি এবং ভার্নাকুলার উত্স পৃথকভাবে তালিকাভুক্ত করতে হবে)
  - অন্তিম পৃষ্ঠা (Appendix II দেখ)

## Aappendix I

[cover page]

JHARGRAM RAJ COLLEGE

Department of History

Term Paper

Topic:

Name:

Class:

Semester:

Session:

University Registration No.:

Course:

**Appendix II**

*[end page]*

Date of Submission: dd/mm/yyyy

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Signature of Supervisor

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Signature of Head of the Department of History

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Signature of Examiner

### **Appendix III**

*CHICAGO MANUAL OF STYLE*

The following examples illustrate the notes and bibliography system. Sample notes show full citations followed by shortened citations for the same sources. Sample bibliography entries follow the notes. For more details and many more examples, see [chapter 14](#) of *The Chicago Manual of Style*.

## Book

### Notes / পাদটীকা / অন্তর্ভুক্তিকা

1. Zadie Smith, *Swing Time* (New York: Penguin Press, 2016), 315–16.
2. Brian Grazer and Charles Fishman, *A Curious Mind: The Secret to a Bigger Life* (New York: Simon & Schuster, 2015), 12.

### Bibliography entries (in alphabetical order) / গ্রন্থপঞ্জী

Grazer, Brian, and Charles Fishman. *A Curious Mind: The Secret to a Bigger Life*. New York: Simon & Schuster, 2015.

Smith, Zadie. *Swing Time*. New York: Penguin Press, 2016.

For many more examples, covering virtually every type of book, see [14.100–163](#) in *The Chicago Manual of Style*.

## Chapter or other part of an edited book

In a note, cite specific pages. In the bibliography, include the page range for the chapter or part.

### Note

1. Henry David Thoreau, “Walking,” in *The Making of the American Essay*, ed. John D’Agata (Minneapolis: Graywolf Press, 2016), 177–78.

### Bibliography entry

Thoreau, Henry David. “Walking.” In *The Making of the American Essay*, edited by John D’Agata, 167–95. Minneapolis: Graywolf Press, 2016.

In some cases, you may want to cite the collection as a whole instead.

### Note

1. John D’Agata, ed., *The Making of the American Essay* (Minneapolis: Graywolf Press, 2016), 177–78.

### ***Bibliography entry***

D’Agata, John, ed. *The Making of the American Essay*. Minneapolis: Graywolf Press, 2016.

For more examples, see [14.103–5](#) and [14.106–12](#) in *The Chicago Manual of Style*.

### **Translated book**

#### ***Note***

1. Jhumpa Lahiri, *In Other Words*, trans. Ann Goldstein (New York: Alfred A. Knopf, 2016), 146.

### ***Bibliography entry***

Lahiri, Jhumpa. *In Other Words*. Translated by Ann Goldstein. New York: Alfred A. Knopf, 2016.

### **E-book**

For books consulted online, include a URL or the name of the database. For other types of e-books, name the format. If no fixed page numbers are available, cite a section title or a chapter or other number in the notes, if any (or simply omit).

#### ***Notes***

1. Herman Melville, *Moby-Dick; or, The Whale* (New York: Harper & Brothers, 1851), 627, <http://mel.hofstra.edu/moby-dick-the-whale-proofs.html>.

2. Philip B. Kurland and Ralph Lerner, eds., *The Founders’ Constitution* (Chicago: University of Chicago Press, 1987), chap. 10, doc. 19, <http://press-pubs.uchicago.edu/founders/>.

3. Brooke Borel, *The Chicago Guide to Fact-Checking* (Chicago: University of Chicago Press, 2016), 92, ProQuest Ebrary.

4. Jane Austen, *Pride and Prejudice* (New York: Penguin Classics, 2007), chap. 3, Kindle.

### ***Bibliography entries (in alphabetical order)***

Austen, Jane. *Pride and Prejudice*. New York: Penguin Classics, 2007. Kindle.

Borel, Brooke. *The Chicago Guide to Fact-Checking*. Chicago: University of Chicago Press, 2016. ProQuest Ebrary.

Kurland, Philip B., and Ralph Lerner, eds. *The Founders' Constitution*. Chicago: University of Chicago Press, 1987. <http://press-pubs.uchicago.edu/founders/>.

Melville, Herman. *Moby-Dick; or, The Whale*. New York: Harper & Brothers, 1851. <http://mel.hofstra.edu/moby-dick-the-whale-proofs.html>.

For more examples, see [14.159–63](#) in *The Chicago Manual of Style*.

### Journal article

In a note, cite specific page numbers. In the bibliography, include the page range for the whole article. For articles consulted online, include a URL or the name of the database. Many journal articles list a DOI (Digital Object Identifier). A DOI forms a permanent URL that begins <https://doi.org/>. This URL is preferable to the URL that appears in your browser's address bar.

### Notes

1. Susan Satterfield, "Livy and the *Pax Deum*," *Classical Philology* 111, no. 2 (April 2016): 170.
2. Shao-Hsun Keng, Chun-Hung Lin, and Peter F. Orazem, "Expanding College Access in Taiwan, 1978–2014: Effects on Graduate Quality and Income Inequality," *Journal of Human Capital* 11, no. 1 (Spring 2017): 9–10, <https://doi.org/10.1086/690235>.
3. Peter LaSalle, "Conundrum: A Story about Reading," *New England Review* 38, no. 1 (2017): 95, Project MUSE.

### Bibliography entries (in alphabetical order)

Keng, Shao-Hsun, Chun-Hung Lin, and Peter F. Orazem. "Expanding College Access in Taiwan, 1978–2014: Effects on Graduate Quality and Income Inequality." *Journal of Human Capital* 11, no. 1 (Spring 2017): 1–34. <https://doi.org/10.1086/690235>.

LaSalle, Peter. "Conundrum: A Story about Reading." *New England Review* 38, no. 1 (2017): 95–109. Project MUSE.

Journal articles often list many authors, especially in the sciences. If there are four or more authors, list up to ten in the bibliography; in a note, list only the first, followed by *et*



*al.* (“and others”). For more than ten authors (not shown here), list the first seven in the bibliography, followed by *et al.*

### Note

7. Rachel A. Bay et al., “Predicting Responses to Contemporary Environmental Change Using Evolutionary Response Architectures,” *American Naturalist* 189, no. 5 (May 2017): 465, <https://doi.org/10.1086/691233>.

### Bibliography entry

Bay, Rachael A., Noah Rose, Rowan Barrett, Louis Bernatchez, Cameron K. Ghalambor, Jesse R. Lasky, Rachel B. Brem, Stephen R. Palumbi, and Peter Ralph. “Predicting Responses to Contemporary Environmental Change Using Evolutionary Response Architectures.” *American Naturalist* 189, no. 5 (May 2017): 463–73. <https://doi.org/10.1086/691233>.

For more examples, see 14.168–87 in *The Chicago Manual of Style*.

### News or magazine article

Articles from newspapers or news sites, magazines, blogs, and the like are cited similarly. Page numbers, if any, can be cited in a note but are omitted from a bibliography entry. If you consulted the article online, include a URL or the name of the database.

### Notes

1. Rebecca Mead, “The Prophet of Dystopia,” *New Yorker*, April 17, 2017, 43.
2. Farhad Manjoo, “Snap Makes a Bet on the Cultural Supremacy of the Camera,” *New York Times*, March 8, 2017, <https://www.nytimes.com/2017/03/08/technology/snap-makes-a-bet-on-the-cultural-supremacy-of-the-camera.html>.
3. Rob Pegoraro, “Apple’s iPhone Is Sleek, Smart and Simple,” *Washington Post*, July 5, 2007, LexisNexis Academic.
4. Tanya Pai, “The Squishy, Sugary History of Peeps,” *Vox*, April 11, 2017, <http://www.vox.com/culture/2017/4/11/15209084/peeps-easter>.

### Bibliography entries (in alphabetical order)

Manjoo, Farhad. “Snap Makes a Bet on the Cultural Supremacy of the Camera.” *New York Times*, March 8, 2017. <https://www.nytimes.com/2017/03/08/technology/snap-makes-a-bet-on-the-cultural-supremacy-of-the-camera.html>.

Mead, Rebecca. "The Prophet of Dystopia." *New Yorker*, April 17, 2017.

Pai, Tanya. "The Squishy, Sugary History of Peeps." *Vox*, April 11, 2017.  
<http://www.vox.com/culture/2017/4/11/15209084/peeps-easter>.

Pegoraro, Rob. "Apple's iPhone Is Sleek, Smart and Simple." *Washington Post*, July 5, 2007. LexisNexis Academic.

Readers' comments are cited in the text or in a note but omitted from a bibliography.

### Note

9. Eduardo B (Los Angeles), March 9, 2017, comment on Manjoo, "Snap."

For more examples, see 14.188–90 (magazines), 14.191–200 (newspapers), and 14.208 (blogs) in *The Chicago Manual of Style*.

### Book review

### Note

1. Michiko Kakutani, "Friendship Takes a Path That Diverges," review of *Swing Time*, by Zadie Smith, *New York Times*, November 7, 2016.

### Bibliography entry

Kakutani, Michiko. "Friendship Takes a Path That Diverges." Review of *Swing Time*, by Zadie Smith. *New York Times*, November 7, 2016.

### Interview

### Note

1. Kory Stamper, "From 'F-Bomb' to 'Photobomb,' How the Dictionary Keeps Up with English," interview by Terry Gross, *Fresh Air*, NPR, April 19, 2017, audio, 35:25, <http://www.npr.org/2017/04/19/524618639/from-f-bomb-to-photobomb-how-the-dictionary-keeps-up-with-english>.

### Bibliography entry

Stamper, Kory. "From 'F-Bomb' to 'Photobomb,' How the Dictionary Keeps Up with English." Interview by Terry Gross. *Fresh Air*, NPR, April 19, 2017. Audio, 35:25.

<http://www.npr.org/2017/04/19/524618639/from-f-bomb-to-photobomb-how-the-dictionary-keeps-up-with-english>.

### **Thesis or dissertation**

#### *Note*

1. Cynthia Lillian Rutz, “*King Lear* and Its Folktale Analogues” (PhD diss., University of Chicago, 2013), 99–100.

#### *Bibliography entry*

Rutz, Cynthia Lillian. “*King Lear* and Its Folktale Analogues.” PhD diss., University of Chicago, 2013.

### **Website content**

It is often sufficient simply to describe web pages and other website content in the text (“As of May 1, 2017, Yale’s home page listed . . .”). If a more formal citation is needed, it may be styled like the examples below. For a source that does not list a date of publication or revision, include an access date (as in example note 2).

#### *Notes*

1. “Privacy Policy,” Privacy & Terms, Google, last modified April 17, 2017, <https://www.google.com/policies/privacy/>.

2. “About Yale: Yale Facts,” Yale University, accessed May 1, 2017, <https://www.yale.edu/about-yale/yale-facts>.

#### *Bibliography entries (in alphabetical order)*

Bouman, Katie. “How to Take a Picture of a Black Hole.” Filmed November 2016 at TEDxBeaconStreet, Brookline, MA. Video, 12:51.  
[https://www.ted.com/talks/katie\\_bouman\\_what\\_does\\_a\\_black\\_hole\\_look\\_like](https://www.ted.com/talks/katie_bouman_what_does_a_black_hole_look_like).

Google. “Privacy Policy.” Privacy & Terms. Last modified April 17, 2017.  
<https://www.google.com/policies/privacy/>.

Yale University. “About Yale: Yale Facts.” Accessed May 1, 2017.  
<https://www.yale.edu/about-yale/yale-facts>.

For more examples, see [14.205–10](#) in *The Chicago Manual of Style*. For multimedia, including live performances, see [14.261–68](#).

### **Social media content**

Citations of content shared through social media can usually be limited to the text (as in the first example below). A note may be added if a more formal citation is needed. In rare cases, a bibliography entry may also be appropriate. In place of a title, quote up to the first 160 characters of the post. Comments are cited in reference to the original post.

#### *Text*

Conan O’Brien’s tweet was characteristically deadpan: “In honor of Earth Day, I’m recycling my tweets” (@ConanOBrien, April 22, 2015).

#### *Notes*

1. Pete Souza (@petesouza), “President Obama bids farewell to President Xi of China at the conclusion of the Nuclear Security Summit,” Instagram photo, April 1, 2016, <https://www.instagram.com/p/BDrmfXTtNCt/>.

2. Chicago Manual of Style, “Is the world ready for singular they? We thought so back in 1993,” Facebook, April 17, 2015, <https://www.facebook.com/ChicagoManual/posts/10152906193679151>.

#### *Bibliography entry*

Chicago Manual of Style. “Is the world ready for singular they? We thought so back in 1993.” Facebook, April 17, 2015.  
<https://www.facebook.com/ChicagoManual/posts/10152906193679151>.

### **Personal communication**

Personal communications, including email and text messages and direct messages sent through social media, are usually cited in the text or in a note only; they are rarely included in a bibliography.

#### *Note*

1. Sam Gomez, Facebook message to author, August 1, 2017.