

Jhargram Raj College

Date: 31.08.2023

O/C No. 75

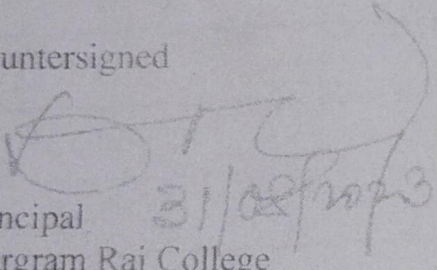
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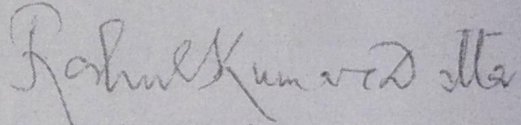
A meeting of the Internal Quality Assurance Cell (IQAC) will be convened on 07.09.2023, Wednesday, at 12 Noon at the chamber of the Principal, Jhargram Raj College. All the internal members are requested to attend.

Agenda:

- 1) NAAC preparation
- 2) CAS
- 3) Miscellaneous

Countersigned


Principal
Jhargram Raj College
Principal
Jhargram Raj College


Associate Professor of Zoology
&
Coordinator, QAC

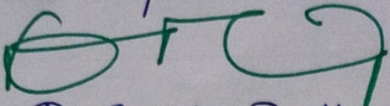
Copy to

1. All the internal members
2. Convener, website committee
3. Guard file

Co-ordinator
Internal Quality Assurance Cell
Jhargram Raj College
Jhargram, West Bengal

IQAC Meeting held on 07/09/2023

Members present.

1.  07/09/2023.
2. Rahul Kumar Datta 07/09/23
3. Sandip Saha 07/09/2023.
4. Satyajit Ghosh 07/09/23
5. Prasanta Kumar 07/09/2023
6. Sourabh Kumar Padhyay 07/09/23.
7. Suddipta Mullick 07.09.23
8. Pradipta Ghosh 07/09/2023
9. Brahma Chaudhuri 07/09/2023



JHARGRAM RAJ COLLEGE

INTERNAL QUALITY ASSURANCE CELL
Minutes & Resolution of the Meeting held on 07.09.2023
Venue – Principal's chamber, at 12 Noon

Minutes & Resolution

1. The meeting is presided over by Dr. Debnarayan Roy, Principal, Jhargram Raj College.
2. The minutes of the last meeting has been read and confirmed
3. Dr. Rahul Kumar Datta, Coordinator, IQAC requested Shri. Sandip Sarkar, Internal member & NAAC coordinator to present an account of the progress and status of SSR preparation of the college for NAAC accreditation. Shri Sarkar presented a summarized account of the progress made in SSR preparation. It was discussed that all supporting documents that have been already uploaded in AQAR, can also be referred to at the time of SSR preparation. Dr. Pradipta Ghosh, internal member has mentioned that the Academic calendar of the college for the session 2023-2024 has been prepared and also has been uploaded in the college website.
4. Dr. Prasanta Patra, Internal member and Convener, CAS committee mentioned that the order of promotions of six (06) teachers of the college has been sanctioned in July, 2023. Dr. Satyajit Ghorai, Internal member and TCS has requested the house to do the needful for the pay fixation and arrear for them. Chairperson has assured that the initiatives have been taken already by the office. Dr. Patra, also mentioned that, five (05) teachers of the college have submitted the applications for their CAS. Dr. Debnarayan Roy, Principal mentioned that DPI nominee has given consent for screening for CAS in the Month of October, 2023 for Dr. Subhasree Pradhan, Assistant Professor of Physics, among the incumbents. It is resolved that CAS files of the rest of the incumbents would be processed shortly.
5. The following activities are proposed by IQAC for the year 2023-2024:
 - a) Organizing some in house/collaborative seminar/symposium on various issues including Research methodology, Lokasanskriti, Intellectual Property Right, Indian Knowledge System etc. An awareness programme on consumer Protection Act, 2019 & WB right to public service act 2013 have been already organized by the college on 27th July, 2023. Two teachers of Jhargram Raj College have been successfully completed the short-term faculty training programme on IKS, organized by UGC-HRDC, BHU, in collaboration with IKS division of Ministry of Education, Govt. of India, from 28.08.2023 to 02.09.2023.
 - b) MoU with some other institutions with proper implications
 - c) Introduction of some value-added courses, if possible
 - d) Active engagements in various areas like gender sensitization, plantation, awareness programme, blood donation camp, campus cleaning or green campus drive, extension/outreach activity etc. through organizing seminar, workshop, programmes in collaboration with various departments/designated cells/TC subcommittee/NSS/alumnae association etc.
 - e) Development of vermicomposting unit

f) Discussion with the alumnae for more engagement and active participation in various developmental progress of the college.

6. Regarding confirmation of Smt. Priya Tamang, Assistant Professor of Commerce, and Shri Sujan Pramanik, Assistant Professor of Philosophy, it was informed by Principal that the service book related updation is required for the said process and the same will be updated and submitted to Bikash Bhawan at the earliest.
7. Regarding opening of Research cell, it was raised by Dr. Prasanta Patra that Research Cell approval would be accorded to Departments of either Humanities or Science stream and it was suggested by the principal, that necessary action be taken for the same.
8. It was informed by Dr. Debnarayan Roy, Principal that prayers for administrative approval of annual maintenance cost of computer, printer UPS and other accessories, appointment of private security guard, expense for NAAC purpose etc. have been submitted to Higher education Department, Govt. Of West Bengal.
9. It is suggested that the student Grievance and Redressal Cell could be reformed as per directives of the Ministry of Education, Govt. of India, as per follows:

Convener: Dr. Ansuman Bej, Assistant Professor of Chemistry

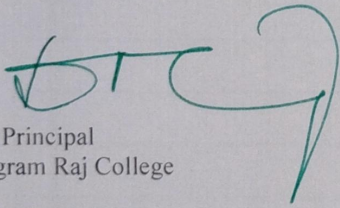
Joint Convener:

- i. Dr. Sourabh Mukhopadhyay, Associate Professor of Physics
- ii. Shri Rajesh Pandey, Assistant Professor of History

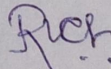
Members:

- a) Shri Abhoy De, Assistant Professor of Mathematics
- b) Dr. Poulami Chakraborty, Assistant Professor of Philosophy
- c) Smt. Satabdi Das, Assistant Professor of Philosophy
- d) Shri Momezul Haque, Assistant Professor of Botany

10. It was decided, that a motivational talk will be conducted by CRPF authorities in the College premises on 12.09.2023 followed by a tree plantation programme.



Principal
Jhargram Raj College



Coordinator, IQAC
Jhargram Raj College

Jhargram Raj College

Date: 12.10.2023

O/C No. 96

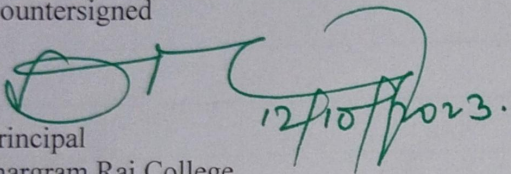
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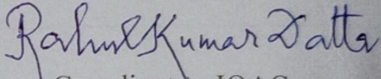
A meeting of the Internal Quality Assurance Cell (IQAC) will be held on 01.11.2023, Wednesday, at 11 AM at the chamber of the Principal, Jhargram Raj College. All members are requested to attend.

Agenda:

- 1) Review of plan of action
- 2) NAAC preparation
- 3) Miscellaneous

Countersigned


Principal
Jhargram Raj College


Coordinator, IQAC

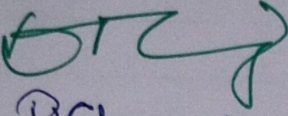
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1. All the external & internal members
2. Secretary, Teachers' Council, Jhargram Raj College
3. Convener, website committee
4. Guard file


ORDINATE
Quality Assurance
Jhargram Raj College
Jhargram, West Bengal

IBAC Meeting held on 01/11/2023

Members present :-

- 1)  01/11/2023
- 2) Rict. 1/11/23
- 3) Anquman Jetta. 1.11.2023
- 4) Sa. di. Sur (Corr) 01/11/2023
- 5) Sourabh Kumarpathyay 01/11/2023
- 6) Satyajit Ghosh - 01/11/2023
- 7) Sukti Chandhuri 01.11.23.
- 8) Pradipta Ghosh 01.11.23
- 9) Debnath Patikari. 01.11.2023.
- 10) Sayandiprasad De 01.11.2023
- 11) Kabita Ghosh chairperson 1.11.23
S.K.M
- 12) Prasanta Lal 01.11.2023.
- 13) Sursil Kr Barman 01/11/23 01-11-23
- 14) Brahma Chandhuri 01/11/2023



JHARGRAM RAJ COLLEGE

INTERNAL QUALITY ASSURANCE CELL
Minutes & Resolution of the Meeting held on 01.11.2023
Venue – Principal's chamber, at 11 a.m.

Minutes & Resolution

1. The meeting was presided over by Dr. Debnarayan Roy, Principal, Jhargram Raj College.
2. The members confirmed the minutes and the corresponding resolutions accepted in the meeting held on 07.09.2023.
3. Regarding Review of Plan of Action, Dr. Rahul Kumar Datta, Coordinator, IQAC discussed about the various activities/actions already undertaken by IQAC and college authority like introduction of NEP, signing MoU with different academic colleges/institutions, student feedback, scholarship facilities, extension activities by NSS and different Departments, seminar/workshops & other academic programmes, completion/screening of CAS of incumbents, prize distribution for rank holders etc.
4. Shri Sandip Sarkar, NAAC coordinator, was requested to highlight about the present status of NAAC preparation. Shri Sarkar informed the members that the preparation is on full swing and SSR is being prepared with all supporting documents and review meeting is held in every week.
5. Dr. Debnarayan Roy, Principal, Jhargram Raj College informed the members that the Higher Education Department, Govt. of west Bengal already issued funds for NAAC registration & IQA uploading in the NAAC web portal. He also suggested introducing a certificate course on ethics by Ramkrishna Mission Ashrama, Jhargram at the college premises. Dr. Sourabh Mukhopadhyay and Shri Brahma Chaudhuri, internal members suggested introduction of certificate courses for basic computer application and on spoken English for students and non-teaching staffs.
6. MoU was done with several colleges including Rani Indira Devi Girls College (erstwhile, Jhargram Raj College Girls' wing); Sevayatan Mahavidyalaya, Kapgari; Pandit Raghunath Murmu College, Nayagram; GGDC, Lalgarh; GGDC, Beliabera, Gopiballavpur II; Asutosh College, Kolkata.
7. The Principal also proposed that due to the dangerous position of a few branches of the trees in and around college campus, especially, college roof, canteen and cycle stand, trimming of some branches of the tree are necessary and has been resolved that appropriate steps will be taken at the earliest.
8. Closing the meeting with a Vote of Thanks to the chair underscores the collaborative spirit and dedication of all members involved in advancing the institution's goals, from NAAC accreditation to faculty promotions. It reflects a cohesive effort in addressing institutional priorities and supporting faculty development.

Principal
Jhargram Raj College

Coordinator, IQAC
Jhargram Raj College

Jhargram Raj College

Date: 02.01.2024

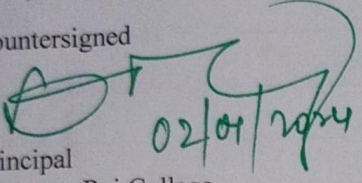
O/C No. 1

In continuation to the earlier office circular 102 dated 21.12.2023, the meeting of the Internal Quality Assurance Cell (IQAC) has been postponed and rescheduled on 10.01.2024, Wednesday, at 12 Noon at the chamber of the Principal, Jhargram Raj College. All members are requested to attend.

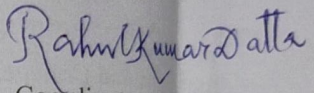
Agenda:

- 1) Current status of SSR with reference to NAAC
- 2) Miscellaneous

Countersigned


Principal
Jhargram Raj College

Principal
Jhargram Raj College

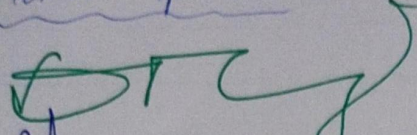

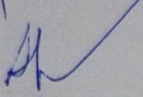
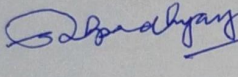
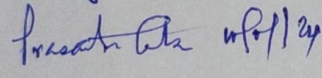

Coordinator, IQAC
Co-ordinator
Internal Quality Assurance Cell
Jhargram Raj College
Jhargram, West Bengal

Copy to

1. Swami Vedpurushananda Maharaj, Secretary, Ramkrishna Mission Vidyamandira, Jhargram
2. Prof. Dipak Ranjan Mandal, Former Vice-Chancellor, Sidho Kanho Birsha University, & Former Director of Public Instruction, Education Directorate, Govt. of West Bengal
3. Shri Subhrajit Gupta, SDO, WBCS (Exe.), Jhargram, External Member
4. Shri Shivendra Bijay Malladeb, Social worker
5. Smt. Kabita Ghosh, Chairman, Jhargram Municipality, External Member
6. Shri Susil Kumar Burma, Officer in charge, External Member
7. Dr. Rajendra Prasad Dey, Assistant Professor (WBES), GGDC, Mohanpur & College Alumnus, External Member
8. Shri Ansuman Dutta, Business personality
9. Smt. Sukti Chaudhuri, Associate Professor of Sanskrit, Internal Member
10. Smt. Sudipta Mullick, Associate Professor of Philosophy, Internal Member
11. Dr. Sourabh Mukhopadhyay, Associate Professor of Physics, Internal Member
12. Dr. Pradipta Ghosh, Assistant Professor of Chemistry, Internal Member
13. Shri Sandip Sarkar, Assistant Professor of Mathematics, NAAC coordinator & Internal Member
14. Dr. Prasanta Patra, Assistant Professor of Chemistry, Internal Member
15. Dr. Satyajit Ghorai, Assistant Professor of Commerce, TCS & Internal Member
16. Shri Brahma Chaudhuri, Assistant Professor of Commerce, Internal Member
17. Smt. Srimani Saren, UDC, Jhargram Raj College, Office representative
18. Shri Sandip Mahata, PG Sem III Student (Zoology), Student representative
19. Convener, website committee
20. Guard file

IQAC Meeting held on 10/01/2024

Members present :-

- 1)  10/01/2024.
- 2)  (D. R. Nagdel) 10/01/2024
- 3) ~~Swami Vedapurushan~~ 10/1/2024.
- 4) 
- 5) Rhosh
- 6) Anuraman Datta
- 7) Sudipta Mullick 10.1.2024
- 8)  10/01/24
- 9) Yukti Chaudhuri 10.01.24.
- 10) Satyjit Ghosh - 10/01/2024
- 11)  10/1/24
- 12) Pradipta Ghosh 10/01/24
- 13) Subhadip Saha 10/01/24
- 14) Sandarban 10/1/24
- 15) Rohini Kumare Datta 10/1/24
- 16) Brahma Chaudhuri 10/01/2024
- 17) Sandip Mahata 10/01/2024



JHARGRAM RAJ COLLEGE

INTERNAL QUALITY ASSURANCE CELL
Minutes & Resolution of the Meeting held on 10.01.2024
Venue – Principal's chamber, at 12 Noon

Minutes & Resolution

1. The meeting was presided over by Dr. Debnarayan Roy, Principal, Jhargram Raj College.
2. The members confirmed the minutes and the corresponding resolutions accepted in the meeting held on 01.11.2023.
3. Dr. Rahul Kumar Datta, Coordinator, IQAC presented before the house the status of Self Study Report criteria wise for the upcoming NAAC accreditation. Prof. Dipak Ranjan Mandal, external member shared his view as an external member for NAAC Peer team visit and suggested different area of the SSR criteria wise.
4. The chairperson informed that there will be a workshop on “**Hands on training of NAAC Methodology and Preparation**” sponsored by Department of Higher Education, Govt. of west Bengal. The participants will come from different colleges especially from Paschim Medinipur and Jhargram district and Dr. Rupa Dasgupta, State Mentor and Dr. Jayashree Laha, District Mentor will act as resource person(s).
5. The meeting was ended with Vote of thanks to the chair.

Principal
Jhargram Raj College

Coordinator, IQAC
Jhargram Raj College

Jhargram Raj College

O/C No. 09

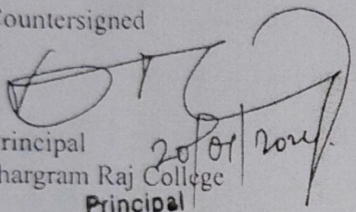
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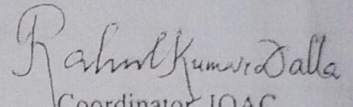
A meeting of the Internal Quality Assurance Cell (IQAC) will be held on 30.01.2024, Tuesday, at 12.30 PM at the chamber of the Principal, Jhargram Raj College. All the internal members ^{of IQAC & NAAC Sub-Committee} are requested to attend the same.

Agenda:

- 1) Preparation of AQAR 2022-23
- 2) Current status of SSR with reference to NAAC
- 3) Miscellaneous

Countersigned


Principal
Jhargram Raj College
Principal
Jhargram Raj College

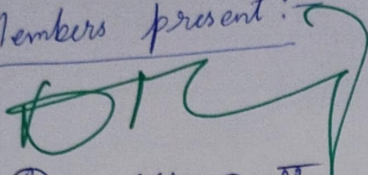

Coordinator, IQAC

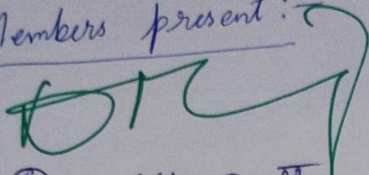
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1. All the internal members of IQAC & NAAC Sub-Committee
2. Convener, website committee
3. Guard file
4. Secretary, Teachers' Council

IQAC Meeting held on 30/01/2024

Members present:

 30/01/2024

- 1)  30/01/2024
- 2) Rahul Kumar Datta 30/01/24
- 3) Sa. Dip Sarkar 30/01/2024
- 4) Sourish Biswas. 30/01/2024
- 5) Suddipta Mukherjee 30.01.2024
- 6) Sowbhakar K. Padhyay 30.01.2024
- 7) Saurabh Singh 30/01/2024
- 8) Subhadip Saha 30/01/2024
- 9) Pradipta Ghosh 30/01/24
- 10) Susovan Mandal 30/1/2024
- 11) Satyajit Ghosh, 30/01/2024
- 12) Pooasata Mitra 30/01/2024
- 13) Brahma Chaudhuri 30/01/2024
- 14) Krishnendu Sinha 30/1/24
- 15) Hamang 30/01/2024
- 16) Susen Gangopadhyay 30/01/2024
- 17) Souzan Borai 30/01/2024
- 18) Uttam Roy. 30/01/2024
19. Asabinda Samanta 30/01/24.



JHARGRAM RAJ COLLEGE

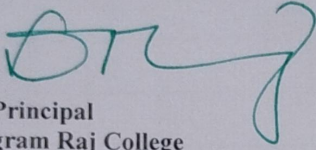
INTERNAL QUALITY ASSURANCE CELL
Minutes & Resolution of the Meeting held on 30.01.2024
Venue – Principal's chamber, at 12 Noon

Minutes & Resolution

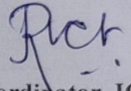
1. The meeting was presided over by Dr. Debnarayan Roy, Principal, Jhargram Raj College.
2. The members confirmed the minutes and the corresponding resolutions accepted in the meeting held on 01.11.2023.
3. Dr. Rahul Kumar Datta, Coordinator, IQAC addressed the members of IQAC and NAAC sub-committee about the preparation of AQAR 2022-23. Dr. Datta suggested Shri Abhoy De, Assistant professor of Mathematics to assist Shri Brahma Chaudhuri for collection of data regarding criteria II. He also emphasized that the AISHE report for 2022-20233 must be submitted by 28.0.2024 and the date of submission of AQAR 2022-2023 should be uploaded in the NAAC portal by 29.02.2024, so that IQA can be submitted within 31.03.2024.
4. Dr. Pradipta Ghosh, internal member and Dr. Satyajit Ghorai, TCS and internal Member suggested the data to be collected from respective Departments should be standardized and special care should be taken during the uploading of AQAR 2022-23, as this would be the final year of AQAR that would be submitted before IQA preparation.
5. Departmental academic activities, syllabus distribution, feedback from concerned stakeholders, teaching plan, if any, sample question from the departments should be incorporated for AQAR and uploaded in the departmental website.
6. Dr. Sourabh Mukhopadhyay, Internal member and Shri Sandip Sarkar, NAAC coordinator pointed out that the following data must be carefully processed:
 - i. Certificate courses with name of the course, signature and sample certificate
 - ii. All the details of Seminar activity report with title of the seminar, speaker, date and time, organizing departments, funding agency, flyer/poster and geo tagged photographs (preferably geo tagged) and signature of the participants
 - iii. Teachers' profile
 - iv. Result consideration meeting of different departments with minutes/resolution and action taken report
 - v. NSS activity especially on outreach programme and extension
 - vi. Library related data
 - vii. IT facility with copy of agreement with vendor/related documents
 - viii. MoU with different college/institutions – types of activity (faculty/student exchange and others)
 - ix. Students Progression Data – certificates of qualification in NET/SET etc., Admission slips to Post Graduate course, Ph.D. programme, appointment letters/joining report for employment
 - x. Activity of Alumnae association
 - xi. Annual reports of all the TC subcommittee and all the special cells

xii. Internal and Academic audit

7. Dr. Satyajit Ghorai, Internal member suggested that financial audit by qualified chartered Accountant should be initiated.
8. It is informed by Dr. Sourabh Mukhopadhyay that internet or telephone bills paid by college are not under the name of the college as subscriber and hence uploading of such bills are not advisable.
9. Regarding criteria VII, Shri Sourav Paul, member of NAAC sub - committee raised the issue of green audit.
10. It is also resolved that internal assessment of MDC and SEC for minor courses, under newly introduced NEP system, to be conducted through google form and should be issued accordingly.
11. The maintenance of infrastructural portions should be done in due time.



Principal
Jhargram Raj College



Coordinator, IQAC
Jhargram Raj College

Jhargram Raj College

Date: 21.03.2024

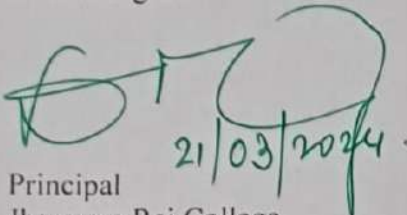
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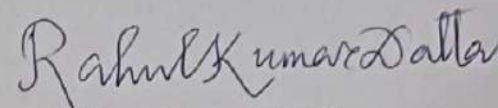
An emergency meeting of the Internal Quality Assurance Cell (IQAC) will be held on 24.03.2024, Sunday, at 7 00 PM via online mode. All the members are cordially requested to attend the same. The link will be shared accordingly.

Agendum:

- 1) Current status of AQAR, IIQA and SSR with reference to NAAC

Countersigned


21/03/2024
Principal
Jhargram Raj College
Principal
Jhargram Raj College


Coordinator, IQAC

Copy to

1. All the internal and external members
2. Convener website committee
3. Guard file

Timestamp	Name	Designation			
3/24/2024 18:40:55	Rahul Kumar Datta	Associate Professor & IQAC coordinator			
3/24/2024 18:59:11	Dr Prasanta Patra	Assistant Professor			
3/24/2024 19:05:07	Brahma Chaudhuri	Assistant Professor in Commerce			
3/24/2024 19:05:16	PRADIPTA GHOSH	ASSISTANT PROFESSOR			
3/24/2024 19:05:34	Swami Vedapurushanand	Member			
3/24/2024 19:07:57	Sukti Chaudhuri	Associate Professor			
3/24/2024 19:08:18	Sudipta Mullick	Associate Professor			
3/24/2024 19:10:20	Prof. D. R. Mandal	Ex-Principal, Durgapur Govt. College. Former Vice Chancellor, SKB University			
3/24/2024 19:38:00	Debnarayan Roy	Principal			
3/24/2024 19:49:45	SANDIP SARKAR	Asst. Professor & Head			
3/24/2024 20:02:51	Dr. Sourabh Mukhopadhy	Associate Professor			

JHARGRAM RAJ COLLEGE
Minutes & Resolution of the Meeting held on 24.03.2024
Mode – Online, at 7 PM
Meeting link: meet.google.com/swy-jnxv-wbx

Minutes & Resolution

1. The meeting was held online and presided over by Dr. Debnarayan Roy, Principal, Jhargram Raj College.
2. Dr. Rahul Kumar Datta, Coordinator, IQAC addressed the members of IQAC about the preparation of AQAR 2022-23 and IIQA. The AQAR, to be uploaded, was read out by Dr. Datta and the necessary addendum and corrigendum were done by the members namely Prof. Dipak Ranjan Mandal (external member) Dr. Sourabh Mukhopadhyay, Dr. Pradipta Ghosh and Shri Sandip Sarkar (internal member).
3. It was decided, after necessary correction, the AQAR and IIQA will be submitted on 27.03.2024.



Principal
Jhargram Raj College



Coordinator, IQAC
Jhargram Raj College



SANDIP SARKAR

Rahul Kumar Datta

Dipak Ranjan Mandal

Principal, Jhargram R...

Angsuman Dutta

Sourabh Mukhopadhy...

Jhargram Ramakrishn...

Rajendra Prasad De

PRASANTA PATRA

Susil Kumar Barman

SUKTI CHAUDHURI

Sudipta Mullick

Brahma Chaudhuri

IQAC JRC

Sourabh Mukhopadhyay

Pradipta Ghosh