



GOVERNMENT OF WEST BENGAL
OFFICE OF THE PRINCIPAL, JHARGRAM RAJ COLLEGE
JHARGRAM 721507, WEST BENGAL
PH. NO. +91 3221 255022; FAX +91 3221 258700 (Fax); E-Mail:
jhargramrajcollege@gmail.com

Memo No.: IQAC-03/2021

Date: 01/06/2021

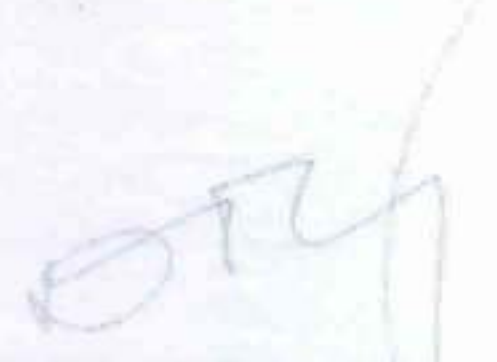
NOTICE

An online meeting of the Internal Quality Assurance Cell (IQAC) of Jhargram Raj College will be held on 08/06/2021 (Tuesday) at 6:30 PM on the Google Meet platform to discuss the following agenda:

1. Future course of action of the college, with special reference to Summer school & webinar
2. Assessing the works undertaken by the college in the 2020-21 academic session
3. Matters arising.

The members of the IQAC, Jhargram Raj College are requested to kindly make it convenient to attend the said meeting.

Meeting Link: <https://meet.google.com/hio-sues-fiw>


Chairperson, IQAC and Principal
Jhargram Raj College, Jhargram

Copy to:-

1. Dr. Sourabh Mukhopadhyay, Assistant Professor of Physics & Assistant Coordinator
2. Smt. Sukti Chaudhuri, Associate Professor of Sanskrit
3. Dr. Rahul Kumar Datta, Associate Professor of Zoology
4. Smt. Sudipta Mullick, Associate Professor of Philosophy & TCS
5. Dr. Pradipta Ghosh, Assistant Professor of Chemistry
6. Shri Sandip Sarkar, Assistant Professor of Mathematics
7. Dr. Satyajit Ghorai, Assistant Professor of Commerce
8. Sri Shivendra Bijoy Malladeb, Social Worker and External Member
9. Dr. Sushil Burman, OIC, Jhargram Raj College (Girls' Wing) and External Member
10. Dr. Rajendra Prasad Dey, College Alumnus and External Member
11. Sri Ansuman Dutta, Local Business Personality and External Member
12. Convener, Website Sub-Committee

IQAC
JHARGRAM RAJ COLLEGE

**Minutes and Resolution of the IQAC meeting held on 08.06.2021
Online via Google meet, at 6.30 PM**

Members present

1. Dr. Debnarayan Roy, Principal & Chairperson
2. Dr. Sourabh Mukhopadhyay, Associate Professor of Physics & Assistant Coordinator
3. Smt. Sarmistha Mitra, Associate Professor of English, Internal member
4. Smt. Sukti Chaudhuri, Associate Professor of Sanskrit, Internal member
5. Dr. Rahul Kumar Datta, Associate Professor of Zoology, Internal member
6. Smt. Sudipta Mullick, Associate Professor of Philosophy & TCS, Internal member
7. Dr. Pradipta Ghosh, Assistant Professor of Chemistry, Internal member
8. Shri Sandip Sarkar, Assistant Professor of Mathematics, Internal member
9. Dr. Satyajit Ghorai, Assistant Professor of Commerce, Internal member
10. Shri. Sushil Kumar Burman, OIC, Jhargram Raj College (Girls' wing) and External member
11. Dr. Rajendra Prasad Dey, Alumna and External member

Minutes

1. Dr. Debnarayan Roy, Principal, Jhargram Raj College, presided over the meeting.
2. Dr. Rahul Kumar Datta, mentioned that an online summer school programme under DBT Star scheme will be organized by Department of Zoology. The duration is 10 days (from 14.6.21 to 24.6.21- excluding 15.06.2021), from 11 AM to 2 PM per day, i.e. an average of 3 hours per day and a total of 30 hours course.
3. Dr. Sourabh Mukhopadhyay also mentioned that the similar Programme will be organized by Department of Physics and tentative date is from 12.07.2021 to 19.07.2021, with a plan of 7 Lectures for duration of 2 hours per day.
4. IQAC requested Dr. Pradipta Ghosh to prepare the Academic Calendar for the year 2021-2022 in accordance to Vidyasagar University, after its notification from the concerned University.
5. Dr. Debnarayan Roy mentioned that the college is going to organise approximately 10 webinars for the coming three months, under DBT star scheme.
6. Shri Sushil Kumar Burman suggested organizing webinars from subjects of humanities and commerce also.

Resolution

1. The resolution taken in the last meeting was read by Assistant Coordinator & confirmed.
2. Department of Zoology & Physics will organize online summer school programme as per schedule.
3. More webinars will be organized by the college.

O/C No. 50

JHARGRAM RAJ COLLEGE

Date: 03.08.2021

A meeting of the IQAC will be held on **05.08.2021, Thursday**, at **07.00 P.M.** via the online platform. All members are cordially requested to attend the meeting.

Sri Brahma Chaudhuri, Convenor, UG Admission Sub-Committee and Sri Sayantan Roy, Convenor, Website Sub-Committee are also cordially requested to attend the aforesaid meeting.

Agenda:

Present situation of the IQAC activities.

The link for the meeting is: meet.google.com/utb-vkes-zfo

Date: 05.08.2021

Time: 07.00 PM

Countersigned


Principal & Chairperson, IQAC

Jhargram Raj College


Coordinator, IQAC

Jhargram Raj College

Copy to:

1. All members of IQAC
2. Convenor, UG Admission Sub-committee
3. Convenor, Website Sub-committee
4. Guard File

IQAC
JHARGRAM RAJ COLLEGE

**Minutes and Resolution of the IQAC meeting held on 05/08/2021
Online via Google meet, at 7 PM**

Members Present

1. Dr. Debnarayan Roy, Principal & Chairperson
2. Dr. Rahul Kumar Datta, Associate Professor of Zoology, Coordinator
3. Smt. Sudipta Mullick, Associate Professor of Philosophy & TCS, Internal member
4. Smt. Sukti Chaudhuri, Associate Professor of Sanskrit, Internal member
5. Dr. Sourabh Mukhopadhyay, Associate Professor of Physics, Internal member
6. Dr. Pradipta Ghosh, Assistant Professor of Chemistry, Internal member
7. Shri Sandip Sarkar, Assistant Professor of Mathematics, Internal member
8. Dr. Satyajit Ghorai, Assistant Professor of Commerce, Internal member
9. Dr. Sushil Burman, OIC, Jhargram Raj College (Girls' wing) and External member
10. Dr. Rajendra Prasad Dey, Alumna and External member
11. Shri Ansuman Dutta, Local Business Personality and external member
12. Shri Brahma Chaudhuri, Assistant Professor of Commerce, Convener, UG Admission Sub-committee, Jhargram Raj College
13. Shri Sayantan Roy, Assistant Professor of Mathematics, Convener, Website Sub-committee, Jhargram Raj College

Minutes & Resolutions

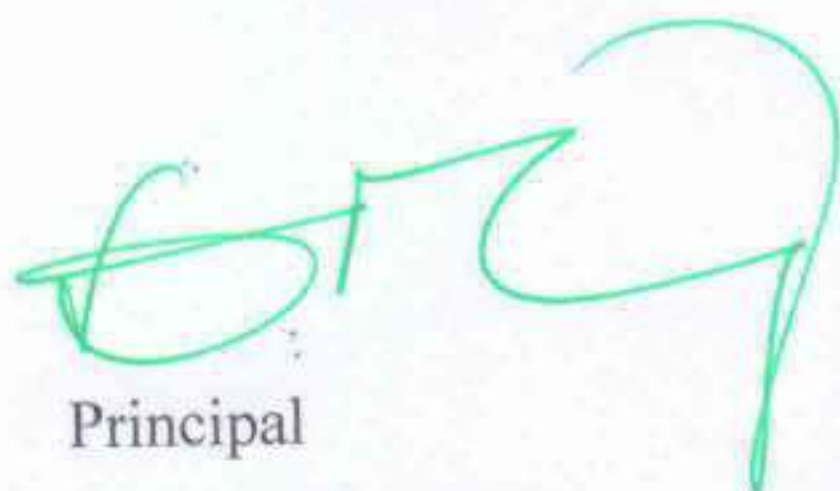
1. Dr. Debnarayan Roy, Principal & Chairperson, IQAC, Jhargram Raj College, presided over the meeting.
2. Before the commencement of the meeting, it was informed by Sri Susil Kumar Burman, Officer-in-Charge, Jhargram Raj College (Girls' Wing) that Dr. Subrata Mukhopadhyay, Eminent Academician of Jhargram District and External Member, IQAC of Jhargram Raj College has passed away at about 4:30 p.m. on that day (5th August, 2021) due to COVID-19 and related complications. All the members present in the meeting were shocked at the sudden demise of Dr. Mukhopadhyay and observed a minute's silence in memory of the departed soul.
3. Dr. Debnarayan Roy, Principal and Chairperson, IQAC of Jhargram Raj College congratulated Dr. Rahul Kumar Datta, Associate Professor and Head, Department of Zoology, Jhargram Raj College on assuming the charge of the Coordinator, IQAC of Jhargram Raj College and requested him to present his views, missions, strategies and action plans regarding the Internal Quality Assurance Cell of our college.
4. Dr. Rahul Kumar Datta, Coordinator, IQAC, Jhargram Raj College presented, through power point presentation, an elaborate discussion on the mission, vision, plans, programmes, strategies and action plans of the Internal Quality Assurance Cell of our college in a lucid manner. At the very outset, Dr. Datta highlighted the importance and role of IQAC in maintaining the Internal Quality and enhancing the Academic Excellence of an academic institution. Dr. Datta also highlighted the key functions and strategies that must be adopted for maintaining the Internal Quality and enhancing Academic Excellence in the context of our college. He also stressed on the fact that immediate focus would be given on NAAC related activities, CAS and other benefits of faculties, academic activities and placement facilities of students and other development initiatives from time to time.

5. Dr. Datta also highlighted the role and importance of NAAC, explained the salient features and procedure of accreditation and assessment of Higher Education Institutes by NAAC in brief. He stressed on the fact that NAAC accreditation and assessment process is now primarily data-based wherein 70% score will be based on data and supporting documents submitted by college (subject to Data Verification and Validation) and 30% will be based on Peer Team Visit. And as such, the primary task of IQAC would be focussed on uploading the pending AQARs for the last few years must be completed within the scheduled in NAAC portal such that Quantitative and Qualitative Matrices reflected through IIQA and SSR can be filled up accurately along with all supporting documents within the scheduled time. For this purpose, all the academic departments of both UG and PG courses, all Sub-Committees under Teachers Council, Library, Hostel, NSS and Office of the Principal must work hand-in-hand and extend every co-operation to IQAC for preparation and uploading of AQARs, IIQA and SSR within the scheduled time frame.
6. Dr. Rahul Kumar Datta, Coordinator, IQAC also recommended the following suggestions for overall development of our college:-

❖ Rain Water Harvesting	❖ Patent (Research Committee)
❖ MoU between Gas company and college	❖ Certificate Course at least for 30 hours
❖ Green Audit	❖ Outreach Programme
❖ Fully equipped Computer Room	❖ Students Counselling
❖ Examination Centre (MMCC)	❖ Alumni Activities
❖ Career Counselling	❖ Departmental Website updation
❖ Fully digitalized Library	❖ Teachers document e-content or e-learning development {Video, graphical , MCQ, lecture}
❖ Human Right Cell	❖ Digi Locker
❖ Intellectual Property Right cell	❖ E-Directory
❖ Awarding distinguished students	

7. It was stated by Dr. Roy, that even though COVID-19 pandemic and subsequent lockdown have severely affected the normal functioning of our college, still our college has achieved several milestones during this period. Our college has been conferred ZEE Bangla Education Excellence Award 2020 for promoting academic excellence in Jungle-mahal region during the year 2020. Our college is registered under DBT Star College Scheme and has successfully organised seminars, workshops, online webinars, value-added courses, Summer School etc. under DBT Star scheme during the past few years. Development initiatives like Mushroom Cultivation, Vermicompost, Rain-Water Harvesting, Kitchen Garden etc. have also been successfully implemented in our college from time to time. Moreover, the process of installation of Solar Panel in the Science Building of our college has already been initiated. It was also informed by our Hon'ble Principal that our college has been selected to Weather Forecasting Centre in the District of Jhargram and a visit has already been conducted by the concerned authority for this purpose. It was also suggested that initiatives like Faculty Exchange Programme with local colleges of Jhargram District, signing of a MoU with Indira Gandhi National Tribal University, Amarkantak etc. might be undertaken in near future for promoting academic excellence in Junglemahal region.

8. It was proposed by Dr. Debnarayan Roy, Principal, Jhargram Raj College that IQAC and NAAC Sub-Committee would be assisted by a Task Force comprising of Data Monitoring, AQAR Onsite, AQAR Technical and NAAC Steering Committees.
- A. Data Monitoring Committee chaired by Dr. Pradipta Ghosh, Assistant Professor, Department of Chemistry.
 - B. AQAR Onsite Committee – the team will help to collect the data
 - C. AQAR Technical Committee – the committee will help to scan & upload the data
 - D. NAAC Steering Committee – the team will monitor the SSR preparation and all other activity with existing NAAC committee.
9. It was informed by Sri Brahma Chaudhuri, Convenor, UG & PG Admission Sub-Committee that online application, online admission, online payment, E-Counselling and online uploading of student database for UG Registration has been in practice for the last few years. However, an online system for continuous monitoring of student database is required for exactly identifying the regular students and drop-out students and hence it was suggested that an online system co-ordinating all the concerned departments with Admission Sub-Committee, Examination Sub-Committees and Student Management Committee be implemented for efficient maintenance of Student Database in our college.
10. It was informed by Sri Sayantan Roy, Convenor, Website Sub-Committee that our college website is a dynamic website that can be modified as per the needs and requirements of the concerned departments and IQAC from time to time. The College website also offers hosting facilities for IQAC portal, NSS portal and DBT portal. However, it was suggested by Sri Roy that all the concerned departments, T.C. appointed Sub-Committees etc. must utilise the features offered by Google Sites and share the links of the Google Sites developed by them in college website for better performance of college website.
11. It was intimated by Dr. Sourabh Mukhopadhyay, Associate Professor, Department of Physics, that the last date for submission of AQARs for the year 2018-19 and 2019-20 is 31st August, 2021 and that for the year 2020-21 is 31st December, 2021. It was also informed that only about 10000 books have been ready for digital library cataloguing purpose and a large portion of digitalization of library books are yet to be completed. It was also pointed out by Dr. Mukhopadhyay that Internal Compliant Committee (ICC) has been duly constituted but is yet to be made functional. Similarly, Reading Room facilities for both teachers and students in the college library are also yet to be made functional. Hence, IQAC must also take initiatives in resolving all these issues at the earliest.
12. The meeting ended with Vote of Thanks to the Chair.



Principal

Jhargram Raj College



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Memo No.: IQAC-04/2021

Date: 12/08/2021

A meeting of the IQAC will be held on 19.08.2021, Thursday, at 06.30 P.M. through online platform. All the internal members are cordially requested to attend the meeting.

Agenda:

Plan of work of the IQAC activities.

The link for the meeting is: meet.google.com/emh-jeob-wwb

Countersigned

Principal & Chairperson, IQAC
Jhargram Raj College

Coordinator, IQAC
Jhargram Raj College

Copy to:-

1. All the internal members of IQAC
2. Campus Website Sub-committee

IQAC
JHARGRAM RAJ COLLEGE

Minutes and Resolution of the IQAC meeting held on 19.08.2021
Online via Google meet, at 6.30 PM

Members present

1. Dr. Debnarayan Roy, Principal & Chairperson, IQAC
2. Dr. Rahul Kumar Datta, Associate Professor & Coordinator, IQAC
3. Smt. Sarmistha Mitra, Associate Professor
4. Dr. Sourabh Mukhopadhyay, Associate Professor
5. Dr. Sukti Chaudhuri, Associate Professor
6. Smt. Sudipta Mullick, Associate Professor & TCS
7. Dr. Pradipta Ghosh, Assistant Professor
8. Shri Sandip Sarkar, Assistant Professor
9. Dr. Satyajit Ghorai, Assistant Professor

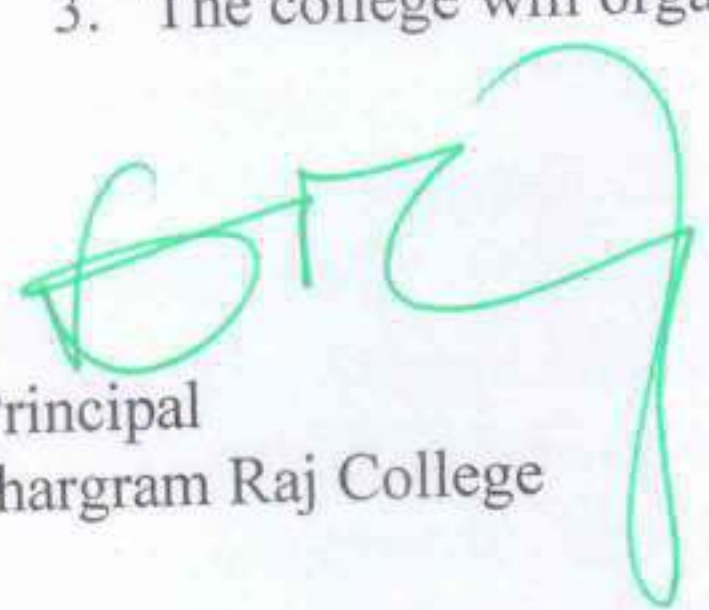
Minutes

1. Dr. Debnarayan Roy presided over the meeting. He mentioned about the transfer of Smt. Sarmistha Mitra, Associate Professor of English and our senior internal member, to Kanyashree College, Behala. All the members expressed her best wishes in the new area of work.
2. The minutes & resolutions were read out by Dr. Rahul Kumar Datta, Coordinator, IQAC and was confirmed by all the members.
3. The Coordinator, IQAC presented a tentative line of action for the preparation of the AQAR for the years 2018-2019, 2019-2020 and 2020-2021, and the preparation of SSR.
4. It has been decided that preparation of the AQAR for the years 2018-2019, 2019-2020 and 2020-2021 has to be taken up on a priority basis and upload them.
5. Dr. Satyajit Ghorai enquired about the process of data collection for upcoming AQAR. It was discussed that data (of different categories) has to be collected from the departments, college office, library, etc. with the help of faculty members.
6. For the students' satisfaction survey (SSS), the students admitted during the academic session 2018-2019 (now outgoing) will be asked to go into the survey. Dr. Sourav Mukhopadhyay and Dr. Pradipta Ghosh suggested the methods to incorporate this data; further discussion on this issue will be done in future.
7. Smt. Sudipta Mullick asked about the status of library automation. An online call was made to Shri Rabin Manna, Librarian, Jhargram Raj College and after the telephonic discussion, it was discussed that the Library sub-committee (of the TC) would be asked to look into the process of library automation with immediate effect.
8. Dr. Sourabh Mukhopadhyay enquired about the issue of non-functional internet across the college campus and it was decided that the issue has to be sorted out immediately.

9. Smt. Sukti Chaudhuri enquired about the code of conduct book, and it was decided that, Shri Ram Chandra Pramanik, Associate Professor & Head of the Department of Political Science, Jhargram Raj College, will be asked to complete the same as soon as possible.
10. The IQAC expressed its concern regarding pending arrear due for the teachers. Principal assured that the matter will be taken carefully and as soon as possible, if positive balance would be there. An online call was made to Dr. Prasanta Patra, the Convener, Teachers benefit subcommittee and he was informed to look into the matter seriously and immediately. A notice will be issued from the college in this regard.
11. Shri Sandip Sarkar suggested to organize a webinar on CAS for the teachers with special reference to UGC guidelines 2018 and after a telephonic conversation with Shri. Tushar Kanti Ghara, JDPI with the Principal, Jhargram Raj College, it was decided that tentatively an webinar on this issue will be organized in the second week of September. After confirmation of the date with Shri Ghara, the notice will be issued, he added.
12. The coordinator also mentioned that, Shri Souvick Biswas, the Secretary, NSS cell has shown the interest in vaccination camp for the student and also a webinar related to the role of vaccination in preventing covid. IQAC appreciated this activity of NSS and has given its consent to organize the webinar too.

Resolutions

1. Priority is given to Preparation and uploading of AQAR for the academic year 2018-19, 2019-20 and 2020-21.
2. The college will take the matter of pending arrear and CAS related issue seriously.
3. The college will organize some more webinars.


Principal
Jhargram Raj College



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Memo No.: IQAC-05/2021

Date: 21/10/2021

NOTICE

An online meeting of the Internal Quality Assurance Cell (IQAC) of Jhargram Raj College will be held on 28/10/2021 (Thursday) at 7:00 PM on the Google Meet platform to discuss the following agendum:

Discussion on composition of IQAC w.e.f. 10.11.2021

The members of the IQAC, Jhargram Raj College are requested to kindly make it convenient to attend the said meeting.

Meeting Link: <https://meet.google.com/puo-bcuq-eou>


Chairperson, IQAC and Principal
Jhargram Raj College, Jhargram

Copy to:-

1. Dr. Rahul Kumar Datta, Associate Professor of Zoology
2. Smt. Sukti Chaudhuri, Associate Professor of Sanskrit
3. Smt. Sudipta Mullick, Associate Professor of Philosophy & TCS
4. Dr. Sourabh Mukhopadhyay, Associate Professor of Physics
5. Dr. Pradipta Ghosh, Assistant Professor of Chemistry
6. Shri Sandip Sarkar, Assistant Professor of Mathematics
7. Dr. Satyajit Ghorai, Assistant Professor of Commerce
8. Sri Shivendra Bijoy Malladeb, Social Worker and External Member
9. Dr. Sushil Burman, OIC, Jhargram Raj College (Girls' Wing) and External Member
10. Dr. Rajendra Prasad Dey, College Alumnus and External Member
11. Sri Ansuman Dutta, Local Business Personality and External Member
12. Convener, Website Sub-Committee

IQAC
JHARGRAM RAJ COLLEGE
Minutes & Resolution of the IQAC meeting held on 28.10.2021
Online via Google meet, at 7 P.M.

Members Present

1. Dr. Debnarayan Roy, Principal & Chairperson
2. Dr. Rahul Kumar Datta, Associate Professor of Zoology, Coordinator
3. Smt. Sudipta Mullick, Associate Professor of Philosophy & TCS, Internal member
4. Smt. Sukti Chaudhuri, Associate Professor of Sanskrit, Internal member
5. Dr. Sourabh Mukhopadhyay, Associate Professor of Physics, Internal member
6. Dr. Pradipta Ghosh, Assistant Professor of Chemistry, Internal member
7. Shri Sandip Sarkar, Assistant Professor of Mathematics, Internal member
8. Dr. Satyajit Ghorai, Assistant Professor of Commerce, Internal member
9. Dr. Sushil Burman, OIC, Jhargram Raj College (Girls' wing) and External member
10. Dr. Rajendra Prasad Dey, Alumna and External member
11. Shri Ansuman Dutta, Local Business Personality and External member

Minutes

1. As the validity of present IQAC is upto 10.11.2021, the coordinator proposed an initial discussion on composition of the IQAC members.
2. Dr. Satyajit Ghorai suggested that Shri Brahma Chaudhuri, Assistant Professor of Commerce, may be included as one of the internal member and the proposal were supported by Smt. Sukti Chaudhuri, Dr. Sourav Mukhopadhyay and Smt. Sudipta Mullick.
3. Dr. Debnarayan Roy proposed the name of Dr. Prasanta Patra, Assistant Professor of Chemistry and Dr. Rahul Kumar Datta, Dr. Pradipta Ghosh and Shri Sandip Sarkar supported the name.
4. Shri Sushil Kr. Burman, Officer-in-Charge, Jhargram Raj College (Girls' wing), Dr. Rajendra Prasad De, college Alumnus and Shri Ansuman Dutta, Local business personality gave consent to keep their name as external members.
5. Smt. Srimani Saren, UDC, Jhargram Raj College will be the representative of office staff, as the Shri Partha Pratim Ghatak, Head Clerk retired in the meantime.
6. Shri Sourav Karan, 3rd Semester PG Student, Dept. of Zoology will be the student representative.
7. The existing internal members are :-
 - ❖ Smt. Sukti Chaudhuri, Associate Professor of Sanskrit
 - ❖ Smt. Sudipta Mullick, Associate Professor of Philosophy & TCS
 - ❖ Dr. Sourabh Mukhopadhyay, Associate Professor of Physics
 - ❖ Dr. Pradipta Ghosh, Assistant Professor of Chemistry
 - ❖ Sri Sandip Sarkar, Assistant Professor of Mathematics
 - ❖ Dr. Satyajit Ghorai, Assistant Professor of Commerce

Resolved that

The IQAC, is being formed with effect from 10.11.2021 will start action and the complete composition will be published and to be uploaded in the college website.


Principal
Jhargram Raj College



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Memo No.: IQAC-06/2021

Date: 10/11/2021

An emergency meeting of the IQAC will be held on **11.11.2021, Wednesday**, at **10.00 A.M.** through online platform. All members are requested to attend the meeting. Meeting link: meet.google.com/phd-gpey-zhu

Agenda:

Opening of the college as per Government circular and Sensitization programme

Countersigned

Principal & Chairperson, IQAC
Jhargram Raj College

Coordinator, IQAC
Jhargram Raj College

Copy to:

1. All the internal members of IQAC
2. Guard File

IQAC
JHARGRAM RAJ COLLEGE

**Minutes & Resolution of the Meeting held on 11.11.2021
Online via Google meet, at 10 AM**

Members Present

1. Dr. Debnarayan Roy, Principal & Chairperson
2. Dr. Rahul Kumar Datta, Associate Professor of Zoology, Coordinator
3. Smt. Sudipta Mullick, Associate Professor of Philosophy & TCS, Internal member
4. Smt. Sukti Chaudhuri, Associate Professor of Sanskrit, Internal member
5. Dr. Sourabh Mukhopadhyay, Associate Professor of Physics, Internal member
6. Dr. Pradipta Ghosh, Assistant Professor of Chemistry, Internal member
7. Shri Sandip Sarkar, Assistant Professor of Mathematics, Internal member
8. Dr. Prasanta Patra, Assistant Professor of Chemistry, Internal member
9. Dr. Satyajit Ghorai, Assistant Professor of Commerce, Internal member
10. Shri Brahma Chaudhuri, Assistant Professor of Commerce, Internal member

Minutes & Resolution

1. As per Memo No. 1058-Edn (CS)/10M-32/2021 dated 28.10.21 of the Principal Secretary, Department of Higher Education, Govt. of West Bengal the, offline classes at UG/PG level in our Institution will commence on and from 16.11.2021. However, a sensitization Programme with all the students must be done during this period -for not only make them conscious about the situation but also make them accustomed with blended mode of teaching- both online and offline.
2. IQAC invited Dr. Nivedita Bhattacharyya, HOD, Physiology, Jhargram Raj College to carry on this programme along with other faculty members of the college. Dr. Bhattacharyya gave her consent and a sensitization programme will be held on 12.11.2021 with teachers and students.
3. IQAC is hopeful that the students will be aware of wearing mask, using sanitizers, keeping social distances and also follow other Covid protocol, from this programme.
4. IQAC suggests a thorough sanitization programme for the whole campus before 16.11.2022.
5. The class routine of the students must be done in such a manner that all the students of one semester must come for a particular day and another semester in another day, like wise (Monday & Thursday for UG Sem III, Tuesday and Friday for UG Sem V and Wednesday and Saturday for Classes like Practical and Tutorial.). Since the number of students of Semester I will be more and they will join the college for the first time, the classes of them will be arranged as per University notification. The PG classes may be arranged alternately accordingly. The issue may be discussed in TC in accordance with the VU notifications, which is expected to be circulated very soon.
6. IQAC also suggests that upcoming PG admission verification process must be done online.

Principal
Jhargram Raj College



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Memo No. IQAC-07/2021

Date: 16.11.2021

A meeting of the IQAC will be held on **25.11.2021, Thursday**, at **03.00 P.M.** at the chamber of the Principal. All the members are cordially requested to attend the meeting.

Agenda:

1. AQAR preparation (2018-19, 2019-20)
2. Discussion on NAAC & CAS
3. Matter arising

Countersigned

Principal

Jhargram Raj College

Convener, IQAC

Copy to:

1. All the members of IQAC
2. Guard File
3. Convener, Website Subcommittee

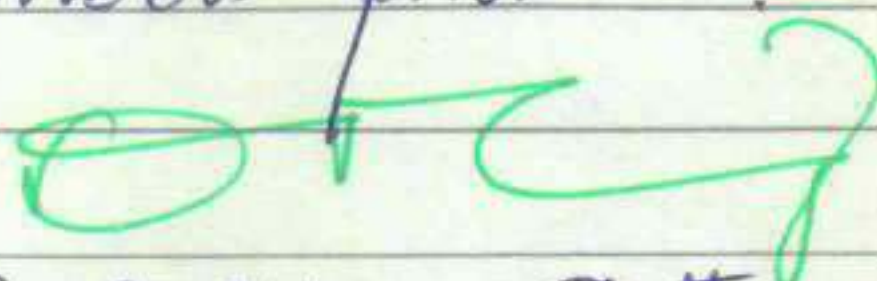
IQAC

Date: 25.11.2021

Ithargram Raj College

Minutes & Resolution of the meeting held on 25.11.2021
Venue - Principal's chamber, at 3 PM

Members present:

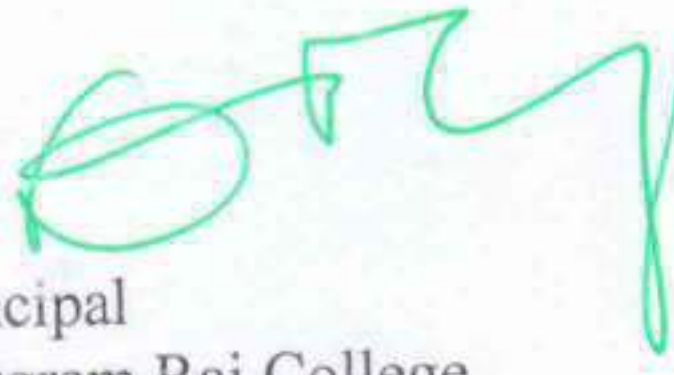
1. 
2. Rahul Kumar Datta 25/11/2021
3. Sourabh Mukhopadhyay 25/11/21
4. Satyajit Ghosh 25/11/21
5. Sudipta Mullick 25/11/21
6. Pradipta Ghosh 25/11/2021
7. Sanjay Kumar (or) 25/11/2021
8. Prasanta Kumar 25/11/2021
9. Brahma Chandhuri 25/11/2021
10. Yukti Chandhuri 25.11.21.

Minutes of the Meeting held on 25.11.2021

1. This is the first offline meeting of IQAC after reopening of college during covid pandemic.
2. The IQAC expresses its concern about the physical and mental health of every student, teaching faculties and non-teaching staffs.
3. Dr. Debnarayan Roy, Principal, Jhargram Raj College expressed his thanks for conducting sensitization programme successfully, before opening of the college. He also expressed his gratitude for all the concerned related to campus cleaning & sanitization of the college.
4. IQAC opines that the process of sensitization for the students must be continued and practiced, as and when required, by all the teaching faculties of the college, Department wise. The restricted arrangement of offline campus classes to avoid overcrowding and use of sanitizers, frequent hand washing and wearing of mask should be ensured regarding health issue and should be monitored properly. Smt. Sukti Chaudhuri, Smt. Sudipta Mullick and Dr. Satyajit Ghorai gave stress on continuation of blended mode, until and unless, the situation improves.
5. Dr. Roy proposed IQAC to organize a seminar on NAAC, which is well accepted by the members. He also mentioned that Prof. Dipak Ranjan Mandal, Former DPI, Govt. of West Bengal & Ex-VC, Sidho Kanho Birsa University, Purulia, has given his consent to deliver a lecture on "NAAC: Why & How". After a telephonic conversation with Prof. Mandal, the date has been fixed on 7th December, 2021. A formal notice will be issued in this regard, from the office of the Principal.
6. Dr. Rahul Kumar Datta, IQAC coordinator gave stress on prepare and uploading of pending AQAR form 2018-19, 2019-20 & also 2020-21. Dr. Pradipta Ghosh has mentioned that the data must be available for further processing within 15 days so that the process of uploading could be done in time.
7. Dr. Sourabh Mukhopadhyay mentioned that the papers and relevant documents regarding CAS for four teachers (two from stage 1 to 2 and two from stage 3 to 4) is ready. After receiving a date from experts and DPI nominee, the screening/selection process would be possible, he added.
8. Shri Sandip Sarkar & Dr. Prasanta Patra mentioned that the cases of the pending CAS must be considered carefully. All the members agreed that a separate CAS committee may be formed for this purpose.

Resolved that

1. IQAC is going to organize a seminar on NAAC. 7th December, 2021. The resource person is Prof. Dipak Ranjan Mandal, Former DPI, & Ex-VC, Sidho Kanho Birsa University.
2. The process of sensitization especially for the students and blended mode of teaching must be continued and practiced.
3. The process of promotion under CAS of 4 teachers of the college is almost ready and the dates for screening/selection will be fixed after conversation with concerned persons.


Principal
Jhargram Raj College



GOVERNMENT OF WEST BENGAL
OFFICE OF THE PRINCIPAL, JHARGRAM RAJ COLLEGE
JHARGRAM 721507, WEST BENGAL

PH. NO. +91 3221 255022; FAX +91 3221 258700 (Fax); E-Mail:
jhargramrajcollege@gmail.com

Memo No.: IQAC-08/2021

Date: 01.12.2021

A meeting of the IQAC will be held on 08.12.2021, Wednesday, at 3.00 P.M. All members are cordially requested to attend the meeting.

Agenda:

1. Confirmation of the minutes & resolution of the previous meeting
2. Strategy & procedure for AQAR preparation & upload (2018-19, 2019-20, 2020-21)
3. Research cell formation
4. Matter arising

Countersigned

Principal & Chairperson, IQAC

Jhargram Raj College

Coordinator, IQAC

Jhargram Raj College

IQAC

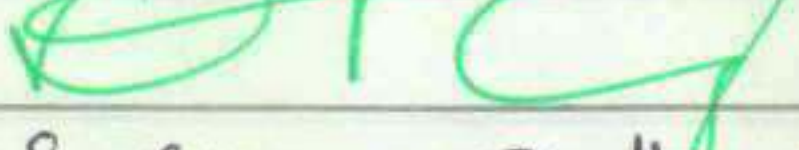
08/12/2021

Jhargram Raj College

Minutes & Resolution of meeting held on 08.12.2021

Time : 3 PM Venue - Principal's chamber

Members present

1. 
2. Rahul Kumar Datta 8/12/2021
3. Sourekh Dhan Pradhan 8/12/21
4. Satyajeet Ghosh 08/12/21
5. Sudipta Mukherjee 8/12/2021
6. Pradipta Ghosh 08/12/2021
7. Saip Gurjar 08/12/2021
8. Prasanta Kumar 8/12/2021
9. Brahma Chandhori 8/12/2021
10. Yukti Chandhori 8.12.21.


IQAC
JHARGRAM RAJ COLLEGE
Minutes & Resolution of the Meeting held on 08.12.2021
Venue – Principal's chamber, at 3.00 PM.

Minutes

1. The minutes & resolutions of the previous meeting were read out by Coordinator IQAC and were confirmed by all the members.
2. The coordinator, IQAC presented the current situation for the preparation of the AQAR for the years 2018-2019, 2019-2020. Some of the data have been received and processed and some data are yet to receive for processing.
3. All the internal members have been given the responsibilities of data processing regarding AQAR as the following schedule:
Part A & some part of criteria VI – Dr. Rahul Kumar Datta & Dr. Pradipta Ghosh
Criteria I, III – Dr. Sourabh Mukhopadhyay
Criteria II, IV – Dr. Satyajit Ghorai & Shri Bramha Chaudhuri
Criteria V, VI – Shri Sandip Sarkar & Dr. Prasanta Patra
Criteria VII – Smt. Sukti Chaudhuri & Smt. Sudipta Mullick
4. Principal proposed the opening of Research Cell for the college, and Dr. Prasanta Patra is requested to look upon the matter in this regard followed by proper notifications.
5. Dr. Rahul Kumar Datta mentioned that, a proposal has been received by the college form Chilkigarh Kanakdurga biodiversity Heritage site. The department of Botany and Zoology may look after the matter, as far as practicable.

Resolutions

1. Uploading of AQAR for the years 2018-19, 2019-20 will be done within 28.12.2021. The assignments have been given to members in this regard. The AQAR may be presented in TC.
2. Notice for the Research Cell will be done very soon.


Principal
Jhargram Raj College

O/C No. 01

JHARGRAM RAJ COLLEGE

Date: 03.01.2022.

A meeting of the IQAC will be held on 04.01.2022, Tuesday, at 06.00 P.M. through online platform. All members are cordially requested to attend the meeting.

Agenda:

- 1) Plan of work of the IQAC regarding AQAR (2020-2021) preparation & uploading
- 2) Proposal & Plan of action of IQAC regarding other activities
- 3) Matter arising

The link for the meeting is: meet.google.com/rvc-geuw-mqc

Countersigned



Principal & Chairperson, IQAC
Jhargram Raj College



Coordinator, IQAC
Jhargram Raj College

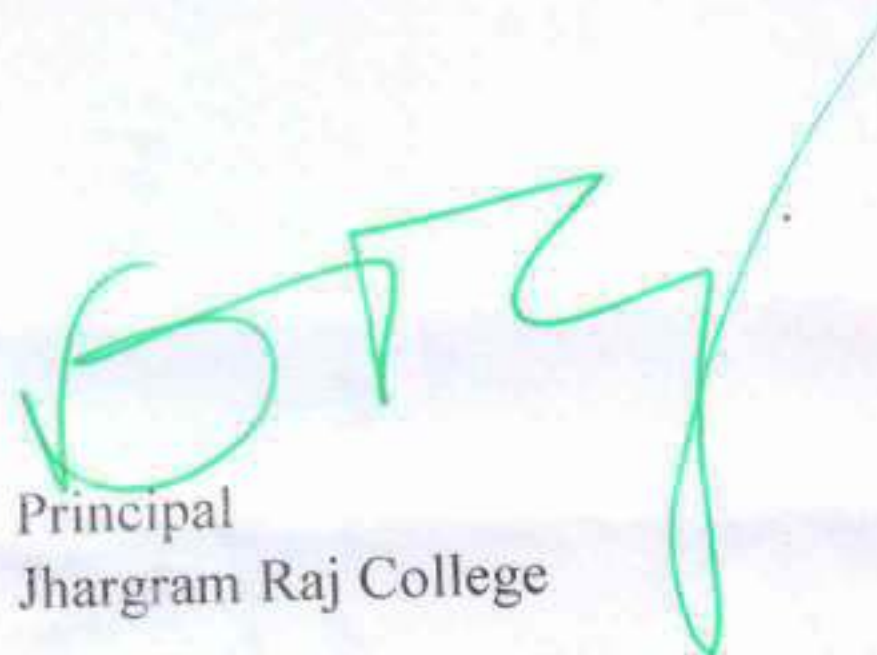
IQAC
JHARGRAM RAJ COLLEGE
Minutes and resolution of IQAC meeting held on 04.01.2022
Online via Google meet, at 6 P.M.

Members present

1. Dr. Debnarayan Roy, Principal & Chairperson
2. Dr. Rahul Kumar Datta, Associate Professor of Zoology, Coordinator
3. Smt. Sudipta Mullick, Associate Professor of Philosophy & TCS, Internal member
4. Smt. Sukti Chaudhuri, Associate Professor of Sanskrit, Internal member
5. Dr. Sourabh Mukhopadhyay, Associate Professor of Physics, Internal member
6. Dr. Pradipta Ghosh, Assistant Professor of Chemistry, Internal member
7. Shri Sandip Sarkar, Assistant Professor of Mathematics,
8. Dr. Prasanta Patra, Assistant Professor of Chemistry, Internal member
9. Dr. Satyajit Ghorai, Assistant Professor of Commerce, Internal member
10. Shri Brahma Chaudhuri, , Assistant Professor of Commerce, Internal member
11. Dr. Sushil Burman, OIC, Jhargram Raj College (Girls' wing) and External member
12. Dr. Rajendra Prasad Dey, Alumna and External member
13. Shri Ansuman Dutta, Local Business Personality and External member

Minutes & Resolution

1. Dr. Debnarayan Roy, Principal & Chairperson presided over the meeting and mentioned that as, per Order No. 753/XVII-ISS/2M-22/2020 dated 02.01.22 of Govt. of West Bengal, all the academic activities in the colleges shall remain closed upto 15.01.2022. In this context, the online meeting is being held.
2. He also expressed his thanks to all the members for the Screening/Selection procedure of four (4) teachers for the promotion under CAS which was held on 16.12.2021.
3. Dr. Rahul Kumar Datta, coordinator expressed his gratitude to all the members for uploading the AQAR 2018-2019 and 2019-2020. He also explained the points to be covered in AQAR for 2020-2021, which have some differences with the AQARs of earlier academic years.
4. All the members are requested to contact the respective task force members for collection of data and processing, which should be done immediately, so that the uploading could be done as soon as possible.
5. The plan of action of IQAC can be done by regularisation of CAS for the teachers, requesting the office for clearing the pending arrear of the teachers, introduction of value added courses with at least 30 hours duration, more seminar on ethics and human right, infrastructural development like digital library & wi-fi campus and more stress on green initiatives in the campus.
6. IQAC invited Smt. Priyanka Mukhopadhyay Basu, Head, Department of English to take initiative to arrange series of interdisciplinary Lectures and Smt. Mukhopadhyay Basu gave her consent willingly and mentioned that she will take the initiatives
7. Shri Brahma Chaudhuri mentioned that AISHE 2020-21 uploading is till awaiting, which should be done immediately.
8. IQAC expresses its concern regarding increasing situation of pandemic Covid 19.


Principal
Jhargram Raj College

JHARGRAM RAJ COLLEGE

O/C No 11

Date 02.02.2022

A meeting of the IQAC will be held on 09.02.2022, Wednesday, at 03.00 P.M. All members are requested to attend the meeting.

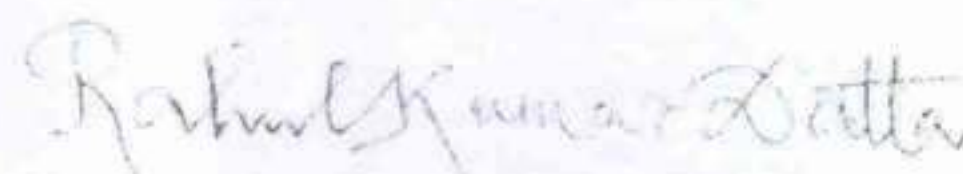
Agenda:

1. Preparation of AQAR & NAAC
2. Plan of work of the IQAC activities
3. Matter arising

Countersigned



Principal & Chairperson, IQAC
Jhargram Raj College




Coordinator, IQAC
Jhargram Raj College

Copy to:

1. All Members of IQAC
2. Guard File
3. Convener, Website Sub Committee

Members present in IQAC Meeting held on 09/02/2022
at the Principal's Chamber, Thargram Raj College

- 1)  09/02/2022
- 2) Rahul Kumar Datta 9/2/2022
- 3) Sandip Sengupta 9/02/2022
- 4) Pradipta Ghosh 09/02/2022
- 5) Brahma Chandhuri 09/02/2022
- 6) Inkti Chandhuri 09.02.22
- 7) Satyajit Ghosh - 09/02/2022
- 8) Sowick Datta Dey 9/2/22
- 9)

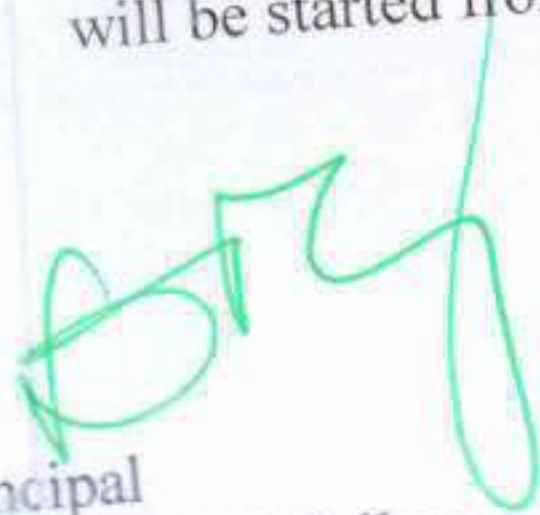
IQAC
JHARGRAM RAJ COLLEGE
Minutes & Resolution of the Meeting held on 09.02.2022
Venue – Principal's chamber, at 3.00 PM.

Minutes & Resolution

1. Dr. Debnarayan Roy, Principal, presided over the meeting and he welcomed all the members after restoration of the normal activity of the college.
2. The Coordinator IQAC mentioned that the pending CAS of many of the faculties of the college and a notice for incumbents has been circulated. A CAS committee under IQAC is proposed for assisting IQAC in this regard. The proposed names of the members are:

Smt. Sukti Chaudhuri
Smt. Sudipta Mullick
Dr. Sourabh Mukhopadhyay
Dr. Dilip Rout
Shri Sandip Sarkar
Dr. Prasanta Patra
Dr. Satyajit Ghorai

3. Shri Sandip Sarkar stated that due to closure of the college due to Pandemic, the progress of AQAR preparation for 2020-21 was hampered. However, the preparation must be done quickly. As decided earlier, the details would be addressed in the upcoming TC meeting, to be held on 17.02.2022. All the departments will be asked to submit the data to IQAC by latest 30th April, 2022.
4. Shri Brahma Chaudhuri mentioned that AISHE data will be uploaded within a short period of time.
5. Regarding infrastructural aspect, IQAC is concerned about the current situation, as stated by different members. Dr. Sourav Mukhopadhyay and Dr. Pradipta Ghosh mentioned that many instruments are not in working condition any more. Smt. Sudipta Mullick and Dr. Satyajit Ghorai mentioned that, some of the books have been found damaged due to poor maintenance during pandemic.
6. Coordinator mentioned Dr. Priyanka Mukhopadhyay Basu, Head, department of English confirmed him regarding commencement of Lecture series 'Epistem', which will be started from March, 2022.


Principal
Jhargram Raj College

O/C No. 43

JHARGRAM RAJ COLLEGE

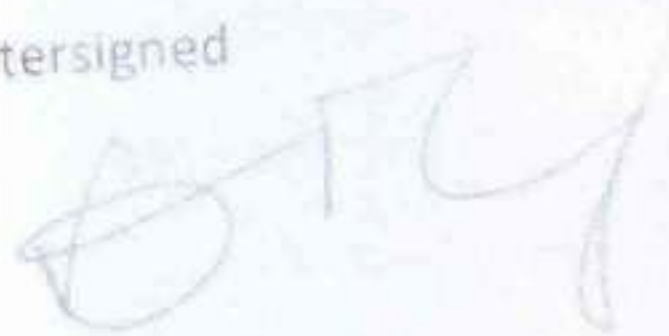
Date: 12.04.22

A meeting of the IQAC will be held on 20.04.2022, Wednesday, at 03.30 P.M. at the chamber of the Principal. All the members are requested to attend the meeting.

Agenda:

- 1) AQAR (2020-2021, 2021-2022) preparation & uploading
- 2) Review & discussion on plan of action of IQAC regarding its activities including CAS of the teachers of Jhargram Raj College
- 3) Matter arising

Countersigned



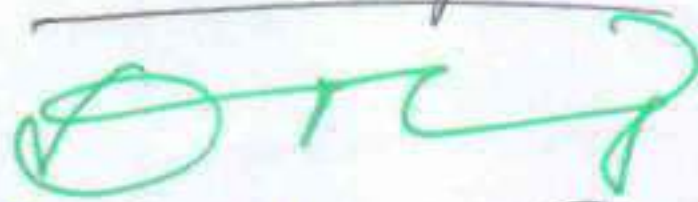
Principal & Chairperson, IQAC
Jhargram Raj College



Coordinator, IQAC
Jhargram Raj College

IQAC Meeting held on 20/04/2022 at 3:30 p.m.

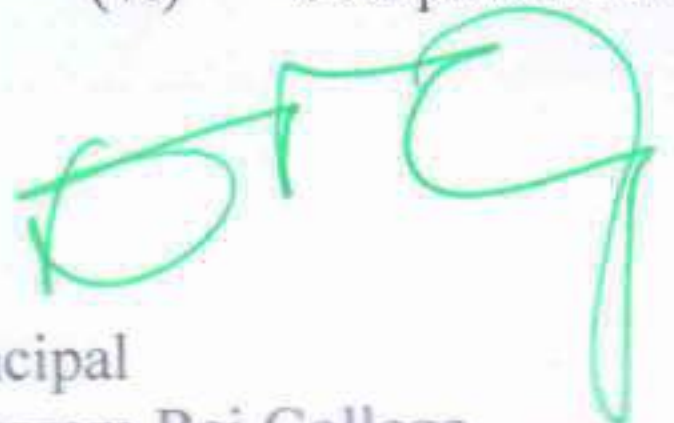
Members present:-

- 1)  20/04/2022.
- 2) Rahul Kumar Datta 20.4.2022
- 3) Sudipta Mallick 20.4.22
- 4) Gulati Chandhuri 20.4.22.
- 5) Pansantala 20/4/22
- 6) Pradipta Ghosh 20/04/22
- 7) Brahma Chandhuri 20/04/2022
- 8) Sourabh Mukhopadhyay 20/4/22
- 9) Sandip Sarkar 20/04/2022
- 10) Satyajit Ghosh - 20/04/2022

IQAC
JHARGRAM RAJ COLLEGE
Minutes & Resolution of the Meeting held on 20.04.2022
Venue – Principal's chamber, at 3.30 PM.

Minutes & Resolution

1. Dr. Debnarayan Roy, Principal, presided over the meeting.
2. It has been informed by Dr. Rahul Kumar Datta, Coordinator, IQAC, that the student satisfaction survey for 2021-2022 have been initiated and it has been found that a good number of students have expressed their satisfaction regarding the regularity and quality of online classes, despite the accessibility to computer. However, the effectiveness of online class is still not accepted by some of the students, rather they feel the importance of in campus classes. More detailed analysis is still required, and he requested the members to do the needful
3. The Coordinator IQAC also requested Shri Sandip Sarkar to brief all the members about the status of AQAR 2020-2021. Shri Sarkar informed all about the status of AQAR preparation, criteria-wise, in detail and assured that necessary view files for each criterion along with supporting documents will be collected and compiled by the member of NAAC Task Force latest by 30th April, 2021.
4. NAAC had some queries regarding uploaded AQAR 2019-2020 and they were answered properly.
5. Reviews of 1st draft of AQAR 2020-2021 will be done by the internal members of IQAC within the 1st week of May, 2022.
6. Dr. Prasanta Patra informed that a few meetings have been done by CAS committee for the benefit of 10 teachers for the promotion through CAS scheme. The incumbents have submitted their applications with documents which are being verified. The letters for the subject experts and DPI nominee are ready to dispatch.
7. The following activities and measures were also undertaken by IQAC for the year 2021-2022:
 - (i) Full sanitization of the campus
 - (ii) Renaming of Laboratories of some of the Science Departments
 - (iii) Plantation of new saplings
 - (iv) Webinar on Digital Education via MOOCs and Students' Scholarship, AIDS awareness and many more issues
 - (v) Conducting two summer schools
 - (vi) Completion of CAS


Principal
Jhargram Raj College